

## Avenza Maps Pro Mobile Application: User Guidance

**Who:** USFS employees who use PDFMaps by Avenza for official work purposes.

**What:** Avenza Maps updated their mobile application. The new Avenza Maps Pro requires a subscription ID before accessing and utilizing the Pro features. The following is guidance for installing and registering Android or iOS devices with the new Avenza Pro USFS subscription.

- The new standard 'Free' version will be updated on your device if you do not have a subscription ID for the Pro version.
  - The new standard 'Free' version limits you to only 3 "custom" maps at a time. Custom maps are those maps not from the Avenza Map Store.
  - Any "custom" maps already downloaded to a mobile device (at the time of the Avenza app update) should not be impacted. However, NO new "custom" maps will be able to be downloaded if you're already at the 3 map limit.
- If you would like to postpone the Avenza Maps update, until you have the subscription ID for the Pro version, you must disable automatic application updates on your mobile device.
- The Pro version allows for unlimited "custom maps" and more functions than the Free version.

**When:** Avenza Pro will be available as an application update in early **November 2016**.

### Requirements for Registering for Avenza Maps Pro:

1. Obtaining a subscription ID:

	Users <b>with FS.FED.US</b> email addresses	Users <b>without FS.FED.US</b> email addresses but working for the USFS ( <i>e.g. volunteers, seasonals, contractors, etc.</i> ):
<b>Points of Contact for Requesting Subscription IDs</b>	<a href="https://ems-team.usda.gov/sites/fs-eng-fdamc/technology/Pages/default.aspx">https://ems-team.usda.gov/sites/fs-eng-fdamc/technology/Pages/default.aspx</a> - Field Data Automation & Mobile Computing Program - Regional GIS representatives	<a href="https://sites.google.com/a/firenet.gov/fs-contacts-avenza-expiring-license/">https://sites.google.com/a/firenet.gov/fs-contacts-avenza-expiring-license/</a> - Fire & Aviation Mgmt. IT - Regional Fire GIS representatives - Regional GIS representatives
<b>Instructions for Subscription ID Requests</b>	Contact the Customer Help Desk (CHD) or refer to the FDA-MC website: <a href="https://ems-team.usda.gov/sites/fs-eng-fdamc/technology/Pages/default.aspx">https://ems-team.usda.gov/sites/fs-eng-fdamc/technology/Pages/default.aspx</a>	A USFS supervisor (or Point of Contact) must request a subscription ID for users <u>without</u> a FS.FED.US email address. The Supervisor or Point of Contact must email (from their FS email account) a Subscription ID Administrator (listed above). The Subscription ID Administrator will reply to the email with the appropriate ID. The USFS supervisor (or Point of Contact) may then share the subscription ID with the person(s) working for the USFS.
<b>Registration Instructions</b>	See page 2 and 3	See page 2 and 3. Insert Supervisor's or Point of Contact's government email address for registration.
<b>Expiration</b>	No expiration	Annual expiration. A new subscription ID must be requested in <b>September 2017</b> .
<b>Help</b>	For additional help with Avenza, review available training, contact your Regional GIS Representative or the Customer Help Desk. <a href="http://fsweb.geotraining.fs.fed.us/www/index.php">http://fsweb.geotraining.fs.fed.us/www/index.php</a> .	

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2. Allow Avenza Maps to update on your device or check that it has (there will be a new icon)
3. Follow the visual guides below specific to your device
4. Enter your subscription information:
  - a. **Users with an FS.FED.US email** address must use it.
  - b. **Users without an FS.FED.US email** address must use their supervisor's or Point of Contact's USFS government email address.
  - c. These email addresses do not have to be tied to your Google Play / iTunes account
5. Enter your Home Unit (**Forest or Grassland**) and/or the following Organization descriptions during registration (e.g. Bitterroot NF – NFS):
  - a. Fire
  - b. LEI (Law Enforcement)
  - c. NFS (National Forest System)
  - d. R&D (Research & Development)
6. Your device is now registered.

**Be advised that the Avenza enterprise licenses referenced in this document are for use by the USFS and those working with the USFS only. Misuse or illegal distribution of the license beyond the USFS may result in a user's blocked use, penalty to individuals, or a loss of the enterprise license altogether. Help the USFS utilize Avenza wisely!**

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## iOS (Apple) Users:

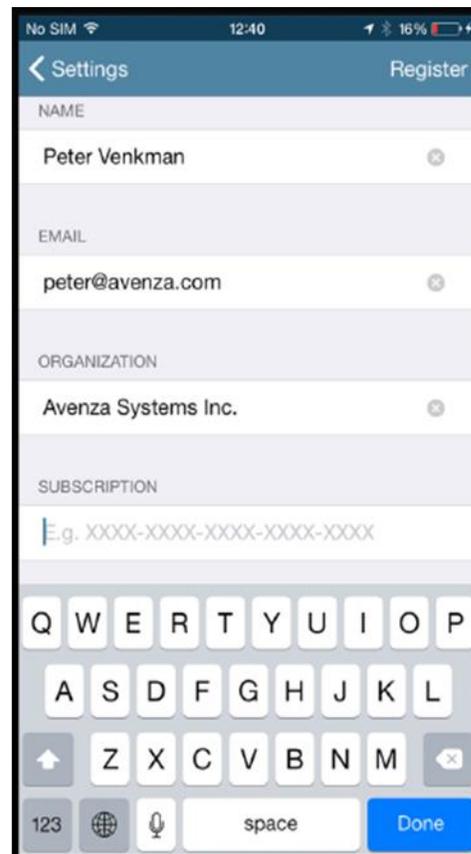
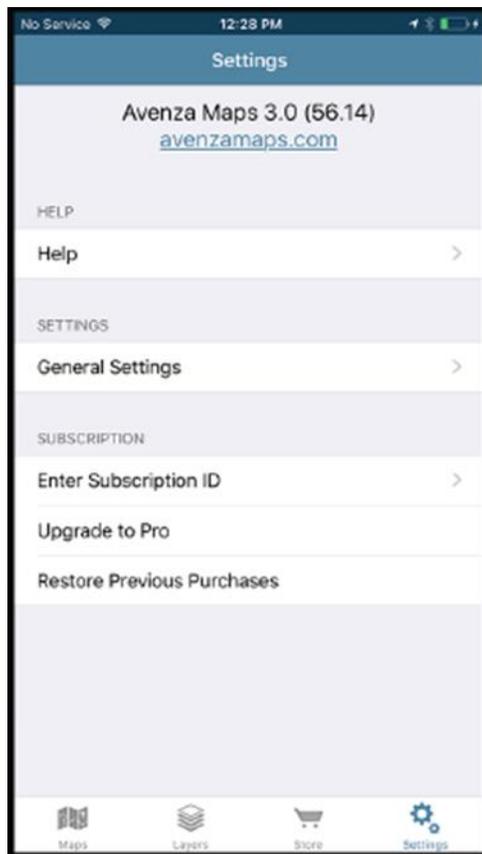
1. Tap on the 'Settings' section of the app, on the bottom right of the screen

2. Tap on the 'Enter Subscription ID' heading under the 'Subscription' heading.

3. Enter your name, your email address and the appropriate organization (as described above).

4. Paste or type in the FS subscription code (license key) you were provided. The code is not case sensitive and doesn't require dashes.

5. Registration is complete.



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## Android Users:

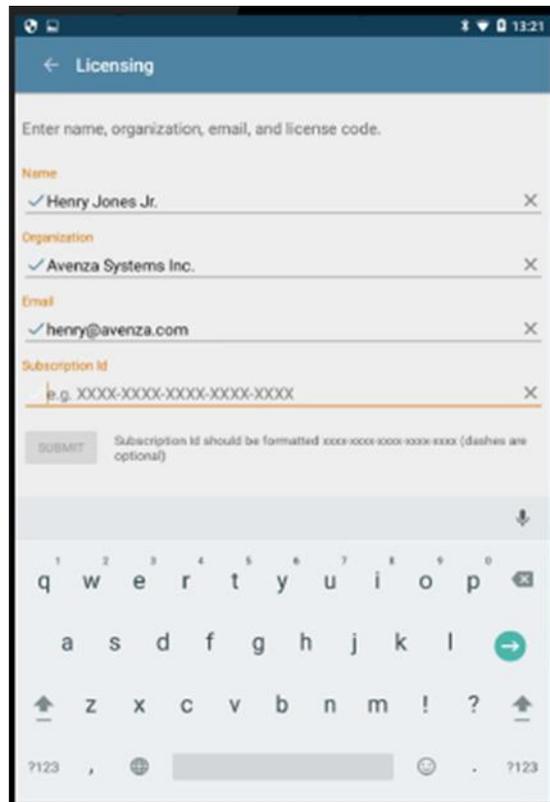
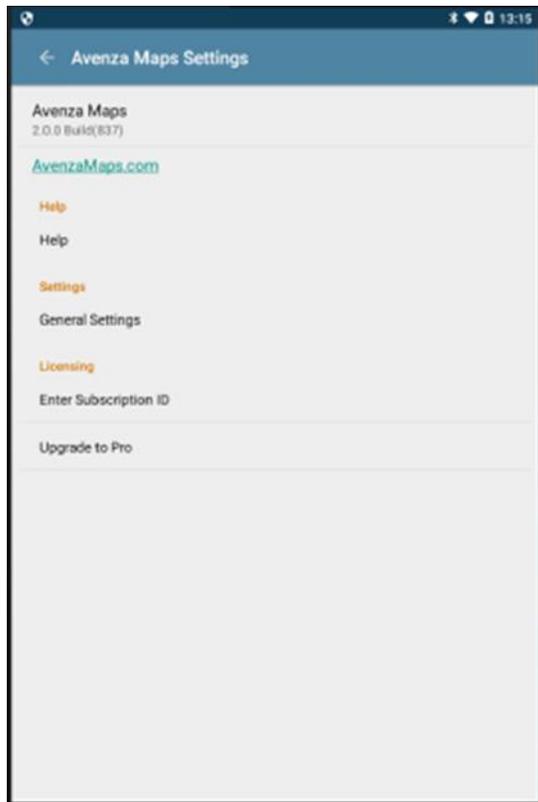
1. Tap the overflow menu in the top-right, when viewing the map list go to the Avenza Maps Settings section.

2. Tap on the 'Enter Subscription ID' heading under the 'Subscription' heading.

3. Enter your name, your email address and the appropriate organization (as described above).

4. Paste or type in the FS subscription code (license key) you were provided. The code is not case sensitive and doesn't require dashes.

5. Registration is complete.



For any further questions or assistance, please contact the Customer Help Desk (CHD).