

GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional):

2. To (Name and Position):

3. From (Name and Position):

4. Subject:

5. Date:

6. Time

7. Message:

8. Approved by: Name:

Signature:

Position/Title:

9. Reply:

10. Replied by: Name:

Position/Title:

Signature:

ICS 213

Date/Time: