

This document is being updated.

Central Idaho Dispatch Evacuation Plan

Upon successful evacuation of Dispatch, determine if relocation to a secondary facility is needed and feasible.

A secondary Dispatch location could be in the Record Room in the Salmon Fire Cache building. Dispatchers should be able to successfully set up a secondary location, complete checklists and be operational in 15 minutes to meet possible long-term needs.

Evacuation process

- Call: Dispatch out of service, fire alarm; notify and confirm with all ICs.
- Logout or turn off computers (EXCEPT FRONT DESK)
- Gather IA items:
 1. EMERGENCY RED BAG KIT in lock-up cabinet. Roll away Pelican Case better for future.
 2. Any cell phone(s) in cabinet
 3. Any hand held radios in cabinet
 4. SAT phone if available
 5. Incident folders (all active only)
 6. Current back-up (Intel Desk – WildCAD, CIC documents, etc.)
 7. On-call cell phone
- Gather personal items.
- Call Fire Alarm in bathrooms upon exit of dispatch.
- Once in assembly area make contacts for activation of Lightning Plan, or go to primary back-up Dispatch Center (Record Room)
- Make kit that stays in the locker, having the following:
 1. Simple and clear directions for setting up the room.
 2. 1 cell phone (dedicated, checked monthly for full charge)
 3. Laptop, old but usable, with admin. rights
 4. Incident folders (blanks), forms
 5. Pens, note paper
 6. Phone directories (5) for Central Idaho.
 7. Three commercial phone directories for kit.
 8. 25-watt mobile base radio? (check options w/ Tim)

Record Room Equipment – Established?:

3 Phone lines (numbers labeled on port, and on setup list)
3 Phones
1 Cell Phone Dedicated Emergency (charge checked monthly)
3 card tables or other
1 computer port active
1 10/100 hub (For 4 connections about \$40)
Internet cables (enough just for set-up)
Laptop – old, but usable (admin rights)

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Secondary Facility: North Fork RD, determine needs.

Third Facility: Old Challis Dispatch, Challis work center, Challis, ID (MF & CH RD)

Lose warehouse, NZ control, Microwave would be gone.

Lose Baldy??

Lose T1 line – Baldy, can still work (use base station).

Front Desk of Salmon-Colbalt office? North Fork for N.Zone

Helibase