

NAME _____

2025 BOISE DISTRICT BLM MANDATORY TRAINING CHECKLIST

**The courses below are for standard PSE and PFT employees with computer access. For seasonals without computer access, the course requirements remain the same. Please see the training shop for training links for seasonals without computer access.*

DOI TALENT COURSES		
<u>DATE COMPLETED</u>	<u>INITIAL REQUIREMENT</u>	<u>Complete</u>
	NEW EMPLOYEE ORIENTATION (NEO)	
	NEW EMPLOYEE SAFETY ORIENTATION	
	ETHICS, INITIAL (IET)	
<u>DATE COMPLETED</u>	<u>ANNUAL REQUIREMENT</u>	<u>Complete</u>
	DEFENSIVE DRIVING - <i>every 3 years</i>	
	DO WHATS RIGHT/EEO	
	PREVENTION OF SEXUAL HARASSMENT (POSH)	
	NO FEAR - <i>Required for all employees - Offered via DOI Talent or Virtual(Training Link)</i>	
	ANNUAL ETHICS (AET)	
	INFORMATION MGT TECHNOLOGY (IMT) AWARENESS - aka FISSA	
	BLM SECURITY AWARENESS TRAINING	
CLASSROOM COURSES		
<u>DATE COMPLETED</u>	<u>ANNUAL REQUIREMENT</u>	<u>Complete</u>
	WCT - Work Capacity Test - <i>Must complete Acuity certification prior to pack test</i>	
	RT130 - Fireline Safety Refresher	
	HAZMAT	
	BLOODBORNE PATHOGENS - <i>Completed during First Aid/CPR</i>	
	RT301 Fire Vehicle Driver Refresher - <i>OR</i> - BL300 Fire Vehicle Driver Training - <i>(for new employees)</i>	
	RT212 Fire Chainsaw Refresher - <i>Required for certified fallers</i>	
	FIRE BUSINESS/CREDIT CARD/VEHICLE UTILIZATION - <i>Credit Cardholders and primary drivers - classroom only</i>	
	FIRST AID/CPR - <i>every 2 years</i>	
	HELICOPTER IGNITION OPERATIONS - <i>Required for any aviation ignition operation</i>	
	CODE DRIVING - <i>Required for any fire operations driver with ENGB qualification</i>	
ADDITIONAL SUPERVISOR REQUIREMENTS		
<u>DATE COMPLETED</u>	<u>INITIAL REQUIREMENT</u>	<u>Complete</u>
	REASONABLE ACCOMODATION PROCESS - <i>within 60 days of onboarding</i>	
	<u>ANNUAL REQUIREMENT</u>	
	USERRA	
	VETLAN EMPLOYMENT FOR HIRING MANAGERS	
	SUPERVISORY SKILLS WORKSHOP	
	PROHIBITED PRACTICES AND WHISTLEBLOWER PROTECTIONS	
	ROLE BASED PRIVACY TRAINING (RBPT)	
ADDITIONAL SPECIALIZED REQUIREMENTS		
<u>DATE COMPLETED</u>		<u>Complete</u>
	MTDC FUEL TRANSPORT HAZARDOUS MATERIAL TRAINING - <i>initial within 90 days of employment, every 3 years after*</i>	
	A110 - <i>Required for any aviation position</i>	
	RT340 - <i>Required for HRSP only</i>	
	RT372 - <i>Required for HMGB only</i>	

*See the following link for specifics on fuel transport training: <https://www.fs.usda.gov/t-d/fueltran/training/>