GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional)**:** Student Name Fire

2. To (Name and Position)**:** Expanded

3. From (Name and Position)**:** John Doe ORDM

4. Subject: Supply Order	**5. Date:**	**6. Time**

7. Message:

Please order

- 10 local newspapers
- 8 5-gal. gas cans
- 3 large trash cans
- 2 pallets of water (16 oz plastic bottles)

Date/ time needed: today 1800

Deliver to ICP

8. Approved by: Name: John Doe Signature: _____ Position/Title: ORDM

9. Reply:

10. Replied by: Name: _____ Position/Title: _____ Signature: _____

ICS 213 Date/Time: _____