

2020 GBIBC Updates



2020 Update from the Committee

We hope this issue finds everyone healthy, safe and ready for the 2020 fire season.

As you are all aware, this pre-season has started off very different from our normal schedule due to the COVID-19 pandemic. We have all missed our spring pre-season meetings, incident management team meetings, and other face-to-face updates and reviews. While this has been disruptive, all of the fire committees have been working diligently behind the scenes to best prepare and support you during this fire season.

Given the amount of information being circulated you may be at the point of overload already. The GBIBC Committee would like you, our finance representatives, to know that we are here now and as we progress through the summer to support you. We want to ensure that everyone remains flexible and kind as we navigate these uncharted waters. There will be changes to normal processes. Some people are better at accepting those changes than others. Be aware of how those around you are doing throughout the summer and speak up if you or someone else is struggling. And we want you to know it's okay to ask for someone to take your assignment if you need a break. None of us know how busy this summer will be so let's be there for each other!

If you need help finding a replacement or a replacement for a team member, reach out to your GBIB agency representative.

The Times They Are A Changin'.....

Said Bob Dylan in a song title.

In this newsletter you will learn about changes in GBIB processes. Rest assured...they are minimal for 2020. What the Committee would like to learn from you is how you have had to adapt throughout the fire season to the COVID-19 process changes. We are fortunate to have so many creative and innovative folks in the finance community and we are sure you are already thinking up new ways of getting things done with the parameters you may be faced with. We want to hear those ideas so that they can be shared. You may be contacted by a Committee member to share your ideas and pros/cons from your fire assignments so that we can better prepare others.



A WHOLE NEW WORLD



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Great Basin COs

Chad Bullock

Fuel Tenders
Heavy Equipment
Heavy Equipment w/Water
Mechanic w/Service Truck
Potable/Gray Water Truck & Trailer
Mounted Handwash Stations
Water Handling

Sierra Hellstrom

Chippers
Fallers
Misc. Heavy Equipment
Refrigerated Trailers
Mobile Sleeper Units
Weed Washing Units
Vehicle w/Driver

Bryce Pitchford

Crew Carrier Bus

Tonya Campbell

Trailers (Communications, Clerical,
GIS, and Helicopter Operations Support)

Interagency Fire Contract Administrator—Cathy Baird

VIPR Update

The Contracting Staff continue to work diligently to complete the rollover and new awards for contracted equipment. The pre-



award inspections that were so well pre-planned have been postponed and all equipment should be inspected either at the time of dispatch or at the incident.

If you encounter equipment inspection issues or have questions regarding the equipment contract, contact Cathy Baird and/or the appropriate Contracting Officer.

Don't forget to have your incident personnel complete performance evaluations for the contracted equipment and provide the Contracting Officer with a copy of the evaluation at the end of the incident. All evaluations should be discussed with the contractor prior to demobilization.

"We may have all come on different ships, but we're in the same boat now."

-Martin Luther King Jr.

COVID-19 and Workers Compensation

Agencies have been providing guidance to their employees regarding what to expect if they are exposed to or potentially exposed to COVID-19 while at work. Some of that guidance has been distributed beyond those individual agencies. While the issuance of a CA-1 has been approved for federal employees by the Department of Labor (versus the routinely issued CA-2 for an occupational illness), the difference lies in whether or not a CA-16 should also be issued.

While most employees understand which forms should be requested and completed for their agency, it will be important for Finance Section Chiefs and Compensation/Claims Unit Leaders to ensure those employees receive the proper forms. If unsure, contact the employee's agency for guidance.

For State agency injury/illness processes, refer to the GB Supplement to Chapter 50.



INCIDENT FINANCE CALLS

Incident Finance Calls will be held Tuesdays and Fridays when the Great Basin has 2 or more T1/T2 IMTs assigned within the Great Basin

Call-in Number: 877-960-9556, 5456022#

The agenda template for the calls is located on the Great Basin website. Expected attendees are:

- Great Basin Incident Business Chair
- Great Basin Contracting Representative
- Great Basin Contract Equipment Specialist
- Buying Team Coordinator
- Assigned Finance Section Chiefs/Assigned Buying Teams/Assigned INBAs

Great Basin Incident Business Website Changes

NEW	UPDATED
VIPR COVID-19 Information (weblink)	GB Supplements—Chapters 10, 20, 30, 40, 80 & Cost Calculator
SIIBM/Yellow Book (weblink) - moved to top of website	GB Operating Guidelines
NERV Website (weblink)	GB Incident Business Contacts
	State Incident Business Contacts
REMOVED	DOI AD Pay Plan / USFS AD Pay Plan
2018 Digest of Changes	USFS Casual Approving Memo
Guidelines for Mandatory Days Off	USFS Payment Direction / FS Accrual Payment Guide
	USFS Hire Travel Process
	GB OWCP Guide
	GB Contracting Officer Contacts for Fire Solicitations
	GB Guide to VIPR Agreement Clauses
	General Clauses to OF-294
	Additional Equipment List for OF-294
	USFS Approving Memo (for contract payments)
	Great Basin Buying Team Guide
	Great Basin Buying Team Performance Evaluation
	Great Basin Agency Payment Toolkit
	Great Basin Incident Finance Call Template
	BLM Standards for Fire Business (Orange Book)
	USFWS 2019 Interim Fire Business Guide
	Idaho State Incident Business (updated weblink)



PERFORMANCE EVALUATIONS—

PLEASE take the time to complete performance evaluations for buying teams, incident business advisors, and finance sections per the language in the GB Supplement to Chapter 40. Evaluations provide feedback for the resource being evaluated, and provide opportunity for feedback on improvements if needed. Evaluations may also provide insight to areas where the GBIB could provide guidance and/or training opportunities to GB finance personnel. Evaluations also give the opportunity for the incident agency and the resource being evaluated to discuss incident agency processes and procedures and their effectiveness on the incident.



GREAT BASIN INCIDENT BUSINESS COMMITTEE

Feel free to contact your agency representative with questions, suggestions, or concerns

BIA	Darren Nutter Chair	darren_nutter@bia.gov	602-241-4567 602-510-6740 (cell)
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BLM-UT	Karren Haslam	khaslam@blm.gov	801-539-4248 801-386-1599 (cell)
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State of ID	Wendy Walter Co-Chair	wwalter@idl.idaho.gov	208-666-8648 208-755-2924 (cell)
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State of UT	Ben Huntsman	benhuntsman@utah.gov	801-538-5413 385-222-0513 (cell)

FINANCE SECTION CHIEFS

- Team 1 (T1) - Jamie Parker
- Team 2 (T1) - Carol Bass/Darcy Crotteau
- Team 3 (T2) - Mertina Randles
- Team 4 (T2) - Sarah Fisher/Dave Burley
- Team 5 (T2) - Fran Wilson/Robyn Fitzgerald(T)
- Team 6 (T2) - Irene Burkholder
- Team 7 (T2) - Kelin Crill

T3 Rosters Not Available

BUYING TEAMS

- National Team 1—Brian Wharton
- Geographic Team 2—Charlene Haycock
- Geographic Team 3—Bryce Pitchford
- Geographic Team 4—Tonya Campbell
- BUYT Coordinator—Rhonda Shay