Date: September 1, 2019
To: EACG Participating Agencies
From: Eastern Area Coordinating Group
Subject: 2020 Recruitment for Eastern Area Interagency Type 2 Incident Management Teams

The Eastern Area Coordinating Group (EACG) is soliciting applications for two Eastern Area Type 2 Incident Management Teams (EA IMTs). The mission of the Incident Management Teams in the Eastern Area is to provide Agency Administrators with organized, highly skilled and qualified personnel to implement land management based objectives on incidents, especially wildfires. All risk incidents will be supported as appropriate.

All prospective team members, including casuals, trainees, alternates, and Command and General Staff, must apply to be considered for selection. Team positions are filled on an annual basis except Incident Commanders which are designated for three year tenures.

Team members are expected to be available for IMT assignments beginning April 1st, 2020 through November 15th. This is a change from 2019 based on historical mobilization of the IMT’s in concurrence with the team Incident Commanders. The IMT rotation will be based on two weeks on and two weeks off. During the primary EA fire seasons (4/1 – 6/1 and 10/1 – 11/15) the team on rotation will be first out with the second team being rostered as soon as practicable. From 6/1 to 10/1 the teams will maintain a two week on/off rotation with an identified time period that the team is unavailable. A change in availability (due to national need, fatigue management, etc.) during this time period is at the discretion of the IC in consultation with the OWT. Although the primary response is wildfire, teams may be ordered for all-risk incidents such as hurricanes, floods, or other National emergencies.

The EACG is committed to the success of the Eastern Area IMT’s and will work diligently to promote and support the teams. The EACG expectations are:

- All qualified and eligible applicants will be considered. Eastern Area personnel will receive priority.
- No Primary member of an EA IMT will be on more than one IMT.
- Individuals must apply to EA IMT’s before they will be approved for an out-of-area IMT. Applicants to other Geographic Areas must have the approval from the coordinating group in which they reside as indicated by the out of Geographic Area approval signature line on the application.
- Individuals seeking trainee opportunities are encouraged to pursue all available opportunities.
- Free lancing of team members must be approved by the section leader/IC per the EA Mob Guide.

The EACG has also identified several functional areas where qualified and trainee applicants are in critical shortage, applicants are encouraged to apply for the following:

- Command: ICT2
- Air Operations: ASGS, AOBD, ATGS, HEB1, HEB2
- Finance Section: FSC2, TIME, COST, PROC, COMP, EQTR
Please reference the Eastern Area Interagency Mobilization Guide, Chapter 20, pages 20-13 through 20-21 for information about the teams. All previous application submissions should be updated with a new application.

Costs incurred for pre-season trainings or meetings will be the responsibility of the individuals’ home agency. Team members and trainees need to be self-sufficient with full support of their home agency.

**Trainee and Alternate applicants are encouraged:** Applicants may apply as a “Trainee” in any open position for which they have been issued a Position Task Book. Trainees will be selected based on EA position needs and interagency priorities. All designated trainees are expected to participate in the EA Priority Trainee program. “Alternate” and “Job Share” team members are encouraged and welcome to apply.

**Application process:** **Applications for the EA IMTs will be accepted from September 15 through October 15.**

Selected IMT members will be notified on 12/1. Applications must be submitted online through the Incident Command Application system (ICAP). Access to ICAP is on the USFS Fire and Aviation Management Portal (F.A.M. Portal) at [https://fireportal.usda.gov](https://fireportal.usda.gov). All applicants should be advised that ICAP is undergoing a transition and it remains uncertain whether applicants will be able to apply to a specific Eastern Area IMT (Gold or Silver) or whether they will have to apply to an EA IMT pool as in the past. EACC will continue to monitor ICAP’s redevelopment and provide updates as information becomes available.

E-Authentication is required to access the ICAP system, regardless of host agency or employment status (regular employee or AD). Use your existing E-Authentication (USFS employee or last year’s application) to log in. If you do not have E-Authentication access, please register for a Level 1 account at [https://identitymanager.eems.usda.gov/registration/index.aspx](https://identitymanager.eems.usda.gov/registration/index.aspx). This is usually a quick process but should be completed at least two business days prior to completing your application in ICAP.

The ICAP Application Form consists of two steps. “Step 1: Applicant” lists applicant information (name, address, phone, email, supervisor and other appropriate contact information). “Step 2: Positions” is where you choose the team and positions you want to apply for. Please apply to the Eastern Area T2 in the “Eastern” area. If you have previously submitted an application in ICAP, you will need to reapply to be considered.

Fill out the application and be as complete as possible while describing your experience and optional unique qualifications. **Electronic copies of your current year IQS / IQCS Master Record must be attached to your application before the closing date, or your application will not be considered.**

Contact an Eastern Area Operations Working Team Representatives (OWT) if you have questions about nomination procedures and processes (OWT member list attached). A copy of this memo and attached application materials will be posted on the Eastern Area Coordination Center (EACC) Web Page Bulletin Board at [http://gacc.nifc.gov/eacc/index.htm](http://gacc.nifc.gov/eacc/index.htm).

Sincerely,

Bob Hartlove
Chair, Eastern Area Coordinating Group

Attachment: Eastern Area Operations Working Team Roster
## EACG Operations Working Team 2019

<table>
<thead>
<tr>
<th>NAME</th>
<th>AGENCY</th>
<th>REPRESENTS</th>
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<th>PHONE</th>
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