



EASTERN AREA COORDINATING GROUP

Date: September 1, 2018
To: EACG Participating Agencies
From: Eastern Area Coordinating Group
Subject: 2019 Recruitment for Eastern Area Interagency Type 2 Incident Management Teams

The Eastern Area Coordinating Group (EACG) is soliciting applications for two Eastern Area Type 2 Incident Management Teams (EA IMTs). Beginning in 2019, the Eastern Area will host two Type 2 Interagency IMT's through inclusion of the Minnesota Incident Command System (MNICS) teams under one application and management process. Implementing this change will provide for the emergency management needs of EA participating members, opportunities for quality assignments within and outside the geographic area, and a means to support IMT succession planning.

All prospective team members, including casuals, trainees, alternates, and Command and General Staff, must apply to be considered for selection. Team positions are filled on an annual basis except Incident Commanders which are designated for three year tenures.

Team members are expected to be available for IMT assignments beginning March 1, 2019 through November 30th. The IMT rotation will be based on two weeks on and two weeks off. During the primary EA fire seasons (3/1 – 6/1 and 10/1 – 11/30) the team on rotation will be first out with the second team being rostered as soon as practicable. From 6/1 to 10/1 the teams will maintain a two week on/off rotation with an identified time period that the team is unavailable. A change in availability (due to national need, fatigue management, etc. during this time period is at the discretion of the IC in consultation with the OWT. Although the primary response is wildfire, teams may be ordered for all-risk incidents such as hurricanes, floods, or other National emergencies.

The EACG is committed to the success of the Eastern Area IMT's and will work diligently to promote and support the teams. The EACG expectations are:

- All qualified and eligible applicants will be considered. Eastern Area personnel will receive priority.
- No Primary member of an EA IMT will be on more than one IMT.
- Individuals must apply to EA IMT's before they will be approved for an out-of- area IMT. Applicants to other Geographic Areas must have the approval from the coordinating group in which they reside as indicated by the out of Geographic Area approval signature line on the application.
- Individuals seeking trainee opportunities are encouraged to pursue all available opportunities.
- Free lancing of team members must be approved by the section leader/IC per the EA Mob Guide.

The EACG has also identified several functional areas where **qualified and trainee** applicants are in critical shortage, applicants are encouraged to apply for the following:

Command	ICT2
Air Operations	ASGS, AOBD, ATGS, HEB1, HEB2
Finance Section	FSC2, TIME, COST, PROC, COMP, EQTR

Logistics Section LSC2, GSUL, FAEL, FDUL, COML, COMT, MEDL, ORDM, SUPL
Planning Section PSC2, SITL, RESL, ITSS (formerly CTSP), FBAN

Please reference the Eastern Area Interagency Mobilization Guide, [Chapter 20](#), pages 20-13 through 20-20 for information about the teams. All previous application submissions should be updated with a new application.

All team members will be invited to attend the pre-season IMT training the week of February 4th thru the 8th 2019 in Duluth, MN. Costs incurred for pre-season trainings or meetings will be the responsibility of the individuals' home agency. Team members and trainees need to be self-sufficient with full support of their home agency.

Trainee and Alternate applicants are encouraged: Applicants may apply as a "Trainee" in any open position for which they have been issued a Position Task Book. Trainees will be selected based on EA position needs and interagency priorities. Designated trainees are strongly encouraged to participate in the EA Priority Trainee program. "Alternate" and "Job Share" team members are encouraged and welcome to apply.

Application process: Applications for the EA IMTs will be accepted from September 1 through October 15. Selected IMT members will be notified on 12/1. Applications must be submitted online through the Incident Command Application system (ICAP). Access to ICAP is on the USFS Fire and Aviation Management Portal (F.A.M. Portal) at <https://fireportal.usda.gov>. If you already have an application in ICAP, you will need to reapply to be considered.

E-Authentication is required to access the ICAP system, regardless of host agency or employment status (regular employee or AD). Use your existing E-Authentication (USFS employee or last year's application) to log in. If you do not have E-Authentication access, please register for a Level 1 account at <https://identitymanager.ems.usda.gov/registration/index.aspx>. This is usually a quick process but should be completed at least two business days prior to completing your application in ICAP.

The ICAP Application Form consists of two steps. "Step 1: Applicant" lists applicant information (name, address, phone, email, supervisor and other appropriate contact information). "Step 2: Positions" is where you choose the team and positions you want to apply for. Please apply to the Eastern Area T2 in the "Eastern" area.

Fill out the application and be as complete as possible while describing your experience and optional unique qualifications. **Electronic copies of your current year IQS / IQCS Master Record must be attached to your application before the closing date, or your application will not be considered.**

Contact an Eastern Area Operations Working Team Representatives (OWT) if you have questions about nomination procedures and processes (OWT member list attached). A copy of this memo and attached application materials will be posted on the Eastern Area Coordination Center (EACC) Web Page Bulletin Board at <http://gacc.nifc.gov/eacc/index.htm>.

Sincerely,

Tom Remus
Chair, Eastern Area Coordinating Group

Attachment: Eastern Area Operations Working Team Roster

**EASTERN AREA COORDINATING GROUP (EACG)
OPERATIONS WORKING TEAM
2018**

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