

# NATIONAL GACC WEBSITE COMMITTEE

## GACC General Website Review

Site Review: \_\_\_\_\_ Date of Review: \_\_\_\_\_ Reviewer: \_\_\_\_\_

After each question, write "Yes" or "No." If "No," insert reason. Place an " X " for "Meets or Does Not Meet Standard."

Comments / Recommendations: Insert recommendations pertaining to the site page and/or to any future template the NGWC will develop.

### 1. OVERALL SITE REQUIREMENTS (Reviewer: )

a. Is the site left and top justified?

b. Does the site display appropriate page titles? (Title bar is located at the top of the browser. Example: NRCC - Outlooks. Review all of the pages linked from the welcome page to see if they are compliant.)

c. Does the site utilize an external Style Sheet? (Look in the source code of the welcome page for a line similar to the following: <link href="css/gacc\_web.css" rel="stylesheet" type="text/css"><style type="text/css">

d. Are META tags inserted in the source code? (They are information inserted into the "head" area of your source code. They describe the page or site and helps in providing information to web crawlers. Look for something similar to the following:  
<meta name="description" content="NRCC is the logistical support center for coordinating wildland firefighting resources in Northern Idaho, Montana, North Dakota, and the Greater Yellowstone Area." />  
<meta name="keywords" content="wildland fire, firefighters, firefighting, forest fire, rangeland fire, fire information, fire resources, coordination, all-risk response, Montana wildfire, Idaho wildfire, North Dakota wildfire" />)

#### Section Evaluation:

Meets Standard: \_\_\_\_\_ Does Not Meet Standard: \_\_\_\_\_

Comments / Recommendations:

### 2. TOP BANNER (Reviewer: )

a. Is the top banner clickable to the home page? (Primarily the left side graphic on the banner.)

b. Does the graphic on the banner follow the basic graphic initially established? (Is

there a graphic on the left and on the right that expands with the page when it is maximized?)

**i. Is the title clearly displayed?** (For example, does the graphic have the GACC letters / name in large letters?)

**ii. Does the left-side graphic display the statement “An Interagency Incident Support Website?”**

**c. Is the height of the top banner 80 pixels or less?** (To check, right-click on graphic and choose “properties” to view size.)

**d. Are there links located across the lower portion of the banner to the National GACC website, GACC Home, About Us, Site Disclaimer, Contact Us?** (These should be the minimal links... additional links are fine. Are there links on this site that can be recommended as standard for all GACC sites?)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

Note: The FirstGov graphic is now “USAGov”. Copy will be distributed to all GACC Contact folks after reviews are completed.

**3. LEFT-SIDE MENUBAR** (Reviewer: )

**a. Does the left-side menu bar display the four headers established in the Implementation Guide?** (i.e. Predictive Services, Logistics / Dispatch, Administrative, Related Links)

**b. Is there an Incident Information header?**

**c. Under each header, are the sub-categories using the nomenclature established in the Implementation Guide?** (The sub-categories under each header should be: PREDICTIVE SERVICES - Intelligence, Weather, Fuels / Fire Danger, Outlooks; LOGISTICS / DISPATCH - Aviation, Crews, Equipment, Overhead; ADMINISTRATIVE - GACC Coord. Group, Policy and Reports, Financial Management, Safety Management, Software Applications, Training; RELATED LINKS - Area, National. Are there links on this site that can be recommended as standard for all GACC sites?)

**d. Is the National link under Related Links hyperlinked to the National GACC web page?**

**e. Does the site display the FirstGov graphic below the menu-bar?**

i. Is the FirstGov graphic properly linked? (Link should be going to www.usa.gov)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**4. WELCOME PAGE CONTENT AREA** (Reviewer: )

a. Is there a statement on the page which welcomes the visitor to the site? (This can be in the form of a graphic or text... e.g. Welcome to the XXXX Coordination Center)

b. Is there basic information displayed describing what is offered on the site? (For example, does the page in some format describe what can be found under each of the headers listed on the left-side menu bar.)

c. Does the page display a map of the Geographic Area? (This can be a small graphic that links to a larger graphic of the Area.)

d. Are agency logos displayed on the page? (These should be placed somewhere on the page, preferably at the bottom of the page.)

e. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**5. ABOUT US PAGE** (Reviewer: )

a. Is there an About Us page?

b. Does the page describe the Geographic Area?

c. Does the page provide information (or links) that describes the:

Coordinating Group:  
GACC office (and staff):  
Geographic Area dispatch/coordination operations:

d. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**6. SITE DISCLAIMER PAGE** (Reviewer: )

a. Is there a Site Disclaimer page?

b. Does the page describe how information on the site can be used?

c. Does the page state the site is not a real-time website?

d. Does the page state the links to other sites are not necessarily endorsed by the site?

e. Does the page state how information collected is handled and the website does not use cookies?

f. Does the page display the basic statement that this a government website?

g. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**7. CONTACT US PAGE** (Reviewer: )

a. Is there a Contact Us page?

b. Is there a means for viewers of the site to send a message to the website manager? (This can be in the form of a graphic or text...)

c. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**8. INCIDENT INFORMATION PAGE** (Reviewer: )

(If "yes" to 3.b. above, complete the following question.)

a. Is the page maintained using the general GACC template?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**9. PREDICTIVE SERVICES** (Reviewer: )

a. Is there a general Predictive Services page?

b. Does the page provide a basic description of the Predictive Services Unit in the GACC?

c. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**1. INTELLIGENCE** (Reviewer: )

i. Is there an Intelligence page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page utilize the headers established in the Implementation Guide? (i.e. Situation, Maps & Imagery, Resources, and YTD & Historical)

If no, describe additional or missing headers:

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**2. WEATHER** (Reviewer: )

i. Is there a Weather page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page utilize the headers established in the Implementation Guide? (i.e. Current Conditions, Snow / Precipitation Data, Smoke Monitoring, Weather Forecast Models, GACC Produced Products, National Weather Service, Climatology / Drought, Weather Maps, Other )

If no, describe additional or missing headers:

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**3. FUELS / FIRE DANGER** (Reviewer: )

i. Is there a Fuels / Fire Danger page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page utilize the headers established in the Implementation Guide? (i.e. NFDRS, WFAS, Normalized Difference Vegetation Index, Fuel Moisture, Pocket Cards)

If no, describe additional or missing headers:

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**4. OUTLOOKS** (Reviewer: )

i. Is there an Outlooks page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page utilize the headers established in the Implementation Guide? (i.e. Fire Weather / Fire Danger, Fire Behavior, Other)

If no, describe additional or missing headers:

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**10. LOGISTICS / DISPATCH PAGES**

**1. AVIATION** (Reviewer: )

i. Is there an Aviation page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National Aviation websites, such as NOTAMS, Safety Alerts, Sunset / Sunrise Tables, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**2. CREWS** (Reviewer: )

i. Is there a Crews page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National Crew websites, such as T1 or T2 crews, Smokejumper reports, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

[Comments / Recommendations:](#)

### 3. EQUIPMENT (Reviewer: )

i. Is there an Equipment page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National Equipment websites, such as EERA's, Contracting Resources, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

#### Section Evaluation:

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

[Comments / Recommendations:](#)

### 4. OVERHEAD (Reviewer: )

i. Is there an Overhead page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National Overhead websites, such as IMT's, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

#### Section Evaluation:

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

[Comments / Recommendations:](#)

## 11. ADMINISTRATIVE SECTION

### 1. GA COORDINATING GROUP PAGE

No review required.

### 2. POLICY AND REPORTS PAGE (Reviewer: )

i. Is there a Policy and Reports page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National websites, such as Area Fire Management Guides, National Fire Policy, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

#### Section Evaluation:

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

Comments / Recommendations:

### 3. FINANCIAL MANAGEMENT PAGE (Reviewer: )

i. Is there a Financial Management page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National websites, such as AD Pay Plans, Business Management, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

#### Section Evaluation:

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

Comments / Recommendations:

**4. SAFETY MANAGEMENT PAGE** (Reviewer: )

i. Is there a Safety Management page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National websites, such as Six Minutes to Safety, LCES, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**5. SOFTWARE APPLICATIONS PAGE** (Reviewer: )

i. Is there a Software Applications page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National websites, such as WFSA, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**6. TRAINING PAGE** (Reviewer: )

i. Is there a Training page?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Does the page contain information or links to Area or National websites, such as NAFRI, ICQS, etc?

iv. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**12. RELATED LINKS PAGE** (Reviewer: )

i. Is there a Related Links page providing links to fire-related websites within the Geographic Area?

ii. Does the page follow the general template outline? (i.e. Page has the same top banner, left-side menu-bar, etc as the welcome page)

iii. Is there anything you notice on the page that could be recommended as a standard for all GACC sites? (i.e. headers, organization, specific links, etc)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**13. SITE ACCESSIBILITY (SITE-WIDE)**

**1. NON-TEXT ELEMENTS** (Reviewer: )

i. Does the site provide tags for non-text elements? (i.e. When you hover over a graphic,

buttons, etc, is there a pop-up which describes or states the purpose and/or meaning of the image)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**2. CONVEYING COLOR** (Reviewer: )

**i. Does the site have any links or graphics that indicates the user needs to click on a "color" graphic or text?** (Review the site main pages to see if this occurs.)

**ii. If yes, does the site offer a text statement associated with the above?** (For example, if the user is directed to "press the green button", is there a text link associated that states "click here" or "where the link goes to?")

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**3. SERVER-SIDE IMAGES** (Reviewer: )

**i. Does the site utilize server-side images or maps?** (Images hosted on the server, the image only specifies coordinates within the image when the mouse is moved over the image. Review the site main pages to see if there are any of these images.)

**ii. If yes, does the site offer a redundant text link to provide access to the page for anyone not able to click on the image?** (For example, when a web page uses a server-side image map to present the user with a selection of options, browsers cannot indicate to the user the URL that will be followed when a region of the map is activated. Redundant text links are specific links located below the graphic, which detail where the link will go when selected.)

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**4. CLIENT-SIDE IMAGES** (Reviewer: )

**i. Does the site utilize client-side images or maps?** (With client-side image maps, each "active region" in a picture can be assigned its own "link" that specifies what web page to retrieve when

a portion of the picture is selected. Review the sites main pages to see if there are any of these images.)

ii. If yes, does the image(s) provide an "alt tag" indicating where the link will take the visitor?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**5. PLUG-IN LINKS** (Reviewer: )

i. Does the site require the use of plug-ins to view specific files? (For example, Adobe Reader, FLASH, etc. Review as much of the site as possible.)

ii. If yes, is there a link provided on the page to the location where the plug-in can be downloaded?

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**6. ELECTRONIC FORMS** (Reviewer: )

i. Does the site require the completion of a form or forms? (For example, submitting an e-mail request for information, etc.)

ii. If yes, does the site have "explicit labels" within the code for the form? (For example, is the <label> tag and associated "for" attribute to tag labels. In other words, identify the exact words that you want to use as the label for the form element and enclose those words in a <label> tag. Use the "for" attribute to uniquely identify that element.

**Section Evaluation:**

Meets Standard: \_\_\_\_\_

Does Not Meet Standard: \_\_\_\_\_

**Comments / Recommendations:**

**14. REVIEWER'S OVERALL COMMENTS** (Reviewer: ALL)

**General:** (i.e. Do you have any general comments about the site that you would like to pass on to the review team?)

**Recommendations:** (i.e. Is there anything you notice on the site that could be recommended as a standard for all GACC sites?)

**Any Additional Comments:**