**SOUTHWEST AREA AIRCRAFT FLIGHT FOLLOWING REQUEST**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INITIAL REQUEST INFORMATION** | | | | | | | | **ORIGINATING OFFICE #** | | | | | | | **COST MANAGEMENT CODE** | | | | | | **TYPE A/C - FW or RW** | | | | |
| DATE/TIME | | | TO/FROM | | | | |  | | | | | | |  | | | | | | **FAA “N”**  **Number** | | |  | |
|  | | |  | | | | | INCIDENT # | | | | | INCIDENT NAME | | | | | | RESOURCE # | |
| **MISSION DESCRIPTION - CHECK or CIRCLE ONE** | | | | | | | | | | | | | | | | | | | | | **CALL SIGN** | | | | |
| MOBILIZATION DEMOBILIZATION ADMINISTRATION SES | | | | | | | | | | | | | | | | | | | | |  | | | | |
| NAME/TYPE OF CARGO | | | | | LBS | | RESOURCE ORDER # OR  ADMIN TRAVEL AUTH# | | | | | NAME/TYPE OF  CARGO | | | | LBS | | RESOURCE ORDER # OR  ADMIN TRAVEL AUTH# | | | MAKE  MODEL | | | | |
|  | | | | |  | |  | | | | |  | | | |  | |  | | | COLOR | | | | |
|  | | | | |  | |  | | | | |  | | | |  | |  | | | PAX SEATS | | | | |
|  | | | | |  | |  | | | | |  | | | |  | |  | | | VENDOR  VENDOR # | | | | |
|  | | | | |  | |  | | | | |  | | | |  | |  | | | PILOT  PILOT # | | | | |
| DOCUMENTATION | | | | | | | | | | | | | | | | | | | | | FLIGHT MANAGER  PHONE # | | | | |
| **FLIGHT ITINERARY – USE MILITARY TIME ONLY** | | | | | | | | | | | | | | | | | | | | |  | | | | |
| DEPART WITH | | | | DEPART FROM | | | | | | TIME ZONE  EX:MDT/MST | ENROUTE | | | ARRIVE TO | | | | | | TIME ZONE  EX: MDT/MST | DROP OFF | | | | INFO RELAY |
| DATE | NO. PAX | LBS | | AIRPORT | | ETD | | | ATD |  | ETE | | | AIRPORT | | | ETA | | ATA |  |  | NO. PAX | LBS | | TO/FROM |
|  |  |  | |  | |  | | |  |  |  | | |  | | |  | |  |  |  |  |  | |  |
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| **FLIGHT FOLLOWING - CHECK or CIRCLE** **ONE NATIONAL FF 168.650 & AIR GUARD (168.625)**  AGENCY { AFF } OR {15 MINUTE CHECK-IN VIA RADIO}  FAA { IFR} OR {VFR} | | | | | | | | | | | | | | | | | | | | | | | | | |
| TRAVELING WITHIN GEO AREA CALL SWCC AT EVERY FUEL STOP 1-888-440-4333  TRAVELING OUTSIDE GEO AREA CALL NICC FF AT EVERY FUEL STOP 1-800-994-6312 | | | | | | | | | | | | | | | | | | | **CLOSE OUT**  **DATE:**  **TIME:**  **BY WHOM:** | | | | | | |

Reminder: Attach Cost Comparsion /Justicfication Forms if needed