

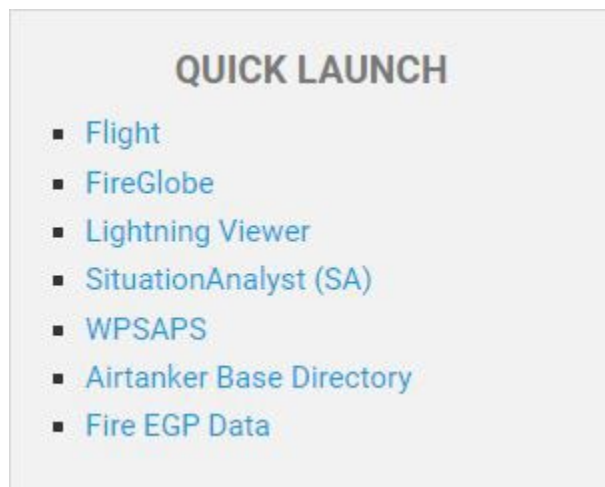
## **Instructions for retrieving your incident costs from FLIGHT**

**If you have a Flight Profile:**

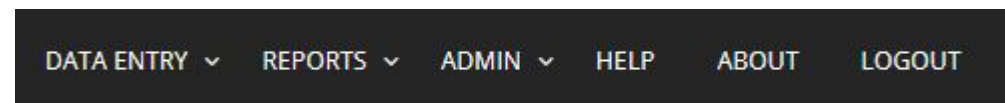
**Step 1. Log into:** [Fire Enterprise Geospatial Portal \(nwcg.gov\)](http://nwcg.gov)



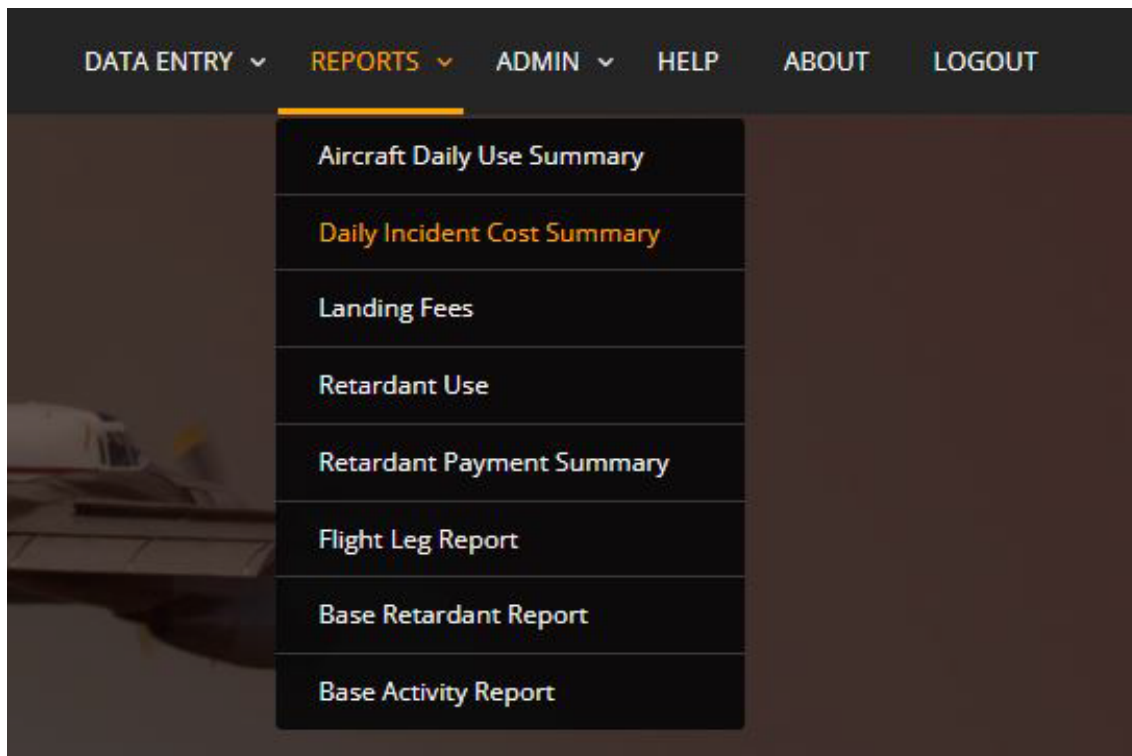
**Step 2. Select:** Flight



**Step 3. Select Reports**



## Step 4. Select: Daily Incident Cost Summary



## Step 5. Fill out:

**Incident** – Incident name, Incident # (2022-IDCDC-000001) or Pay code (P#)

**Airtanker Base** – All

**Report Date** – The day of your incident

**RUN REPORT**

### Daily Incident Cost Summary Report

Incident

Search by FireID, ChargeCode/PCode or Incident Name...

Airtanker Base

All

Report Date

**RUN REPORT**

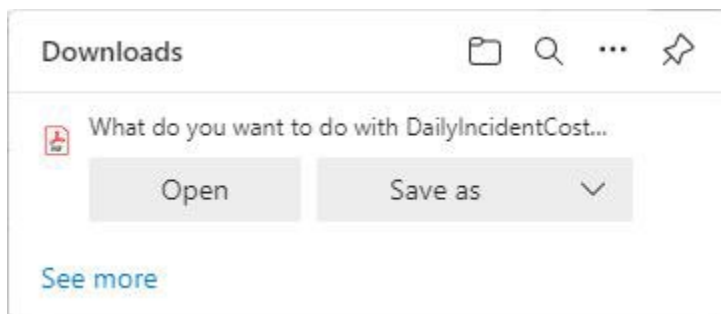
## Step 6. Report Summary

<u>Incident Name</u>		<u>Order Number</u>		<u>Pay Code</u>		<u>Unit</u>			
BONITA		2022AZCNF000234		P3PKT5		0305			
Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs
T-169	RJ85	1.15	9,618.60	INW	2,691	18,029.70	0.00	0.00	0.00
T-169	RJ85	0.87	7,276.68	FHU	2,824	7,768.82	168.30	0.00	0.00
<b>Total Loads 2</b>		<b>3.38</b>	<b>16,895.28</b>		<b>5,515</b>	<b>25,798.52</b>	<b>168.30</b>	<b>0.00</b>	<b>0.00</b>
Contract Number: 1202SA21T9002				Airtanker Availability: \$0.00					
				Airtanker Total: \$42,862.10					

## Step 7. Export - Acrobat (PDF) file.

<u>Incident Name</u>		<u>Order Number</u>		<u>Code</u>		<u>Unit</u>			
BONITA		2022AZCNF000234		P3PKT5		0305			
Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs

## Step 8. Download - Open



## Step 9. Final report

### Aircraft - Daily Incident Cost Summary

Date: 04/17/2022

**Incident Name**                      **Order Number**                      **Pay Code**                      **Unit**  
 BONITA                                      2022AZCNF000234                      P3PKT5                      0305

Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs
T-169	RJ85	1.15	9,618.60	INW	2,691	18,029.70	0.00	0.00	0.00
T-169	RJ85	0.87	7,276.68	FHU	2,824	7,768.82	168.30	0.00	0.00
<b>Total Loads 2</b>		<b>3.38</b>	<b>16,895.28</b>		<b>5,515</b>	<b>25,798.52</b>	<b>168.30</b>	<b>0.00</b>	<b>0.00</b>

Contract Number: 1202SA21T9002

**Airtanker Availability:** \$0.00

**Airtanker Total:** \$42,862.10

Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs
T-910	Air Tanker	0.63	0.00	FHU	9,324	67,039.56	0.00	0.00	0.00
T-910	Air Tanker	0.73	0.00	FHU	9,268	25,496.26	0.00	0.00	0.00
<b>Total Loads 2</b>		<b>3.38</b>	<b>0.00</b>		<b>18,592</b>	<b>92,535.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Contract Number: 1202SA22T9100

**Airtanker Availability:** \$0.00

**Airtanker Total:** \$92,535.82

**Grand Total:** 135,397.92

## Step 10. Print

Print

Total: 1 sheet of paper

Printer

Xerox Phaser 6700 Series Clas...

Copies

1

Layout

Portrait

Landscape

Pages

All

e.g. 1-5, 8, 11-13

Color

Print

Cancel

### Aircraft - Daily Incident Cost Summary

Date: 04/17/2022

**Incident Name**                      **Order Number**                      **Pay Code**                      **Unit**  
 BONITA                                      2022AZCNF000234                      P3PKT5                      0305

Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs
T-169	RJ85	1.15	9,618.60	INW	2,691	18,029.70	0.00	0.00	0.00
T-169	RJ85	0.87	7,276.68	FHU	2,824	7,768.82	168.30	0.00	0.00
<b>Total Loads 2</b>		<b>3.38</b>	<b>16,895.28</b>		<b>5,515</b>	<b>25,798.52</b>	<b>168.30</b>	<b>0.00</b>	<b>0.00</b>

Contract Number: 1202SA21T9002

**Airtanker Availability:** \$0.00

**Airtanker Total:** \$42,862.10

Aircraft	Type	Hours	Flight Cost	Base	Ret Gallons	Ret Cost	Landing Fees	Extended Standby	Misc. Costs
T-910	Air Tanker	0.63	0.00	FHU	9,324	67,039.56	0.00	0.00	0.00
T-910	Air Tanker	0.73	0.00	FHU	9,268	25,496.26	0.00	0.00	0.00

## **If you do not have an EGP/Flight Profile:**

*To create a new EGP profile or add FLIGHT access to an existing profile, call the IIA Helpdesk at 866-224-7677, and request an EGP account with access for FLIGHT. Let them know your qualification or need for FLIGHT to make it a little easier. That will get the process started and you should eventually get notice that your FLIGHT roles have been assigned and you're ready to go. If you get any push-back or several days have gone by without result, feel free to try us again ([SM.FS.FLIGHT@usda.gov](mailto:SM.FS.FLIGHT@usda.gov)) and we can investigate the issue*

**Please feel free to contact Jeff Miller at [Jeff.Miller3@usda.gov](mailto:Jeff.Miller3@usda.gov) for any assistance and or questions.**