**FROM: IARR, \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_**

**IARR(t)\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_**

**TO: CREW BOSSES**

* ***No illegal drugs, alcohol, sexual harassment, bullying, etc.*** Depending on the circumstances, either the individual/crew/module could be demobed.
* Type 2IA –sawyer qualified. Check that sawyers on your crew have saw qualifications shown on their red card; will be checked at incident.
* All personnel should have some form of ID, i.e. driver’s license, etc. in the event of an emergency or disciplinary actions and need to fly home. Please check with your people. If missing, let us know.
* **“Walmart trips”** – Highly recommend you stop at the local store before traveling to your assignment. Get “Doc. Shoals” foot support inserts, pillows, toiletries, medicines, tobacco products and any other form of personal needs. In the event your crew needs some items or some emergency item, we might be able to make a run to the store for the crew.
* We will be attending morning briefings, planning meetings, etc., we plan to either meet with the CRWB in the evening for debriefing on what actually happened that day for your crew. **In the event we cannot meet you – either morning or evening, please text us about what your crew is planning to do/or did for your assignment (brief – one or two sentences).**
* Due to travel distance between ICP and other crews, we might be on the road a lot, just keep us posted on morning assignments and debriefing in the evening- same as above.
* **If there are injuries:** We need to know ASAP as we have to notify SACC. If you are from the state, we need your contact info with the state. If FS, it will require e-safety and you or your home unit supervisor is required to fill out e-safety. Incident Comps/claims is also involved.
* The plan is to complete a full 14 days at the incident then travel to MOB Center after that. Depending on distance to the MOB center, travel could be a 2 day event.
* Need crew performances at the end of each assignment. This is to be provided to SACC and the Home Unit dispatch center as part of our close-out package.
* Weight limitations – 5,300 lbs per crew.