

# **National Interagency Support Cache Policy Medical Kit Orders (NFES 1760 and 1835) 2003**

## **Purpose of Policy**

Establish protocol for ordering and deploying the 100-person First Aid Kit and the 500+ Person Field First Aid Station, which addresses legal requirements and Federal property accountability.

## **Objective of Policy**

Facilitate responsible use of medical care supplies and equipment as Federal property.

## **Authorities**

1. Rocky Mountain Interagency Cache Interagency Support Cache is the sole-source vendor of NFES 1760 and NFES 1835.
2. Laws and regulations pertaining to the rendering of medical services including diagnosis, treatment and prescription.
3. Forest Service Manual R1 6700-90-36 (Section 6721).
4. Forest Service Manual R1 5100-96-1 (Section 5138).
5. Forest Service Manual 6700-90-1 (Section 6725).
6. Forest Service Manual 6723 (Use of Prescription Drugs).
7. Rocky Mountain Interagency Cache Mobilization Guide 69.9.1 and 78.5.

## **Terms**

1. "IMS" refers to the Incident Medical Specialist Program, its positions, qualification standards and protocols. Positions are IMS Manager (IMSM), IMS Assistant (IMSA) and IMS Technician (IMST).
2. "Licensed medical care provider" shall be understood as "licensed to provide medical care, including the prescription of medication, in

the State wherein issued”. This term shall be inclusive of licensed medical care facilities.

3. “EMT” refers to “Emergency Medical Technician” whose scope of practice is regulated by various federal, state and county governments.
4. “EMT certification” shall be understood as “certification to practice in the governmental domain wherein issued.”
5. “Qualified medical care person(nel)” is the comprehensive phrase referring to IMS and licensed medical care providers collectively.
6. “OTC medication” refers to “Over-The-Counter medication”, meaning those medications available to the general consumer without prescription.
7. “Prescription” and “Prescribe” in relation to medical care refer to “Order or advise as a medicine or treatment”.
8. “Medical Kit” is the generic term applying to NFES 1760, NFES 1835 and/or the sub-kits associated with NFES 1835.
9. “GACC” refers to Geographic Area Coordination Center.
10. “NICC” refers to National Interagency Coordination Center.
11. “NFES” refers to National Fire Equipment System.

## **Policies**

### **1. Protocols**

**1.1** Unless otherwise specified, the customer shall establish and enforce protocols for use and management of the medical kit in its possession, particularly with regards to the pre-scribing or dispensing of OTC medications.

**1.2** Incident Medical Specialist protocols have precedence in the Pacific Northwest and Rocky Mountain Interagency Cache Geographic Areas.

**1.3** Qualified medical care personnel should be present or assigned if diagnosis, treatment and/or prescription are potential activities on-site.

### **2. Primary Vendor**

**The Rocky Mountain Interagency Support Cache is the sole-source vendor of NFES 1760 and NFES 1835.**

**3. Approved Stocking Locations**

**3.1 Primary stocking locations shall be the NFES National Interagency Support Caches as listed in Chapter 50 of the 2003 NFES Cache Management Plan.**

**3.2 Secondary stocking locations shall be the following Satellite and Local Area Interagency Support Caches or any Remote Cache as defined in the NFES Cache Management Plan and officially established.**

**4.1 May be issued to any customer or pre-positioned to any location.**

**4.2 Upon return of the kit, the servicing Cache may choose to return it to the Cache for refurbishment or perform the refurbishment providing it has the necessary vendor support.**

**5.1 NFES 1835 shall not be pre-positioned to any location other than the approved stocking locations.**

**5.2 One or more of the following resources shall be assigned to the incident:**

**5.2.1 A qualified Incident Medical Specialist (IMSM, IMSA and/or IMST)**

**5.2.2 A qualified Medical Unit Leader (MEDL).**

**5.2.3 A licensed medical care provider.**

**5.2.4 Note: An EMT certification does not imply automatic qualification as MEDL, IMSM, IMSA or IMST.**

**5.3 The assigned Medical Unit Leader, IMS Manager or licensed medical care provider shall be known as the “Medical Kit Manager” for the purpose of this policy.**

**5.4 The Medical Kit Manager shall be responsible and held accountable for the kit (its use and content). Their responsibility includes provision for security and control of the components during periods of their physical absence.**

**5.5 The Medical Kit Manager shall place the order for the kit.**

**5.5.1 The name of the Medical Kit Manager shall be listed on the order.**

**5.5.1.1. If a medical facility has been contracted to provide service, its location shall also be provided.**

**5.5.2 The servicing dispatch or coordination center shall validate names and qualification before forwarding the order to the servicing Cache.**

**5.5.3 The order shall be refused if qualified personnel are not assigned.**

**5.6 The servicing Cache shall assume the order has been validated when it is received for processing.**

**5.7 The kit shall be issued from only the approved stocking locations, and shipped directly to the incident.**

**5.8 The Supply Unit Leader or Medical Kit Manager shall sign for the kit's receipt.**

**4. NFES 1760 (100-person First Aid Kit):**

**5. NFES 1835 (500+ Person Field First Aid Station):**

**5.9 The kit shall be issued as a whole and shall not be disassembled prior to its issue. Sub-ordinate kits (NFES 1727 and NFES 1728) can be ordered separately.**

**5.10 One and only one kit shall be issued to any given incident.**

**5.11 Refurbishment supplies shall be ordered separately.**

**5.12 Prioritization and allocation of the limited kit supply will be managed by the coordination center and NICC.**

**5.13 Release of Qualified Personnel**

**5.13.1 Qualified personnel replacement**

**5.13.1.1. The servicing dispatch or coordination center shall validate name and qualification of replacement personnel.**

**5.13.1.2. The kit shall be transferred between the outgoing and incoming personnel on signed documentation.**

**5.13.1.3. A copy of the transfer documentation shall be forwarded to the servicing Cache.**

**5.13.2 No qualified personnel replacement**

**5.13.2.1. The medical kit shall be released and returned to the servicing Cache immediately upon the release of qualified personnel.**

**5.14 Release of Kit**

**5.14.1 Release shall occur coincidently with the release of qualified personnel. The re-lease shall be documented and signed by the Medical Kit Manager as to whom, when and where the release occurred.**

**5.14.2 The whole kit shall be released and returned as a unit.**

**5.14.3 The kit shall be returned immediately to the servicing Cache for documentation closure.**

**5.14.4 The kit shall be subsequently returned to the Rocky Mountain Interagency Cache for refurbishment by the most direct means possible.**

**6 Loss**

**6.1 Loss shall be documented as prescribed by applicable Federal Property Management and USDA Forest Service Property Management direction.**

**6.2 Documentation shall describe the loss and efforts to recover, and shall be signed by the original customer, its final heir or their authoritative representative.**