

**Pueblo Interagency Fire
Dispatch Center**

MOB GUIDE

Pueblo Interagency Fire Board has reviewed and accepts this MOB Guide for the PIDC Zone. This document will remain in effect and can be amended as needed with the changes being approved by the current PIFB chair or acting.

PIFB Chair Person

Date

Revised 02-16-2011

Pueblo Interagency Mobilization Guide

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Chapter 10

Objectives, Policy, and Scope of Operation

10. Mission

The principal mission of the Pueblo Interagency Fire Dispatch Center (PIDC) is to provide Initial Attack services and Resource Mobilization in a cost effective and timely fashion using resources identified in the PIDC CAD system and local cooperator resources. In addition PIDC provides coordination of resources, dispatching services to incidents in and outside of the PIDC boundary and Intelligence gather and dissemination. The PIDC Mobilization Guide is intended to facilitate interagency dispatch coordination ensuring the timeliest and cost effective incident support.

11. Scope of Operation

Initial Attack, Extended Attack, and Resource mobilization will be done by the PIDC for the PSICC, RGD and SLV-PLC. PIDC will assist CSFS, Colorado Counties (29), Fire Departments located in identified Counties (200+-), F&WS, NPS, BIA, KFS, DOD and Kansas Counties (105) as needed or requested with an proper fire code applied for billing purposes. For a non wildfire incident the jurisdictional agency will need to supply a valid billing code for reimbursement with a valid agreement in place before services can be rendered.

Chapter 20

Administration Procedures

20

- A. All local initial attack resources will be dispatched using the WildCad system that PIDC has primary jurisdictional responsibility for (PSICC, RGD, SLV-PLC).

1. STAFFING

PIDC will staff 7 days a week from May 1st to October 15th and be on call for the remaining time periods. Normal staffing hours are 0800-1630 and adjusted as needed to meet workload 5 days a week.

2. PIDC PRIORITIES

Initial Attack jurisdictional responsibility (PSICC, RGD and SLV-PLC)

Initial Attack Cooperating agencies

Extended Attack jurisdictional responsibility (PSICC, RGD and SLV-PLC)

Extended Attack Cooperating agencies

Resource Orders Regionally

Resource Orders Nationally

3. RESOURCE MOBILIZATION

PIDC will only mobilize resources for non initial attack during the hours of 0530-2200. Resource request will be filled by jurisdictional agency first.

Non Federal Agencies will follow the established guidelines set forth in each respective Counties AOP. PIDC cannot stop and check each AOP to see if the person that is, ordering, is authorized and following their County guideline. It will be understood that if PIDC receives a Resource Order that the proper authorization and approval has been met and followed by the person placing the order.

4. FILL or UTF

PIDC will give the resource 30 minutes to contact PIDC to fill the order and at 30 minutes without a confirmation that the resource can be filled, PIDC will move on to the next resource.

5. BILLING/REIMBURSEMENT

Resource Orders will be used for billing documentation and is the responsibility of the ordered resource to maintain copies.

6. PROCUREMENT

Support is the responsibility of the jurisdictional agency. PIDC does not buy any supplies needed to support any incidents

7. TEAM ORDERING

PIDC will order Type 1, 2, 3, and NIMO teams as requested. It is the jurisdictional agencies responsibility to request the correct team and configuration. PIDC will always order a full (long) team unless directed not too.

B. ROSS

Will be used to fill orders that are outside of local Initial attack areas and it is the responsibility of the agency to keep availability status updated. ROSS is swept on the first Monday of every month to show all cooperator resources unavailable . PIDC does not generally fish within the zone (calling individual resources to see if they are available when status is showing otherwise).

A. Statusing Availability

All cooperator resources will be made unavailable on the first Monday of every month by 10am.

1. PASSWORDS

The ROSS Password Reset Service should be utilized to refresh passwords at <http://ross.nwcg.gov/> PIDC will only reset a ROSS password 3 times and then a letter from the person’s supervisor will be needed for each additional reset.



AIRCRAFT

1. Generally, all aviation resources are considered I.A. resources and are subject to diversion at any time for higher priority incidents based on consideration of safety and values at risk. PIDC following guidelines and procedures to order any additional air support needed or required (Air Attack, Lead or ASM).

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2. AIR TO GROUND FREQUENCY

Will be issued by PIDC, it is the jurisdictional agency responsibility to insure they have the needed frequency to communicate to any aircraft ordered or make arrangements with PIDC to send a liaison communication person and realizing that this could cause a delay in using the requested resource. PIDC cannot mix aircraft that cannot communicate with each other on standard frequencies assigned by PIDC.

3. TFR

PIDC will request any TFR's needed for wildland fires only with the jurisdictional agency supplying all needed information prior to the TFR being placed

A. INTELLIGENCE

1. SPOT WEATHER REQUESTS

It is the jurisdictional agencies responsibility to submit spot weather requests. PIDC provides this service for the PSICC, RGD and the SLV-PLC. If PIDC is requested to submit a spot weather request for other then those listed above a P number will be generated and reimbursement for this service will be processed.

All 9 NWS offices located in the PIDC zone have the ability to receive a spot request by e-mail. Please identify your local NWS office and establish the best way to submit one (Phone, Fax or e-mail). NWS offices are listed below:

Boulder, CO. - <http://www.crh.noaa.gov/bou/>

Pueblo, CO. - <http://www.crh.noaa.gov/pub/>

Dodge City, KS. - <http://www.crh.noaa.gov/ddc/>

Goodland, KS - <http://www.crh.noaa.gov/gld/>

Topeka, KS. - <http://www.crh.noaa.gov/top/>

Wichita, KS. - <http://www.crh.noaa.gov/ict/>

Hastings, NE. - <http://www.crh.noaa.gov/gid/>

Pleasant Hill, MO. - <http://www.crh.noaa.gov/eax/>

Springfield, MO. - <http://www.crh.noaa.gov/sgf/>

2. SITUATION REPORTING

PIDC will report incidents that have been officially reported to PIDC by phone, e-mail or through the ICS-209 system.

3. RX ADVANCE NOTIFICATION

PSICC, RGD and the SLV-PLC agree to use the advance notification reporting form located on the PIDC web page, any other agency can use it if they want their projects added to the situation report.

B. **RED FLAG WARNINGS** are read over the radio only to the PSF, RGD and the SLV-PLC. Red flag information is available through the NWS office web pages.

C. **PIDC ANNUAL REPORT**

PIDC will complete by January 31st, of every year and have available to view on the PIDC web page.

D. **PIDC ZONE MAC**

Consist of members from the Pueblo Interagency Fire Board (PIFB). PIDC will call the PIFB Chairperson to activate as needed or directed.

E. **PIDC ZONE PREPAREDNESS LEVELS**

Each Agency is responsible for reporting their local preparedness levels to PIDC, if not reported PIDC will show a 1 until reported.

1. **PREPAREDNESS LEVEL 1**

DESCRIPTION: Little or no fire activity in the zone. Few resources are committed in or out of zone. Conditions exist for normal prescribed fire operations.

MANAGEMENT ACTIONS: Unit(s) will determine appropriate actions. Normal PIDC staffing.

2. **PREPAREDNESS LEVEL 2**

DESCRIPTION: Wildfire activity has increased with most fires remaining at low to moderate complexity. One or more units experiencing moderate to high fire intensity with A, B, and C fires occurring, local units and adjacent cooperators handling situation with little support through PIDC. Potential exists for mobilizing resources through PIDC. Resources are adequate for prescribed fire activity.

MANAGEMENT ACTIONS: Unit(s) will determine appropriate actions. PIDC staffing will be extended to meet the demand.

3. **PREPAREDNESS LEVEL 3**

DESCRIPTION: High potential exists for fires to be moderate to high complexity. A number of fires having potential of becoming class C or larger. ERC's and BI's from Four or more weather stations in the zone are in the very high to extreme range. One or more units

experiencing incidents requiring commitment of zone resources. Additional resources are being ordered or a majority of zone resources are committed to zone and / or regional incidents.

MANAGEMENT ACTIONS: PIDC will monitor commitment of resources for competition between units or shortages and notify Unit Managers and PIFB of possible shortages. PIDC staffing will be extended to meet the demand. An Intelligence, Initial Attack or Support Dispatcher will be ordered as needed.

4. PREPAREDNESS LEVEL 4

DESCRIPTION: High complex large fire activity is occurring. Fires are escaping initial attack as evident by the number of C or larger fires. Fire severity is very high to extreme as reported by three or more units. One or more PIDC units is experiencing an incident requiring Type 1 or 2 team. Majority of zone resources are committed. Priority setting is needed for critical resources. Additional resources are being ordered from the neighborhood and RMC.

MANAGEMENT ACTIONS: Activate PIFB MAC as per PIDC Mob Guide. The group will determine fire priorities within the zone. Request repositioning of critical resources. Expand PIDC dispatch organization to meet current and anticipated needs. Extend hours to meet the demand. Regional and National Guidelines will determine if Prescribed Fire activity will be permitted.

5. PREPAREDNESS LEVEL 5

DESCRIPTION: High complex large fire activity is occurring. Multiple large fires in Zone. Fire severity is extreme. PIDC office open 24 hours/day-7 days per week.

MANAGEMENT ACTIONS: PIDC staffed to meet demand or orders placed for the demand.

Chapter 30 Organization

30 PIDC ORGANIZATION

USFS

PSICC

1-Center Manager

1-Assistant Center Manager

1-Lead Dispatcher

1-Initial Attack Dispatcher

2-Seasonal Logistics Dispatcher

SLV-PLC (RGF)

2-Seasonal Logistic Dispatchers

BLM (RGD)

1-Lead Dispatcher-WAE

CSFS

1-Seasonal Logistic Dispatcher or equivalent funding

NPS (Colorado portion of the zone)

\$1,000.00

31 ORGANIZATIONS PIDC supports the following directly or as needed

Colorado Agencies

Pike National Forest

San Isabel National Forest

Rio Grande National Forest

Comanche National Grasslands

Royal Gorge Field Office

San Luis Valley District

Colorado State Forest Service

Great Sand Dunes National Park

Florissant Fossil Beds National Historic Site

Sand Creek Massacre Site

Bents Fort National Historic Site

Leadville National Fish Hatchery

Baca National Wildlife Refuge

Monte Vista National Wildlife Refuge

Alamosa National Wildlife Refuge

Rocky Flats National Wildlife Refuge

Two Ponds National Wildlife Refuge

Air Force Academy

Fort Carson/Pinon Canyon

Peterson Air Force Base
Butts Field Army National Guard
Department of Agriculture-Pueblo

PIDC Colorado Counties

Alamosa
Arapahoe
Baca
Bent
Chaffee
Conejos
Costilla
Custer
Crowley
Cheyenne
Denver
Douglas
El Paso
Fremont
Huerfano
Jefferson
Kit Carson
Kiowa
Lincoln
Lake
Las Animas
Mineral
Otero
Park
Pueblo
Prowers
Rio Grande
Sagauche
Teller

Colorado Fire Departments with-in the identified Counties above (+-200)
list available from CSFS upon request

KANSAS AGENCIES

Cimarron National Grasslands
Tall Grass Prairie National Historic Site
Fort Larned National Historic Site
Fort Scott National Historic Site
Brown vs. Board of Education National Historic Site
Kerwin National Wildlife Refuge
Quivira National Wildlife Refuge
Marais des Cygnes National Wildlife Refuge

Flint Hills National Wildlife Refuge
Bureau of Indian Affairs Horton Agency (4 Tribes)
Potawatomi Tribe
Kickapoo Tribe
Sac and Fox Tribe
Band of Iowa
Kansas Counties (105)
Fort Riley

CHAPTER 40
Cooperation

- 40 AOP. PIDC follows the established AOP's for each County that has one.
- 41 Colorado Interagency Cooperative Fire Management Agreement (Refer to RMC 42.1)
- 42 Colorado National Guard and USDA, Forest Service, Region 2 Agreement (Refer to RMG 42.3)
- 43 **Neighborhood Resource Ordering**
The following list defines the approved neighborhood for PIDC
FTC – Fort Collins Interagency Dispatch Center
GPC – Great Plains Interagency Dispatch Center
DRC – Durango Interagency Dispatch Center
MTC – Montrose Interagency Dispatch Center

1. Boundary Resource Ordering
Region 3 Dispatch Centers
TAZ – Taos Interagency Dispatch Center
ABZ – Albuquerque Interagency Dispatch Center
Region 8
AOICC – Arkansas/Oklahoma Interagency Coordination Center
Region 9
MICC – Missouri/Iowa Coordination Center

**CHAPTER 50
NOT LISTED**

CHAPTER 60

Overhead / Crews

60 OVERHEAD

PIDC will fill overhead for assignments outside of the zone based on availability that is stated in ROSS. PIDC does not generally fish (look for resources not stated as available). PIDC will use a 30 minute fill or UTF guideline.

1. PIDC will fill orders based on the Jurisdictional agency requesting the resources.
2. PIDC can only fill overhead orders with personnel listed in ROSS and showed as available.
3. Name Request/Suggest
If a resource is aware of this they must notify PIDC who then can forward it to RMACC. NOTE: this type of request does not mean it will be honored.
4. Supplemental Resources
Overhead personnel that are listed as available in ROSS and that live within the established boundary will be dispatched first and resources that live outside the established boundary that are listed as available will be dispatched after

61 CREWS

1. PIDC CREW LISTING

Type 1 Crews
Pike IHC- Monument, Co.
Platte Canyon (T) – Baily, Co.

Type 2 I.A.
San Isabel Regulars – Canon City, Co.
Rio Grande Regulars – Monte Vista, Co.
Mid Plains – Kansas mobilize out of Denver, Co.

Type 2
Juniper Valley – Canon City, Co.
Juniper Valley – Buena Vista, Co.

2. Minimum crew standards

(Refer to NMG 62.2)

3. **CREW STATUS**

For Type 2 I.A. and Type 2 crews after they have been statused as available. The Crewboss will send to PIDC a roster for the crew. When the crew has received an order the crewboss will send an updated roster to PIDC in case there are any changes in the original.

4. **PIDC Crew dispatch guideline**

I.A.

Closest crew or as requested by jurisdictional agency

Extended Attack – resource orders

First by jurisdictional agency
(Federal incident federal resources, State/County incident State/County resources)

Second by Availability date

Third (if needed) by location

*All CRWB-trainees must be approved by the ordering agency

Chapter 70 Equipment/Supplies

70 ENGINES

1. Initial Attack

PIDC uses WildCad for all initial attack dispatching of resources on jurisdictional lands (PSICC, RGD, and SLV-PLC)

2. RESOURCE ORDERS

Engines need to be available in ROSS along with the crew members that will be on the unit. If the personnel are not stabled in ROSS the engine cannot be mobilized.

3. Engine Mobilization Guide

PURPOSE: This guide provides explanation of how to dispatch the abundant Pueblo Zone engine resources. This guide documents the current process PIDC utilizes to fill engine resource orders for fires outside the Zone.

PARTICIPANTS: Any nonfederal agency with cooperator status, that expressed interest in being available within the GACC and/or NATIONAL level for extended attack incidents. Participants are listed in the *Nonfederal Engine list* attached to this guide.

REQUIREMENTS

- Maintain availability through agency ROSS web status account for equipment and personnel.
- Incident Qualification System (IQS) export file to document personnel qualifications and personnel ROSS entry
- Colorado resources must have a Cooperative Resource Rate Form (CRRF) to establish equipment rates and equipment ROSS entry
- Kansas resources go through KFS for equipment rates and equipment ROSS entry.

Engine resource orders are filled by jurisdiction. This is a common dispatch procedure for federal interagency dispatch centers. Federal engines will be dispatched to federal jurisdictional fires. State engines will be dispatched to state jurisdictional fires. And, Cooperator engines will be dispatched to private, non-state, and non-federal jurisdictional fires. While this policy guides the initial ROSS query to fill the engine resource order, PIDC regularly has to query the next jurisdiction to find an available engine. In a typical fire year, PIDC will completely go through the *Nonfederal Engine list* multiple times.

When PIDC receives a request for an engine resource order, PIDC will first check the incident number. The incident number displays the jurisdiction. PIDC utilizes ROSS to

query for available engines of similar jurisdiction. ROSS restricts PIDC to fill engine resource orders with available engines only.

Typically, the Federal government and State government do not have as many engines as Cooperator agencies within the Zone. When there are no available Federal and State engines, PIDC will query Cooperator engines to fill these engine resource orders. Then, PIDC will fill the engine resource order from the available engines listed. When there is additional need to query Cooperator agencies because no Federal engines or State engines available, PIDC will go to the *Nonfederal Engine list*:

PIDC will look at the date and time needed and location then start with the lowest cost available engine first who can meet the times listed and then proceeding down through the list until the order is filled. For example, if PIDC filled an engine resource order from the seventh engine on the list, PIDC will then go back to the lowest cost engine on the list, and so on, till the list has been gone through completely. Once PIDC has gone through the list, PIDC will always start from the first (lowest cost) engine on the list and repeat the process. If an engine is not available when PIDC checks its availability, PIDC will go to the next available engine and the unavailable engine loses its opportunity for an out-of-Zone engine resource order till the next cycle through the list.

71 SUPPLIES

1. It is up to each jurisdiction to order supplies as needed.

CHAPTER 80 AIRCRAFT

70 AIRCRAFT

1. PIDC will fill orders from within zone and then go out of zone as needed through the RMACC for assistance. It will be up to PIDC following guidelines and procedures to order any additional air support needed or required (Air Attack, Lead or ASM). It will always be up to the pilot to accept or decline any mission.

2. AIR TO GROUND FREQUENCY

Will be issued by PIDC, it is the jurisdictional agency responsibility to insure they have the needed frequency to communicate to any aircraft ordered or make arrangements with PIDC to send a liaison communication person. Without an established form of communication there could be a delay in using the requested resource or the aircraft may not be mobilized. PIDC cannot mix aircraft that cannot communicate with each other on standard frequencies assigned by PIDC.

If a Aircraft cannot communicate with the incident, the aircraft will be advised to return or orbit while PIDC attempts to establish communication with the incident. If PIDC or the aircraft cannot establish communication PIDC will recommend that the aircraft return to base. It will be the pilot's discretion if they choose to continue without established communications.

3. TFR

PIDC will request TFR's when needed for wildland fires only.

4. FLIGHT FOLLOWING

PIDC will flight follow aircraft using AFF with a positive "status check" to the aircraft every 15minutes with the aircraft replying "OPS NORMAL", unless other arrangements have been requested and agreed to by both PIDC and the Pilot of the aircraft

5. WHO CAN ORDER AIRCRAFT

Non Federal Agencies will follow the established guidelines set forth in each respective Counties AOP. PIDC cannot stop and check each AOP to see if the person that is ordering, is authorized and following their County guideline. It will be understood that if PIDC receives a Aircraft Order that the proper authorization and approval has been met and followed by the person placing the order.

6. Ordering Aircraft – PIDC will need the following to place order

1. Name of incident
2. Descriptive location
3. LATITUDE.
4. LONGATUTUDE (degree/minutes)
5. Ground Contact
6. What is being ordered (SEAT, Heavy, Helicopter)
7. Values at risk (how many structures, power lines etc...)
8. Date and Time needed
9. Ability to communicate on assigned radio frequency given by PIDC

NOTE: Without a identified location (Lat/Long, or T, S and R) PIDC cannot dispatch aircraft which can cause a delay in processing the order.

A. Filling an Aircraft Order

1. Once order is filled PIDC will call back Ordering agency and relay fill information which will include,
 - a. Air to Ground Frequency assigned
 - b. Request number
 - c. Resources requested
 - d. Resource assigned
 - e. Resource ETD and ETA

7. PRIORITIZING AIRCRAFT

PIDC jurisdictional agencies prioritize aircraft for their incidents.

County Responsibility - County authorities are responsible for prioritizing incidents with-in their jurisdiction.