



## ROCKY MOUNTAIN COORDINATING GROUP OPERATIONS COMMITTEE

Bureau of Indian Affairs (Southwest, Rocky Mountain and Great Plains Regions)  
Bureau of Land Management (Colorado and Wyoming)  
Fish and Wildlife Service (Mountain/Prairie Region)  
Forest Service (Rocky Mountain Region)  
National Park Service (Intermountain and Midwest Regions)  
State Agencies in Colorado, Wyoming, South Dakota, Nebraska and Kansas

### Minutes of Fall Meeting November 13, 2013 @ 0800 MST

#### In Attendance:

##### **Members**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Chair Cliff Hutton                      | <input checked="" type="checkbox"/> Dick Terry                |
| <input checked="" type="checkbox"/> Vice Chair Dave Niemi                   | <input checked="" type="checkbox"/> Pete Blume                |
| <input checked="" type="checkbox"/> 2 <sup>nd</sup> Vice Chair Vaughn Jones | <input checked="" type="checkbox"/> Todd Richardson - call in |
| <input checked="" type="checkbox"/> Administrative Assistant Amy Baldauf    | <input checked="" type="checkbox"/> Dan Dallas - call in      |
| <input checked="" type="checkbox"/> Rodney Redinger                         | <input type="checkbox"/> Jay Esperance                        |
| <input type="checkbox"/> George Wells                                       | <input checked="" type="checkbox"/> Shane DelGrosso           |
| <input checked="" type="checkbox"/> Neal Beetch                             | <input checked="" type="checkbox"/> Glenn Bartter             |
| <input checked="" type="checkbox"/> Paul Hohn                               | <input checked="" type="checkbox"/> Larry Money               |
| <input checked="" type="checkbox"/> Chris Blair                             | <input checked="" type="checkbox"/> Clark Hammond             |
| <input checked="" type="checkbox"/> Scott Sugg                              | <input checked="" type="checkbox"/> Dan Dallas - call in      |
| <input checked="" type="checkbox"/> Shane Greer - call in                   | <input checked="" type="checkbox"/> Mark Hatcher              |
| <input checked="" type="checkbox"/> Rob Powell                              | <input checked="" type="checkbox"/> Rich Sterry               |
| <input checked="" type="checkbox"/> Chuck Russell                           | Guests: Jason Baldwin   |

- I. Presentation recognition award for Scott Sugg from the Engine Academy Steering committee by Paul Hohn
- II. Interagency Management Team Reports

#### IMT1 Pete Blume IC report - season summary handout

West Fork Complex

210 Road Fire

Boise Staging & released home

#### **Challenges:**

West Fork - a major communication issue with NIMO due to being assigned to opposite sides of the complex yet 'working' for the NIMO team which is considered outside normal ICS procedure. He doesn't recommend this type of management to be implemented again. This issue needs to be discussed for the future in regards to inefficient management & ineffective communication.

- crowning Ponderosa/Lodgepole/Spruce/Fir fuels combined with slash/dead
- the most volatile fire behavior he's ever seen

Paul, ATGS on West Fork Complex, found working for both teams to be inefficient & a challenge, recommends further discussion to be conducted later to present the IMT1/NIMO team issue the RMCG

Boise Staging - staging days count as part of a 14 day assignment, not beneficial towards a reassignment due to timing out on days available. Pete proposed staging days count towards a 21 day assignment to stay within work/rest.

Cliff - Problem with that is that you have to do it with all resources too, not just the IMTs

32 trainees assigned to the team - way beyond National Mob Guide standard & had to negotiate with agency administrators & impacted the team. GACC priority trainees were assigned & Pete had to justify them to the agency administrator - a tough spot to be in sometimes. Need to figure out a good balance between trainees & agency needs.

Discussion: Paul mentioned Great Basin's process: IMT has 6 assigned trainees & 6 mentees per Mob Guides & the remaining are put into a pool.

- We need to look at rosters & trainees in regard to their position & what is truly needed, will discuss issue with Kim Bang tomorrow
- RMCG had agreed to take 16 trainees on T1 IMT which Pete has no problem with, it's the higher numbers - 32 trainees are too many.
- Shane Greer - priority trainees don't have to go with a team & shouldn't be forced onto team assignments. It's just a list that id's who is a priority.
- Pete - doesn't want trainees to get booted off if they're on the team already due to reapplying process etc.
- Need to educate the agency admins of RMCG's charter

Pete - biggest staffing concern only 2 qualified OSC1 in region & it's a problem now & will be a bigger one in the future because of EIM.

West Fork Complex was really the only fire they had - total 75 assigned, 17 were trainees, 25 successfully recommend for certification on their task books.

**IMT2 Team A Shane Del Grosso IC Report** - summary file & talking points

Big Meadows fire - 25 trainees, 18 elements to deal with, QR codes were used by the SOFs & valuable tool, June 16<sup>th</sup> incident w/in the incident MediVac @ 9000' was successful, identified need for a Serious Accident response guide

Wild Rose/Collins fires - in heart of oil & gas country near Rangely, CO created major issues, water rights issues, VLAT was the biggest cost, challenge getting line qualified EMTPs & had good success thru a company out of NM

Fairfield fire - told not to use the VLAT due to its ineffectiveness so used T2 airtankers, major water issue, 20 trainees, EMT administered an IV without being certified in that state (Watch-Out situation), drug issue - crack pipe found on the line & turned into LEOs

Red Canyon fire - limited resources, aviation was a major asset for suppression, 13 trainees (4 signed off), Sunlight repeater issues

Staged in Northern CA @ NOPS - conducted team building exercises

Larimer Co Flood - delegation of authority & mission tasking was major issue, 5 turn-back standards, Team B helped them understand their task after 3 days on scene, problems w/ FEMA - lack of being available or on scene, excellent communication with state, county & RMP, rescued people & pets, biggest challenge was getting FEMA folks out in the field where they needed to be

Chuck Russell - Deputy IC Team A - miscellaneous talking points: see handout  
Aviation costs & assets

CNG hoist ship issues & lack of staffing - need to follow up with Jim Lawson & aviation committee

Aquatic invasive species issue could have shut down operations in WY - Paul & Scott working on the issue w/ WY & want to create an interagency system that works. It's a water conveyance issue. May need to purchase a water additive product ("SparQuat") that would be available thru the Cache & post info on the website - will send out a link.

AED - would have had a fatality on Big Meadow fire without having an AED - recommend having more in the field. Need medical oversight due to state laws & safety issues per Shane Greer. Only a couple of the region's IHC's carry one because of cost.

VLAT vs. Large Airtankers issues - gallons/classification, effectiveness due to terrain & speed, contracts - CWN vs. EU

**Air Attack issue: getting a different AA every day, sometimes a training platform, & lack of consistency - commo/ops issues - keeping 1 AA assigned to IMT's fire as opposed to being 'on loan', AOBD needed for commo but they lack that position on the team**

**Weed wash issue: only 1 vendor on contract & very pricey, gave contracting officer lots of feedback in regard to issues**

**New On-Call Roster format - discussed later today**

**Evaluations - need to be submitted to Ops Chair & RMCC, if something is N/A then it needs to be notated on the form & not be given any score**

### **IMT2 Team B Dan Dallas IC Report - season summary handout**

**Total 6 incidents:**

**Royal Gorge fire - good assignment for them**

**Lime Gulch fire - operations were easy but the media was a challenge**

**East Tschuddi/Citadel fires - evaluation issues:**

- **Camp crew racing on a golf cart & immediately corrected by SOF**
- **Marked down for not following a local agency IM for trainees in critical positions but they weren't made aware of the issue by the agency from the outset. He had responded to agency about the issues.**

**Birch Creek fire - outstanding assignment in AK**

**Boulder County Flood - interagency issues, FEMA & military were there on sight & very well integrated commo etc. Challenge w/ mission assignment & tasking - ESF4 etc. - delegation of authority**

**Trainees - 23 on first roster, dropped to 21 for the season, recommended 31 for certification of multiple positions, felt good about all the training they were able to accomplish.**

**They've done some position 'horse trading' between Team A & B - will send documentation letter. Recognized as a loan but changes need to be approved by the Ops committee**

Personality issues with Finance section & continuity of positions will be settled during team selection process

Procedures not identified in the Mob Guide - team roster issue

Shane Greer Deputy IC - Larimer & Boulder County Flood AAR would be recommended for all ICs, DICs, with FEMA, military, state, county, etc.

Scott is planning to follow through with AAR.

RMACC/Glenn has had discussion with military in regard to aviation assets & airspace coordination.

Cliff wants to ensure we meet for discussion & cover all the issues.  
Next Spring, continue with Lessons Learned education for the IMTs.

Heads up - the CNG (Colorado National Guard) could be showing up at fires more often & we need to discuss their protocol etc. IMTs did a great job with a new learning experience & we need to continue to develop our relationships with all other agencies.

**\*\* Action Item\*\* Scott Sugg will work on Spring meeting/ Flood AAR with Glenn Bartter & keep Vaughn, Dave & Ron Graham RMCG Chair in the loop April 8-10, 2014 Cheyenne**

Shane Del Grosso - contacted by NY FEMA for Flood Lessons Learned & they want to connect with info from Hurricane Sandy etc.

Dan - received FEMA Lessons Learned - will share with Ops & IMTs

IMT2 Team C Rob Powell OSC2 Report - summary file handout

East Peak fire - issues with not having both FS & State administrators available to negotiate with - but went ok, dealt w/ complexity, worked w/ CNG - went very well, La Vida public support, CNG security 24/7 worked well, numerous trainees - several signed off including himself as ICT2, concerned w/ quality trainee assignments when there's too many trainees at one time, 2 jurisdictions issues - 1 being the wilderness, Cost-Share issue due to no template, aircraft costs - who pays for what issue, ASTAT visit, stakeholders meeting, good evaluations, logistics issues

Wetmore fire - from Oct 2012 - Lost 14 structures, wind driven, a good learning experience

2<sup>nd</sup> day it snowed & moved ICP into a local convent

3<sup>rd</sup> day transitioned back to T3

Helped the locals with their losses

Mark Hatcher Deputy IC - Team rotation, Zone vs. tradition team issue

Cliff - RMCG decided in Oct. 2012 that Team C would be 'on their own' but information wasn't passed on because Jay Esperance was on the Wetmore fire. A decision will be made tomorrow whether Team C is zone or traditional team, RMCG will make a final decision based upon what the Ops Committee recommends from this meeting.

Mark - Not knowing the decision affected the team's moral & messed with their interpretation & understanding

Rob - growing pains with new IC & maintaining cohesiveness with operations when the team is 'warming the bench' - need to move forward & not work under auspices from 2007 decisions

Team C Accomplishments:

- pre-planning w/ State of NE & Tribal reservations for 209s & how the team can assist them in numerous aspects
- SOG changes from past IC to now, moving forward into a new Mode of Operations away from the old
- Able to help other teams with filling positions on assignments

Propose team members shadow on All-Hazard incidents & for all to participate with the Flood AAR to broaden learning & awareness.

**\*\* Action item \*\* equitability of assignment issue / maintain currency - we need new verbiage for Mob Guide - Neal Beetch**

III. IMT Roster & Team Orders - How to better manage/new form

Review of the new On-Call Roster form - Chuck Russell

Cliff recommends the IMTs work with Glenn @ RMCC to create an On-Call Roster form to be used for ROSS team orders to make the process easier & more efficient for team mobilization.

IMT1 Pete Blume to work with RMC

- Team A - Shane wants Flint to work with RMC
- Team B - Mark Giacoletto to work with RMC
- Team C - will have Jeni Lawver to work with RMC

Scott encouraged the IMTs to explore new ways &/or forms to do business that will work well with RMC. Chuck recommends an Excel spreadsheet.

**\*\* Action Item\*\* sub-group to: 1. Refine On-Call Roster form 2. Determine information needed 3. Mob Guide verbiage - target date: February 7, 2014**

Will disburse new verbiage prior to Mob Guide printing since teams begin their rotation in March & Mob Guides aren't available until April.

Master Roster in ROSS - can create an assignment roster off that where members can be taken off or added as needed. This is when the On-Call Roster becomes a very handy tool for RMCC. Keep in mind that processing information prior to pushing a team order takes a lot of time & coordination.

#### IV. IMT Site Visit Form - Scott Sugg - changes for next year

Overview of points on the current form presented by Paul

Pete - need to meet with IC first before continuing with the scheduled visits and promptly share information, issues or review items so that problems can be resolved in a timely manner, not after demob

Ops committee member needs to in-brief & close out with IMT

In-brief needs to address meeting with agency administrator & delegation of authority.

Site Visits:

Meet with expanded dispatch, finance, etc.

Logistics - Cache has greatly improved customer service

Add local agency feedback in regard to issues & demobilization

Include out-of-area IMTs

**\*\* Action Item \*\* Paul will take lead on editing the form for review - will have by Jan meeting**

#### V. ICAP - Updates, Team Member solicitation process

Nominations open until Dec. 13<sup>th</sup>, application are trickling in...

**Challenges: creating a national standard**

- various *GACC* verbiage & terminology - job share vs. alternate
- 3 yr. cycle issue with not being to go back
- not being in the federal agencies - state or county
- being selected for only 1 team & not on multiple rosters

**Paul - let's talk about 3 yr. member cycle/rotation in future**

**Cliff - need to notify all current team members to submit their applications**

**ASAP & remind all potential candidates to apply**

**Scott - how to handle the issue of folks who applied & aren't selected to still have opportunities for team experience**

## **VI. Larry Money - IHC Chair Report**

**Season went well, rotation worked well**

- wants to clean up the web page so that all information is in one place especially for new superintendents
- working on filling positions with the slow hiring process, a lot of open positions
- air support issues on fires - Air Attack not available in the early AM when needed by ground crews
- will be an upcoming gap from CRWB to Single Resource - some tasks will be lacking ie: Firing Boss - need to revise taskbooks
- Certification & Imbedded process needs reviewing
  - o Certification of Platt Canyon issue
  - o Non-federal crews wanting to become a Type 1 crew
  - o Language in the certification process of a new crew & recertification of current crew needs to be tightened up with agency administrators
    - perhaps utilize a taskbook
- IHCs need to know the objective of the Annual Readiness Review
- Need more continuity & checking into what IHCs are actually doing
- Wants to develop a plan with the Ops Committee for IHC certification & for R2 Readiness Review, not just a mobilization checklist. R2 needs standardization for consistency & include major topics like the ones used for the IMTs & puts the onus back on the agency
- Will return with recommendation from the Jan. (last week) IHC meeting to the Ops Committee for the certification process
- Roosevelt IHC didn't receive any evaluations this season from any IMTs



## VII. IHC Annual Review Documentation

Discussed 2013 Preparedness Reviews - Ops Committee role in the reviews needs to be clarified & standardized for R2

Suggestions:

- a qualified line officer to sign off IHCs who is knowledgeable about wildland fires & what IHCs actually do on fires
- be reviewed by peers
- put the ownership back on the host agency
- look at current policies
- standardize mobilization checklist

**\*\* Action Item \*\* Larry will bring a recommendation for standardized ready reviews after the Rocky Basin IHC January meeting**

Who's the new IHC Ops Committee representative to replace Cliff?

Determined to be Dave Niemi - new policy states it will be transitioned from old Chair to new Chair

## VIII. Letters in regard to Team C Status for 2014 from Travis Lipp

Issue: stay a zone IMT or a traditional R2 IMT

Travis Lipp recommends they be treated as a traditional IMT

Cliff opened it up for discussion:

- Need to discuss Team C availability - year round?
- Concerns in regard to SD governor's wants/needs
- Need verbiage clarifying On Season vs. Off Season
- Will become a totally different team in the future
- Need to remove caveats - too cumbersome to negotiate
- 3 T2 IMTs in rotation - stay 2 weeks or change to 1 week? Too many problems with rosters to go to a 1 week rotation
- Season extension issue - March-Nov. availability from the current period

Ops committee recommends Team C be a traditional T2 team in a standard rotation period

Cliff will make the recommendation to the RMCG Nov 14, 2013

## IX. Tactical Call - what worked, changes needed

Cliff stated RMCG tasked Ops with Mob Guide verbiage

Discussion:

Paul - SMKJ operational call made it apparent how different EGB is from RM & how they could benefit from having a tactical call.

Glenn - it's invaluable for information sharing & provides documentation for decisions that were made, spools you up after days off, paints a picture

Scott - provides structure & brings out issues to be discussed

Glenn - RMG 2013 Ch. 10 page 5 has some verbiage

Good points:

- shared information
- weather briefing
- PL discussion & recommendation
- discuss available resources & severity
- brief - concise
- formatted
- raises situational awareness
- provides consistency & documentation of decisions made
- identify strategic locations for resources

For the Mob Guide:

- Need to clarify what is discussed in regard to tactical deals with IA & immerging T3 fires - fires beyond T3 are dealt with by RMCG/RMAC
- PL breakdown - who deals with what at each PL
- maybe add verbiage to PL section in RMG Ch. 21 in targets to provide purpose & intent
- Pre-position/Drawdown - PLs - determined by tactical call group or by RMAC at the higher PLs? Several drawdown resources were staged at Mob Centers. There's confusion & 'a disconnect' between what's determined 'by the floor' & by the MAC Coordinator in regard to Mob Center logistics & planning.
- determine seasonal time frame of call need/recommendation

Needs Improvement: transition to RMAC and losing span of control

**\*\* Action Item \*\* Mob Guide tactical operations call verbiage - Cliff will work on it, discuss with RMCG & Glenn**

## X. Agency Report Outs

**Vaughn CO State - hiring positions**

**RX Fuels - Mike Frary hired, writing rules for RX burns  
Aviation statute for CO to have their own fleet but no \$\$  
Budget has been proposed, will include Engine expansion  
Statute about 1 air drop vs. 2 days of crew use - \$ issue**

**Scott FS - staffing & restructure - new Organization Chart**

**Willie Thompson new FAM director  
No vice Kelly Kane position fill yet  
Fuels AD - Paul will retire end of the year  
Bill Ott - virtual WO detail in Jan, need to be filled  
Flint - not IT anymore  
PIO - vacant  
Budget issues  
FEMA roles  
WFDSS  
He's overseeing the RM Cache, may ask for help w/ review**

**Glenn - RMC Staffing:**

**Glenn in 120 day detail as RM Center Manager, position will fly  
Ann Rys-Sikora 30 day Assist Center Manager  
Roy is retiring Jan 7, 2014  
State position vacant since Dean left due to end of term appointment**

**Rich - FWS - Staffing only 4 - himself, Neal, Dave & Shane**

**Deciding who's going to sit on what committees, etc.**

**Rodney - KS - learning his role on Ops Committee**

**Will have more for the Jan. meeting  
Will look into inmate crew use on fires**

**Dick - WY - Crew & helicopter staffing is on-going**

**Not having to cut positions with current budget  
Agreement w/ SD in Black Hills for inmate crew sharing**

**Cliff - BLM CO - new incoming State Director**

**Ken is retiring - new FMO selection made soon  
His last day is Dec 31<sup>st</sup> - selection panel determined  
SAM - Clark Hammond  
Vacant Canyon City FMO position  
AFMO - Allison Robb in GJ**

**Budget decline - hammering preparedness & fuels**

**Paul BLM WY - Staffing is pretty good but still need Rawlins Center Manager  
Supporting WY State helitac  
Working w/ Scott, Beth, etc. with Aquatic Invasive Species issue  
Awarded contract with medical director for EMTs**

**National duties:**

**Fire ops group recommending requirement to have AEDs on fires  
Building 3 medical kits for stabilization during transport for testing this  
next season  
Spring meeting w/ IHC sups in AZ**

**Dave - NPS - Staffing issues & major budget cuts  
Keeping Alpine IHC & Wildland Fire Module  
Strategizing cross-regional position combination  
Probably keep NPS short-haul helicopters (outside GACC resources for  
IMR)**

**Chris - SD - Staffing update  
Shut down office at airport & will relocate @ Rapid City  
Recommended increase of FMO & Engine Boss positions  
Dept. of Corrections - they oversee inmate crews - hired 2 CRWBs to  
work with them & provide missing leadership  
SEAT base @ Buffalo**

**Cliff is transitioning Chair to Dave Niemi at this meeting & Dave presented a  
gift of appreciation for all of Cliff's hard work.**

**Need to recognize Brooke Malcolm for her help this past year with an award.**

**Need to submit a report to RMCG in December & asked Brooke to ask RMCG  
for a liaison to the Operation Committee.**



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| <input checked="" type="checkbox"/> Chris Blair                             | <input checked="" type="checkbox"/> Kim Bang - call in |
| <input checked="" type="checkbox"/> Scott Sugg                              | <i>Guests: Lynda Berckefeldt</i>                       |

#### I. Other RMA Committee reports

##### **Lynda Berckefeldt - Incident Business Committee Chair**

2019 R4 will join with R1 & take their BUYTs with them

2014 R2 will have a BUYT Leader (Jason Torgerson Shoshone NF) to work on a friendly separation from R4 & move forward with R2 personnel to create more BUYTs for our GACC

R2 BUYT rep is Marty Martinez @ RO, works with Kim Luft

KS IBC rep has left w/ no replacement, need to figure out to get info to/from KS & who to work with, Rodney will work w/ Lynda to figure who will be the KS rep

IBC meeting in Omaha, NE Feb 18-19, 2014 & hope that KS joins

Working with Kim Luft for R2 rental car contract

Kim is also working on VIPR contracts & touring the Region

E-ISUITE will be available Spring 2014

Paul - ICs are interested in receiving feedback or evaluations on the Finance section & the finance package. Lynda says that feedback wouldn't be available until about 6

months out by the time they go thru the package. IBC is creating an evaluation form for feedback & to track trends etc. & will share them with the IMTs.

Need a check-in sheet for the team members! & they need to demob also - it's a major problem - with aviation resources too.

**\*\* Action Item \*\* Lynda will present common problems/issues of items needed from the IMTs for the finance package; Dave to work with RMCG for a time slot for Lynda on the spring meeting general audience agenda and finance breakout**

After demob, finance doesn't have ISUITE access & they can't get information from most agencies to pay bills etc. FEMA incidents are the worst for getting proper documentation for the final finance package

Scott - when Ops conducts their site visit is there anything that we can check on or put on our list check to ensure the BUYT & Finance is running smoothly? At this time, we only check with the IC for BUYT issues.

**\*\* Action Item \*\* Paul will add checking with BUYT & IBA to the Ops site visit checklist**

Dave - poor quality of lunches - Lynda stated it's a caterer contractor issue & IMTs need to provide appropriate feedback on evaluations for contracting officers.

## II. IC/Deputy/Trainee selection

Applications submitted & being checked on, currently no vacancies

Issue: a T2 IC wanting to go out as ICT1 trainee

- determined it would be appropriate on the shoulder season so IMT2 would be available as required during fire season, includes Deputy ICs too.

Prior to team selection & from the current list, we can have trainee IC & Deputy positions take assignments until March.

- Need for successional planning.
- Stay current for continuity & consistency due to the shake up with the teams this past year.

Help Dan Dallas pursue ICT1 trainee assignments. If he does go out, then utilize the current Deputy IC list to assign who the IMT2 IC would be to fill in behind Dallas.

Any vacant IC positions will be filled with current selection process - ie: should Todd Richardson relinquish his position

- Prior to March, use current IC applicant list and Ops Committee will discuss filling vacancies
- After the teams go on rotation, the Deputy IC will move up to IC and a new Deputy IC will be determined.

### III. RMCG call report - Cliff

RMCG will respond in regard to Team C with a letter to Travis Lipp and the SD BOD to clarify that Team C will be a traditional GACC team from now on, and no longer a zone team. They will cc the letter to the SD governor & Craig Bobzien. If it becomes an issue, RMCG will immediately stand the team down. Esperance is aware & concurs with team selection process for all teams.

Team A & B will be developed into All-Risk Incident teams

### IV. Priority Trainees - lessons learned 2013, S-420/S-520

Kim Bang GATR

Update from national trainee committee:

NAFRI - S-520 - Can fill 6 teams

- R2 is short with Logistics but can be filled by R5
- Working on SOFs w/ Edward Breece
- Working with just-initiated taskbook folks & assigning them mentees by their host agency or IMT members to set them up for success

**\*\* Action Item \*\* Paul will help S-520 selected folks hook-up with Blume's team for success**

Gettysburg Staff Ride field delivery for S-520 is possible in the future

S-420 - Kim is currently collecting nominations

- no priorities determined yet
- working with other GATRs to fill empty positions
- currently no Logistics or Finance & need to figure out where to recruit from, short on Plans too
- Plenty of Ops positions & some willing go to Safety, but not Finance
- She barter positions with other GACC teams to fill vacancies

- Will submit list when it's ready.

#### Priority Trainee Report:

Moved 108 trainees in 2013, 68 in 2012 so she's happy with the progress made this year & the R2 program.

Working with James, GATR from SW, & need to join forces with other GACCs to open opportunities for getting trainees out on assignments

A question: How many trainees on an IMT & how can we identify what positions are needed?

Glenn - quoted the Mob Guide: 6 positions & any additional as the team IC is willing to take on more

#### Trainee discussion:

Paul - relayed IMTs having heavy trainee load this season but no specific positions are identified as being most important

Kim - obvious holes in certain position & need to figure out how to groom folks in those positions - Cliff concurred - need to work with supervisors to encourage folks out of Ops & into Logistics or Plans or Finance etc.

Scott - IMT Roster vs. Priority Trainees issue - Glenn concurred - it's a multi-faceted issue especially trying to build depth within teams & getting folks qualified, swapping on rosters

Kim - need to draw from a pool & try work with speed to competency - focus on 6 to get qualified instead of trying to get all 12 out on assignments

Glenn - need to work with On-Call IMT rosters & priority trainee list to determine who's available in a specific timeframe

Cliff - want to work on top 3 candidates getting quality assignments for experience & not fast-track them through the process

- let's focus on the IMT 6 trainee positions & add on the priority folks & then the rest in a pool, don't strip home units

Paul - will notify everyone on our process with IMTs etc.

Scott - look at adding trainee stuff on the website & add it to the **Ops site visit checklist to meet with Training Specialist - Paul**

Kim - receives trainee packages from the team Training Specialist - it's another position that needs to be built up on the IMTs & be shared on all the teams, not just exclusive to one team

Scott - Kim do you have help w/ workload increase? Don't want to overload you & your shop

Kim - needs to work closely with RMACC, she has an assistant & she's working with a GATR from R5 too



Scott - how do we deal with poor performing trainees who have been rated #1 to get out? They get more assignments when we may want to get #2 & #3 out instead

Kim - she doesn't get performance evaluations, there is no process in place right now to deal with this issue. Sometimes GATRs share evaluations for individuals who perform poorly but only on case-by-case basis

Kim - will continue to work with RMC & zone dispatch centers to get the priority trainee lists out - especially to expanded dispatch

#### **IMT On-Call trainee process:**

- to get folks assignments when team is not up on rotation

Glenn - Mob Guide Ch. 20 page 50 line 10 states that trainees are not considered team members so they should give the IC a courtesy call when they do get a Single Resource assignment

Glenn - do we know how well the current IMT trainees did this past year? Are they signed off? IMTs are supposed to report on their trainee's status

Kim - will look at their packages & follow up

#### **Aviation Trainee issues:**

ATGS pool - an On-Call roster will be hosted by Jason Baldwin until each team has their own dedicated ATGS

Several aviation positions are lacking - big holes nationwide

Paul - a letter of recommendation for the training process in the aviation branch for the BLM was submitted to the national training committee. BLM Aviation will have a representative on the training committee.

Another shortage identified is in Dispatch positions

Invited Kim to the Ops Committee meeting in January for team selections

#### **V. Preposition Resources Issue Paper / Mob Centers**

Cliff - Ops was tasked with locations for prepositioned resources  
RMCG will update Mob Center plan

Scott - historically we've called around to see who can host crews & then the local agency ends up being responsible for dealing with the logistics. I want to ID trigger points for opening a Mob Center but there are issues with that too in regard to location. Need to formalize the process.

**Mob Centers will be:**

**Efficient**

**Host unit will conduct the in-brief & be responsible for resources**

**Resources are assigned to local area but on GACC orders**

**As Planning Level rises:**

**Mob Center Manager will be identified**

**Center will become self-sufficient**

**Have agreements in place for open & operating**

**Currently, Mob Guide doesn't address prepositioned resources at a Mobilization Center but we can add verbiage to formalize the process in the PL section page 32 line 28**

**Resources are placed on GACC Preposition orders, hosted at local units & are available for local IA so they're reassigned then released back to the GACC Pre-position order. It's up to the host unit to determine staging locations even though resources are available to the GACC. Need to clarify in Mob Guide what that means when resources are staged locally & available regionally.**

**Scott - Regional Briefing package needs to be disbursed to Mob Centers & updated annually**

**Cliff - in Mob Guide: Regional Prepositioned Resources Guidelines with the bullets that Scott identified above to clarify protocol & blend in with the Planning Levels.**

- **Spell out who's responsible for what**
- **Mob Center activation considerations**
- **add trigger points**
- **follow the set-up planning level**
- **refer to Mob Center Plan**
- **consider all types of resources - crews, engines, etc.**

**\*\* Action Item \*\* Mob Guide verbiage for Preposition Resources with Scott, Vaughn & Glenn, Mob Center activation Dave & Glenn**

**Identify Mob Center/Staging Area locations in addition to GJ, Guernsey:**

**Glenn working with Brooke on the Loveland location**

**SD - Camp Rapid option? Chris Blair will contract National Guard**

**\*\* Action Item \*\* Dispatch Centers need to identify locations per Mob Guide - Glenn will bring up item on the Center Manager's call Nov. 20th**

## Drawdown Level Chart:

Scott - Mob Guide Drawdown level chart pg. 109 doesn't address Engines  
Glenn - Mob Guide Ch. 70 page 289 has Engines available by zones verbiage

**\*\* Action Item \*\* add row for Engines in the Drawdown Level chart & add verbiage in regard to availability & capability w/in RMA - Dave**

Dave - RMCG provided guidelines for PL Mob Center activation - see matrix - based on information from the RMCG/RMAC AAR. Rocco Smart is presenting this issue at the RMCG meeting today.

**\*\* Action Item \*\* Dave will take point on the Mob Center Activation Plan with RMCG**

## VI. Mob Guide Updates

Glenn needs updates ASAP - first draft available by Feb

Submit updates by Dec - mid-Jan at the latest

Biggest issue is correlating Ch. 20 with Ch. 60 by Ops

Needs final oversight by Glenn & others who are TBD prior to print

Dave would like conference calls or VTC to finalize changes & updates in verbiage

### Chapter Assignments:

**\*\* bring updates to Jan meeting \*\***

**Rodney - Ch. 60**

**RMC tracks Crew info, Kim takes trainee stuff**

**Dick & Chris - Ch. 70**

**Neal - IMT info in Ch. 20 (pg. 39-56) & Ch. 60**

**Linda B. of IBC can take finance (pg. 21-28), BUYTs**

**\*\* Action Item \*\* change verbiage in Mob Guide (pg. 46) for the date when trainees applied to IMTs via ICAP are submitted to Kim, needs to be earlier than mid-Jan**

### Committee Liaisons:

**New IBC liaison - Chris Blair**

**Geo-Spatial - Neal**

NFDRS - new BLM CO rep (vice Cliff position)  
Aviation - Scott  
IHC - Dave - will pass from Chair to Chair  
Training - Paul - liaison needs to be for at least 3 years for consistency  
PIO - Rodney

## VII. Operation Committee Business

**\*\*Award \*\*** Recognize Kim Bang for all her Priority Trainee work

Paul - talking with SMKJs & FOGs in regard to inconsistency of dispatch center names & their identification for flight following & how to bring the centers up on the radio.

Glenn - brought up years ago, caused heart-burn, changing names & locations, will bring up issue on CM call next week

Cliff - Jay Esperance was going to bring up at BOD meeting

Glenn - still trying to clean up unit IDs across the board with all agencies & all the GACCs

Vaughn - how can we make sure that the info trickles down to all the dispatchers beyond the CM?

Glenn - it's issue with seasonal dispatchers not being informed

**\*\* Action Item \*\*** Glenn will discuss the Unit ID/dispatch center name issue on the Center Manager call, especially in regard to flight following

Cliff - will attend the CM meeting/call on Nov 20<sup>th</sup>

Cliff - Engines still need their new info to be disseminated out

Dave - Incident Business Committee White Paper issue:

Mob Guide pg. 271 Long Team configuration lists PROC as being required and IBC would like the flexibility for substitutions (like they have for COST/COMP) and have the IMTs determine what positions they need. PROCs are very hard to find anymore and the Finance Section may need an EQTR more than a PROC.

Glenn - It's a National Mob Guide requirement & would need to change on the national level first, before we change RMA Mob Guide verbiage

- team may need to identify who's an EQTR that would like to be a PROC (t) and roster the position accordingly

- the IMTs can roster what positions they need - order more EQTRs

**Dave - will respond to the IBC & will check on R4 protocol**

Next meeting January 7-8, 2014 at BLM CO State Office

FINAL