



ROCKY MOUNTAIN COORDINATING GROUP

Bureau of Indian Affairs (Southwest, Rocky Mountain and Great Plains Regions)
Bureau of Land Management (Colorado and Wyoming)
Fish and Wildlife Service (Mountain/Prairie Region)
Forest Service (Rocky Mountain Region)
National Park Service (Intermountain and Midwest Regions)
State Agencies in Colorado, Wyoming, South Dakota, Nebraska and Kansas

Conference Call July 1, 2010

On Call:

Mark Boche
Dave Carter
Dave Hall
Jeff Fedrizzi
Dave Hall
Bill Ott
Rich Homann
Dave Martin
Brent Woffinden (for Mike Davin)
Cliff Hutton (for Ken Kerr)
Ray Weidenhaft
Ross Hauck
Don Westover
Jim Fletcher (Advisor)
Wendy Hall (Bus.Man.)

Not Available:

Bob Jones
Cal Pino
Joe Lowe/ Beth Hermanson

- I. **Ops Committee Task Order- IMT Vacancy Filling of Vacancy Process**
 - Group agreed to pass tasking on to Ops Committee through Ken Kerr.
- II. **Working with FEMA Teams: FEMA/CO State Taskbooks.**
 - Group decided to table until Joe Lowe was able to be involved.
- III. **Coordination of Key Messages with Unified Command-Ott/**
 - Became aware of this on the Medano Fire that involved USFS and NPS lands.
 - Even with 2 Federal Agencies trying to implement Federal Fire Policy the messages and language used was out of whack. Caused some confusion not only between the agencies but the public as well.
 - Is there something we can do from the Coordinating Group to facilitate better coordination of key messages.
 - One of the RMACC PIO's had a meeting with the local PIOs to have a general talking points message discussion.
 - Need to be an annual thing.
 - RMCG could meet at the beginning of an incident and coordinate the messages.
 - **TASKING:** Jim will work with Steve Seign to put out a state the art key messages for this season. All agency involvement. Put on RMCG letterhead.
 - Reference agency specific documents.
 - Put on Web page with links to the references.



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- Jim will try to have this done within the next week.

IV. Colorado State Forest Service Authorities. -Homann

- Rich would like at the Fall Meeting to have some time to do a briefing with the agencies on what Colorado's authorities are and who needs to be engaged when there is a unified command.
- Jim: something to tie into is Pueblo Dispatch role.

V. Feedback from Duty Officers: How is it going? -Fletcher

- After the 10:30 briefing, have a tactical meeting with agency points of contact, Jim, and DO.
- Good opportunity to for people to compare notes and priorities prior to getting into a MAC situation. Occurs at PL 2 or less.
- Comes down to the DO and RMACC center manager to make the final call.
- The two large incidents that we have had have been NPS fires. Would like to see involvement in the tactical discussions.
- Would also be helpful to have participation from FWS with regards to oil spill.
- Protocol for replacement of designated DO: the standard has been for the designated DO to make arrangements with one of the other DO's to cover or trade dates. In other cases the DO has delegated the duty to their alternate agency rep. The third avenue has been for Jim to find the closest resource.
- **Task:** Jim will look through document history to see if guidance other than what is in the mob guide has been sent out.

VI. Possible Speaker for Spring Meeting-Boche

- Todd Conklin; Los Alamos National Lab. Senior Advisor , Safety Integration Office
- Heard him speak this past June.
- Mark would to see him as a keynote speaker.
- Comes at the cost of travel only
- May want to contact Ken Snell USFS R6.

VII. Protocol for Records Keeping and Retention. -Homann

- Not sure if anyone knows the residence of past notes reside.
- Where official papers/correspondence is kept. Has become important to the group to where these documents are kept so that we can find things that are relevant
- Need to designate a place and a key person responsible.
- Need a RMCG records retention plan and filing guidance.
- Each agency has a policy; could pick the most stringent.
- **Task:** Wendy will come up with a proposed guide.
- There is an immediate need; may be able to flush something.



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- General files need to be stored in an open accessible place; Command and General Staff application files, the third is the sensitive personnel file that is locked. Also who will hold the key?

VIV. Team Evaluations from the Incidents.

- Jim as received comments that the Teams would like to see their evaluations in a more timely matter. (Response back from RMCG).
- Possibly review during the monthly conference call.
- In the past, the evaluations have been stored until the Fall Meeting.
- The group discussed ways to distribute the evaluations to Group Members.
- Scan the evaluations into a pdf and send to Group
- Evaluations would be a sensitive file.
- Would be a good idea to have secure redundancy.