

RMA Operations Committee Action Log

Date	Action Items	Person Assigned	Due Date	Follow-Up	Completed Date
6/4/10	Create a task group to redo entire team selection process, including a review/redo of current application, for the Ops Committee Operating Guide.	Kelly (Lead), LaVerne, Cliff, Chuck	Before next application process		
6/4/10	Kelly will solicit for input from the Operations Committee for the above, and identify a reasonable timeline to have enough prepared to make progress by Fall meeting	Kelly	Summer 2010		
6/4/10	Forward to all the template he received from T. Pechota on Priority Trainees	Chuck R.	7/1/10		
6/4/10	Share with committee the letter from CSFS that outlines process in use for validating applications.	Brownie	7/1/10		
6/4/10	Write up the application/selection process for Buying Teams to be included in Operations Guide.	Kelly/Taskgroup	Fall meeting		
6/4/10	Can the IMT Database be reworked to have ability to assign applicants to team and generate unassigned list?	Debbie, Brownie	Fall meeting		
6/4/10	Prioritize S420 Candidates	Kelly, All	6/4/10		6/4/10
3/25/10	Share IHC Rotation info at spring Dispatch mtg and refine process/protocols for 2010 season	Larry M., Jim & Glenn	4/7/10		
3/25/10	Find out status of Platte Canyon Trainee IHC for 2010 season	Brownie	3/26/10		
3/25/10	Finalize listing of Priority Trainees for 2010 Mob Guide	Debbie	4/2/10	Deb will call each agency rep	

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3/25/10	Consider Prioritization Guidelines for priority trainees, look at Pechota's GPC Zone template.	All, Todd	4/2/10		
3/25/10	Application Review - letter due to RMCG with results.	Agency Reps	4/5/10		
3/25/10	Use States (WY, SD) template to solidify a process for CO apps	Brownie	4/5/10		
3/25/10	Solidify mob guide language in Ch20, IMT stuff.	Kelly, ALL	4/1/10	Kelly sent out revision 3/26/10	
3/25/10	Solidify preparedness level language for mob guide.	Cliff & Taskgroup	4/1/10		
	WFF fundraiser Auction (Silent and Live) at spring team meeting	Kelly, LaVerne	IMT spring meeting		
2/19/10	WFDSS conference call, Jim F. would appreciate ops participation	Jim F.	3/8/10		3/8/10
2/19/10	209 reporting requirements	Jim F.	3/15/10		3/15/10
2/19/10	Online Team process/revisions needed for Fall 2010 application season.	Brownie/Jim Mc	2/22/10	Kelly and Debbie will send them their lists.	on hold
2/19/10	Buying Team Application Process - tie in with Tom Underwood, BUYT coordinator	Kelly	October	6/4/10 Kelly/task group, will include in ops guide rewrite	6/4/10
2/19/10	Priority Trainee List	Agency Reps	3/1/10	Discussed 3/25, Debbie will work with each agency rep next week	3/8/10

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1/13/10	Present Ops Charter to RMCG for review & signature	Chuck	1/20/2010, 2nd date Feb conf call	RMCG had some changes to it 1/21 and will approve on Feb conf call	pending RMCG tasking yet to be given. 3/25/10
1/13/10	Get a roster for S590 (3/8-19/10) to assist in recruitment of FBAN Trainees	Jim M.	1/13/10	assign to teams via conf call with Ops Comm - 2 people assigned to 2010 class	1/13/10
1/13/10	Get a roster for the S-378 (2/22-26/2010) to assist in recruitment of ATGS Trainees	Cliff H	1/13/10	assign to teams via conf call with Ops Comm - 4 people assigned to 2010 class	1/13/10
1/13/10	Letter to RMCG asking for continuation of support for team size and discussion results from executives	Kelly, Scott	by Jan RMCG meeting		1/20/10
1/13/10	Clarification on 420/520 procedures and crosscheck it within Ops Guide.	Kelly, Kim B.	5/1/10		6/4/10
1/13/10	Followup with RMCG on standard vs long team naming convention.	Jim M. and Ken Kerr, Chuck	1/20/10	Given to Dan Smith who will present to NWCG this week. 3/25/10	3/25/10
1/13/10	Mob Guide edits to Debbie by Feb 1st, then schedule meeting to go over	All	2/1/10		3/25/10
1/13/10	Request RMCG to publish info on spring meeting in a timely manner. Team involvement identified/clarified	Jim F	1/20/10		1/20/10
1/13/10	Request from Ken K - create a tentative agenda for spring meeting with possible speakers for RMCG	Jim F, IC's, Kelly, Chuck	1/13/10		1/20/10

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1/13/10	Ops comm mtg agenda Items in advance, discuss at next meeting. Interactions/assignments for attendance at other RMA committee mtgs.	Chuck, All	before spring meeting		6/4/10
1/13/10	Chuck will discuss committee combinations at RMCG and then communicate back results to RMA committee chairs.	Chuck	1/20/10		
1/13/10	Take forward IHC rotation proposal to RMCG, once Scott/Shawn finalize	Chuck, Jim M	1/20/10		1/20/10
1/13/10	Discuss state representation within the Operations Committee	Chuck	1/20/10		1/20/10
1/13/10	Evaluation of online process, give improvements to Ryan for fall 2010	All	Feb conf call	Decision will be made in October.	3/25/10
1/13/10	Present Succession/Recruitment Task Group ideas	Scott, Todd P, Chuck, LaVerne, Glenn Dick S	April Meeting	October Mtg.	move to October mtg.
1/13/10	Present Succession/Recruitment Task Group product	Scott, Todd P, Chuck, LaVerne, Glenn Dick S	October Mtg		
10/7/09	2010-2011 Application Process/Letter	Don, Jim	11/1/09	10/14/2009, 11/5/09	1/12/10
10/7/09	Solidify/Test Online App Process	Clair, All Agency Reps	10/13- 10/23	11/5/09 Brownie checking with Ryan	1/12/10
10/7/09	Succession/Recruitment Task Group	Scott, Todd P, Chuck, LaVerne, Glenn	1st part 11/1/09	11/4/09 presentation to Training Comm.	1/13/10
10/7/09	Task Group to pursue possible modifications to Ch 26 of RMG	Jim F., Kelly, Cliff, Marco	11/30/09	discussed in Jan mtg 2010	1/13/10

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10/7/09	Response to RMCG regarding IMT preparedness related to H1N1 and other health related issues	Todd P.	10/8/09		10/27/09
10/7/09	5 decision criteria for priority setting, mentoring proposal including field session & Wildfire Academy's	Todd thru Kim Bang	10/23/09		10/21/09
10/7/09	Contact Mary Johnson/NAFRI re: AD's	Todd thru Kim Bang	10/23/09		1/13/10
10/7/09	Revisit Priority Trainee List	Todd R, Don M, Chuck	Jan 2010 mtg		will do Feb 2010 conf. call
10/7/09	Request RMCG Awards for 4 folks	Todd R	10/23/09		1/13/10
10/8/09	Draft a letter to RMCG - lack of state representation on committee	Todd R	10/23/09		moved to 1/13/10 action item
10/8/09	Include the 3rd position in charter/guide and responsibilities	Todd R./All	Jan 2010 mtg		1/13/10
10/8/09	Team Rotations collect info through-out 2010 season, report back fall 2010 mtg	Chuck	Fall 2010 mtg		no activity
10/8/09	Add to Annually Recurring Action Items "during fire season work with Rmacc to ensure emails/pertinent commo known"	Debbie	1/9/09	10/9/2009	10/15/09
10/8/09	Ensure current members and incoming officers have read charter/guide. Add to charter and guide?	Don M./All	Jan 2010 mtg		1/13/10
4/6/09	Square up the IMT Online Process, Supervisor signature and ability to attach documents (IQCS Master Record, Redcard, etc)	Clair, Jim, Scott	Before fall meeting		10/8/09
4/6/09	Monitor Trainee Progress/Communication	Agency Reps	Ongoing		10/7/09

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4/6/09	Voting Disparity (Scott), Team Rotations (Chuck), Charter (Don). Collect info during summer and report back at fall meeting.	Scott, Chuck, Don M.	Fall Mtg.		10/8/09
4/6/09	Email observations in key issues (teams, rotations, etc) for 2009 season to ops email list.	All members	As items occur, during 2009 season		10/8/09
4/6/09	Keep a log of Ops Committee observations in key issues (teams, rotations, etc) for 2009 season, to discuss at the fall mtg.	Debbie	Fall Mtg.		10/8/09
1/15/09	Once letter recvd for Platte Cbyn IHC 11 (T), forward on to RMCG if not sent directly to RMCG	Todd	1/20/09		1/20/09
1/15/09	Present proposals from the CO Division of Fire Safety to RMCG and seek future direction	Todd, Bill O	1/20/09		1/20/09
1/15/09	Send Operating Guide edits to committee, with comments going back to Hoss	Debbie/Hoss	1/17/09		1/17/09
1/15/09	Review Operating Guide via conf. call	All	2/15/09		2/15/09
1/15/09	Present the recommended verbiage for the initial IHC certification to the RMCG.	Todd R	1/20/09		1/20/09
1/15/09	Work on the IHC Recertification/Certification wording for the Operations Guide	Hoss, Shawn	3/1/09		3/19/09
1/15/09	Take the Award Recommendations forward to the RMCG	Todd R	1/20/09		1/20/09

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1/15/09	Work on Spring Meeting details/agenda	Bill O, Sandy	1/31/09		1/31/09
1/15/09	Reach out into aviation community for expertise and support. Possibly an issue paper to RMCG, "Are we making the most efficient use of our Exclusive Use folks?"	Todd P, Scott, Dee	3/1/09	Succession Task group continuing to Jan 2010	10/8/09
1/15/09	Create a S420/S520/S620 Data Log	Debbie	1/17/09		1/17/09
1/15/09	Work with Ryan Blume on IMT Database improvements	Jim M, Todd, Scott, Debbie	3/1/09		10/9/09
1/15/09	Verify spring meeting 4/10 via email	Todd, All	1/31/09		3/12/09
1/15/09	Present Bill H's IMT naming convention White Paper to RMCG	Todd	1/20/09		1/20/09
1/15/09	Create logs for Priority Trainees, Unassigned C&G and Recruitment/Succession Columns	Debbie	1/18/09		10/8/09
1/15/09	Present Revised Charter to RMCG for approval and signature	Todd	1/20/09		1/20/09