

### RMA Operations Committee Action Log

Date	Action Items	Person Assigned	Due Date	Follow-Up	Completed Date
1/13/10	Present Ops Charter to RMCG for review & signature	Chuck	1/20/2010, 2nd date Feb conf call	RMCG had some changes to it 1/21 and will approve on Feb conf call	
1/13/10	Get a roster for S590 (3/8-19/10) to assist in recruitment of FBAN Trainees	Jim M.	1/13/10	assign to teams via conf call with Ops Comm - 2 people assigned to 2010 class	1/13/10
1/13/10	Get a roster for the S-378 (2/22-26/2010) to assist in recruitment of ATGS Trainees	Cliff H	1/13/10	assign to teams via conf call with Ops Comm - 4 people assigned to 2010 class	1/13/10
1/13/10	Letter to RMCG asking for continuation of support for team size and discussion results from executives	Kelly, Scott	by Jan RMCG meeting		1/20/10
1/13/10	Clarification on 420/520 procedures and crosscheck it within Ops Guide.	Kelly, Kim B.	5/1/10		
1/13/10	Followup with RMCG on standard vs long team naming convention.	Jim M. and Ken Kerr, Chuck	1/20/10		
1/13/10	Mob Guide edits to Debbie by Feb 1st, then schedule meeting to go over	All	2/1/10		
1/13/10	Request RMCG to publish info on spring meeting in a timely manner. Team involvement identified/clarified.	Jim F	1/20/10		1/20/10
1/13/10	Request from Ken K - create a tentative agenda for spring meeting with possible speakers for RMCG	Jim F, IC's, Kelly, Chuck	1/13/10		1/20/10

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1/13/10	Ops comm mtg agenda Items in advance, discuss at next meeting. Interactions/assignments for attendance at other RMA committee mtgs.	Chuck, All	before spring meeting		
1/13/10	Chuck will discuss committee combinations at RMCG and then communicate back results to RMA committee chairs.	Chuck	1/20/10		
1/13/10	Take forward IHC rotation proposal to RMCG, once Scott/Shawn finalize	Chuck, Jim M	1/20/10		1/20/10
1/13/10	Discuss state representation within the Operations Committee	Chuck	1/20/10		1/20/10
1/13/10	Evaluation of online process, give improvements to Ryan for fall 2010	All	Feb conf call		
1/13/10	Present Succession/Recruitment Task Group ideas	Scott, Todd P, Chuck, LaVerne, Glenn Dick S	April Meeting		
1/13/10	Present Succession/Recruitment Task Group product	Scott, Todd P, Chuck, LaVerne, Glenn Dick S	October Mtg		
10/7/09	2010-2011 Application Process/Letter	Don, Jim	11/1/09	10/14/2009, 11/5/09	1/12/10
10/7/09	Solidify/Test Online App Process	Clair, All Agency Reps	10/13- 10/23	11/5/09 Brownie checking with Ryan	1/12/10
10/7/09	Succession/Recruitment Task Group	Scott, Todd P, Chuck, LaVerne, Glenn	1st part 11/1/09	11/4/09 presentation to Training Comm.	1/13/10
10/7/09	Task Group to pursue possible modifications to Ch 26 of RMG	Jim F., Kelly, Cliff, Marco	11/30/09	discussed in Jan mtg 2010	1/13/10

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10/7/09	Response to RMCG regarding IMT preparedness related to H1N1 and other health related issues	Todd P.	10/8/09		10/27/09
10/7/09	5 decision criteria for priority setting, mentoring proposal including field session & Wildfire Academy's	Todd thru Kim Bang	10/23/09		10/21/09
10/7/09	Contact Mary Johnson/NAFRI re: AD's	Todd thru Kim Bang	10/23/09		1/13/10
10/7/09	Revisit Priority Trainee List	Todd R, Don M, Chuck	Jan 2010 mtg		will do Feb 2010 conf. call
10/7/09	Request RMCG Awards for 4 folks	Todd R	10/23/09		1/13/10
10/8/09	Draft a letter to RMCG - lack of state representation on committee	Todd R	10/23/09		moved to 1/13/10 action item
10/8/09	Include the 3rd position in charter/guide and responsibilities	Todd R./All	Jan 2010 mtg		1/13/10
10/8/09	Team Rotations collect info through-out 2010 season, report back fall 2010 mtg	Chuck	Fall 2010 mtg		no activity
10/8/09	Add to Annually Recurring Action Items "during fire season work with Rmacc to ensure emails/pertinent commo known"	Debbie	1/9/09	10/9/2009	10/15/09
10/8/09	Ensure current members and incoming officers have read charter/guide. Add to charter and guide?	Don M./All	Jan 2010 mtg		1/13/10
4/6/09	Square up the IMT Online Process, Supervisor signature and ability to attach documents (IQCS Master Record, Redcard, etc)	Clair, Jim, Scott	Before fall meeting		10/8/09
4/6/09	Monitor Trainee Progress/Communication	Agency Reps	Ongoing		10/7/09

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4/6/09	Voting Disparity (Scott), Team Rotations (Chuck), Charter (Don). Collect info during summer and report back at fall meeting.	Scott, Chuck, Don M.	Fall Mtg.		10/8/09
4/6/09	Email observations in key issues (teams, rotations, etc) for 2009 season to ops email list.	All members	As items occur, during 2009 season		10/8/09
4/6/09	Keep a log of Ops Committee observations in key issues (teams, rotations, etc) for 2009 season, to discuss at the fall mtg.	Debbie	Fall Mtg.		10/8/09
1/15/09	Once letter recvd for Platte Cbyn IHC 11 (T), forward on to RMCG if not sent directly to RMCG	Todd	1/20/09		1/20/09
1/15/09	Present proposals from the CO Division of Fire Safety to RMCG and seek future direction	Todd, Bill O	1/20/09		1/20/09
1/15/09	Send Operating Guide edits to committee, with comments going back to Hoss	Debbie/Hoss	1/17/09		1/17/09
1/15/09	Review Operating Guide via conf. call	All	2/15/09		2/15/09
1/15/09	Present the recommended verbiage for the initial IHC certification to the RMCG.	Todd R	1/20/09		1/20/09
1/15/09	Work on the IHC Recertification/Certification wording for the Operations Guide	Hoss, Shawn	3/1/09		3/19/09
1/15/09	Take the Award Recommendations forward to the RMCG	Todd R	1/20/09		1/20/09

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1/15/09	Work on Spring Meeting details/agenda	Bill O, Sandy	1/31/09		1/31/09
1/15/09	Reach out into aviation community for expertise and support. Possibly an issue paper to RMCG, "Are we making the most efficient use of our Exclusive Use folks?"	Todd P, Scott, Dee	3/1/09	Succession Task group continuing to Jan 2010	10/8/09
1/15/09	Create a S420/S520/S620 Data Log	Debbie	1/17/09		1/17/09
1/15/09	Work with Ryan Blume on IMT Database improvements	Jim M, Todd, Scott, Debbie	3/1/09		10/9/09
1/15/09	Verify spring meeting 4/10 via email	Todd, All	1/31/09		3/12/09
1/15/09	Present Bill H's IMT naming convention White Paper to RMCG	Todd	1/20/09		1/20/09
1/15/09	Create logs for Priority Trainees, Unassigned C&G and Recruitment/Succession Columns	Debbie	1/18/09		10/8/09
1/15/09	Present Revised Charter to RMCG for approval and signature	Todd	1/20/09		1/20/09
10/10/08	Discuss ordering procedures in regards to EMAC, IFCS, and other related subjects. Of concern is where a portion of a team gets called away to a state emergency, outside DMA	Bill Ott	10/28/08 conf. call		ongoing
10/10/08	Ensure RMCG gives the Ops Comm direction on the spring team meeting	Clair, Todd	10/28/2008 conf. call		1/15/09
10/10/08	Brownie will write "Unequal IC representation during issue discussions which affect all RMA Teams" issue paper	Clair	10/21/08 at RMCG mtg		10/21/08

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10/10/08	Work on wording for the Ops Guide concerning strengthening the RMA involvement/interest on Teams	Hoss	10/28/08		10/30/08
10/10/08	Send out email to ops group for 10/28 conference call.	Deb	10/10/08		10/10/08
10/10/08	Solidify the purchase of Ryan Blumes software.	Dave Carter	10/28/08		10/28/08
10/10/08	Bullets for RMCG Fall Meeting re: name change proposal from team C to Zone Team; RMA T2 rotation should not include zone team; Mob Guide changes (see bullets #3,4,5,6,7) Freelancing; Add two additional positions (LTAN, FUMA); Fire	Todd, Clair	10/21/08		10/21/08
10/10/08	Edit 2009-2011 RMA IMT App	Jim McMahon	10/28/08		10/28/08
10/10/08	Send list of current RMA Team Positions to Jim M.	Deb	10/15/08		10/15/08
10/10/08	RMA Mob Guide Review, see minutes from 10/10/08 for assignments	All	1/14/09		1/15/09
9/21/08	Procure software from Ryan Blume.	Clair	10/9/08		10/10/08 by Dave Carter
9/21/08	Revise Team application in regards to in/out of area applicant prioritizations	Todd	10/9/08		10/28/08
1/10/08	Send Clair your updated IMT Rosters	All IC's	1/28/08		1/28/08 for most
1/10/08	Send out Operations Guide for review	Debbie	1/15/08		1/14/08
1/10/08	Revise IMT Application to include futuring and AA commitment	Clair	3/17/08		10/28/08

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1/10/08	Send Memo to AA's, etc about our need for their commitment to IMT members continued availability for futuring?	Todd, Kurt, Mike	3/17/08		11/8/09
1/10/08	Review the BLM IHC (CO-CRD+2) season regionally and nationally how it went...	All	Fall meeting		1/15/09
1/10/08	Write letter to RMCG regarding liaison to IBM Committee will be Sheri & there is some immediate work to be done in clearing up existing confusion within documents	Clair	1/15/08		1/29/08
1/10/08	Review how it went for Sheri and the IBM work needing to be done	All	Fall meeting		done
1/10/08	Plan to attend NRC/EBC March meeting (IC's +psc/osc) and let Bill Ott know who will be going.	Clair, IC's, OSC, PSC	1/15/08	Todd or Ken	no one able to attend
1/10/08	After reviewing NRC sample, give Clair your feedback in order to develop a RMA AMR document to be used for RMA education	All	Spring Meeting		no longer needed
1/10/08	Write letter to RMCG regarding the need to compensate Pete Blume's son for all of his voluntary help on the spreadsheet for team selections	Clair	1/15/08		1/15/08
1/10/08	Write letter to Pete Blume's son thanking him for his help with a mention of compensation is being worked on	Clair	1/15/08		1/15/08
1/10/08	Several RMA teams have a list that is given to the SPUL's for guidance. Have available for all teams including Ty 3. Suggest publishing a similar list in the mob guide.	Clair, Sherry	carried over from 1/9/2008	Spring Meeting	done

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1/10/08	Make IMT pamphlets	Clair	carried over from 1/10/08...new due date = 9/30/2008	R02 printed them last, if we want a new batch printed, check into it this spring to have ready for the fall - Ken recommends	move to 2009
1/10/08	Put the updated letter from RMCG on cross training between IMTs and FUMTs on the RMC web page	Debbie, Clair	carried over from 1/10/08...new due date = 9/30/2008	Dave dropped off letter at RMC 1/16/08.	done
10/23/07	Several IMT's have a list that is given to the SPUL's for guidance. Have available for all teams including Ty 3. Suggest publishing a similiar list in the mob guide.	Sherry, Jim, Dan	1/9/08	Dan will talk with Sherry	moved to 2008
10/23/07	Make IMT pamphlets	Dan/Dave Cl.,	9/30/08	R02 printed them last, if we want a new batch printed, check into it this spring to have ready for the fall - Ken recommends	moved to 2008
10/23/07	Put the updated letter from RMCG on cross training between IMTs and FUMTs on the RMC web page.	Dave Cl.	TBD	Deb is checking with Dave Clement	done
10/23/07	Succession Plan: Dan will work with RMCG for strategic plan and the with the ops comm for tactical plan.	Dan M.	TBD	ongoing	4/1/07

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10/23/07	Office / Helibase Specifications - Readdress, reissue the specs to the Fire Business Mnat. Committee	Sherry B./Dan	1/9/08	Dan will talk with Sherry	1/9/08
1/25/07	420/520/620 Nomination Selection Process - Proposal to RMCG	Dave C.	4/1/07		4/1/07
1/25/07	Office / Helibase Specifications - Readdress, reissue the specs to the Fire Business Mnat. Committee	Sherry B.	TBD	Dave will talk with Sherry/bump	10/23/07
1/25/07	Succession Plan: Dan will work with RMCG for strategic plan and the with the ops comm for tactical plan.	Dan M.	TBD	ongoing till January 08	10/23/07
1/25/07	Put the updated letter from RMCG on cross training between IMTs and FUMTs on the RMC web page	Dave Cl.	TBD	Deb is checking with Dave Clement	10/23/07
1/25/07	Make IMT pamphlets	Ken	TBD	Dave will talk with Ken	10/23/07
1/17/07	Clarification on SD Zone team on application process, availability	Dave Cl.	11/15/06	RMCG will write up process at the 1/23/07 mta	2/22/07
1/17/07	Team Wish List: Each IC should put a list together for the Feb 1 RMCG conference call.	IC's	2/1/07		2/1/07
1/17/07	Several IMT's have a list that is given to the SPUL's for guidance. Have available for all teams including Ty 3. Suggest publishing a similiar list in the mob guide.	Sherry, Jim, Dan	1/17/07	Dan will talk with Sherry	10/23/07
1/16/07	Clarification from RMCG on SD Zone team process, answers to 7 bullets.	Dan/Dave Cl./Jim	1/25/07		2/22/07

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11/7/06	Clarification on SD Zone team on application process, availability	Dave Cl.	11/15/06	RMCG will write up process at the 1/23/07 mta	1/17/06
11/7/06	Submit proposed IMT1, FUMT positions to RMCG	Dave Cl.	11/15/06		11/15/06
11/7/06	Post list of vacancies - supplement to recruitment application to the web	Debbie via Doug	11/20/06		11/20/06
11/7/06	Send out list of vacancies - supplement to recruitment application	Dave	11/15/06		11/20/06
10/17/06	Award/Recognition/Plaques for IHC, ATB's, helitac's	Dave Cl.	1/16/07		11/15/06
10/17/06	Enter applications into database	Agency Reps	1/12/07		1/17/06
10/17/06	Recruit FSC candidates	IC's, Dave Cl.	1/16/07		1/16/07
10/17/06	Mob Guide Review completed and ready for submittal to RMC for concurrence	as assigned	1/16/07		1/16/07
10/17/06	IMT Recruitment Form & Letter posted to website	Debbie via Doug	11/15/06		11/17/06
10/17/06	IMT Recruitment Form & Letter	Pete	10/17/06		11/3/06
4/6/06	S-520 Mentoring process - have defined objectives	Dave Carter	5/6/06	from 1/19/06 - Dave Clements will ask Dave Carter to complete this task	1/19/06
4/6/06	Come up with a standard configuration of size and equip for an office trailer for Kermit and Diana for Fatis	Steve E	5/6/06		5/1/2006
4/6/06	Come up with a standard configuration of size and equip for an air ops trailer for Kermit and Diana for Fatis	Sherry	5/6/06		5/1/2006

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4/6/06	Put the updated letter from RMCG on cross training between IMTs and FUMTs on the RMC web page	Dave Clement	5/6/06		5/6/06
4/6/06	Make IMT pamphlets	Ken	6/1/06		moved to 2007
4/6/06	Availability of EFS-4 Training	Dave Clement	4/6/06		ongoing
4/6/06	Make sure stuff on the web is final draft info.	Debbie	5/1/06		ongoing
1/19/06	Update team & team member performance section in the ops guide, pg 18.	Ken, Pete, Hoss	3/15/06		4/6/06
1/19/06	National FEMA Liaison for Spring Mtg - Mike Daurghty	Dean	RMCG 1/06 mtg	ask Dean at RMCG mtg	didn't happen.
1/19/06	S-520 Mentoring process - have defined objectives	Dave Carter	4/6/06	ask Dave to complete that task 4/6/06	4/6/06
1/19/06	Confirm S-420/520 process with Training Committee	Kim Bang	4/6/06	from 10/2/03	4/6/06
1/19/06	Letter to FSC's (to encourage people to participate)	Ken	4/6/06	from 4/5/2004	cancel, it is a non issue at this time
1/19/06	Charter & Contact List on Web	Dave, Deb	3/1/06	from 4/5/2004 (after charter is ok'd by rmca at 1/06 mta)	Done
1/19/06	Availability of EFS-4 Training	Dave	4/6/06	ongoing	4/6/06
1/19/06	Ops Guide Modifications	ops comm, Deb	3/15/06	rmcg needs to approve	Done
1/19/06	Issue Paper (Taskbooks and WFU/Wildland Fire assignments) Add Plans to this	Ken, Dave	4/6/06	from 10/5/2005	4/6/06
1/19/06	Print or find more IMT pamphlets	Dave	4/6/06	Jim K may have template	1 package left in existence.

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10/6/05	Write 2nd letter for RMA out of area team participation	Pete	10/12/05		Done
10/6/05	Recommend RMCG letter from agency heads supporting team nominations and participation	Steve	10/6/05		Done
10/6/05	Recognize people through RMCG for signifcant contributions made	Steve	10/6/05	Steve presented at CYS meeting, will bring it up at the Sydney meeting 1/25/06	Done
10/6/05	Print more IMT pamphlets	Steve	Due 1/06		moved to 2006
10/6/05	National FEMA Liaison for Spring Mtg - Mike Daurahy	Dean	RMCG 1/06 mtg	ask Dean at RMCG mtg	moved to 2006
10/6/05	Notify Rocky Basin Incident Business Mgnt Committee that Jim and or Pete will fill requested Obs Committee role.	Steve	10/5/05		Done
10/6/05	Issue Paper (Taskbooks and WFU/Wildland Fire assignments	Ken	10/12/05	Paper complete - Chair to provide recommendations to RMCG	Done
1/1/05	Cover letter for IC letter to RMCG	Hoss	1/28/05		Done
1/1/05	Type 3 Org Quals Issue Paper	Dick	1/20/05		1/20/05
1/1/05	Change in S-420/520/620 Nom	Jim K./Steve E.	1/28/05	Discuss 10/06	10/6/05
1/1/05	Add trainee list development to Recurring Action Log	Sue	1/28/06	Priority trainee list for mob guide	1/28/05
1/1/05	Trainee list for conference call	Pete	1/28/06	Pete assemble's list	Done
1/1/05	Conference Call - trainee list	All	2/15/06	Recurring annually, put on that list	Done

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11/1/04	National FEMA Liaison for Spring Mtg - Mike Daurghty	Jim	Due 4/05	recurring	Done
11/1/04	Availability of EFS-4 Training	Jim	Due 12/05	Need further discussion 01/06	moved to 2006
11/1/04	520 Mentor/Mentee Checklist for IMT's (Ops Guide & T1 SOG's)	Brian/Jim	Due 3/05	Tie in with Jim	Done
11/1/04	2005 IMT Recruitment Pack	Pete	Due 11/04		Done
11/1/04	Ops Guide Modifications	Hoss	Due 11/04		Done
11/1/04	Gov Driver's License Issue Paper for interagency clarification	Jim	Due 1/05	National Office looking at it.	Done
11/1/04	Defensive Driving Course Schedule/Notification	Jim	Due 1/05	Open-ended	Done
11/1/04	Kelton Needs Analysis Model to Training Committee	Ken	6/27/05		Done - Does not exist any more
11/1/04	2005 Cache Draft Operating Plan to Sherry/Ken for review	John R. & Jim	1/1/05		Done
11/1/04	Mob Guide Revisions to Jim F.	All as assigned	Due 3/05		Done
11/1/04	Delete RX Fire from Priority List	Hoss	Due 1/05		Done
11/1/04	Issue Paper to set up review team to explore & ID issues of local area cache needs/area needs	Sherry	1/1/05	RMK Operating Plan	Done
11/1/04	Notify Rocky Basin Incident Business Mgmt Committee that Jim and/or Pete will fill requested Ops Committee role. (Steve alternate)	Hoss	Due 12/04	What is status? Copied to 10/05/05	Done
11/1/04	RMCG issue paper for use of Arizona task book to measure performance	Dick	Due 1/04		Done
11/1/04	Evaluation of S-420 Step 2 as to why not followed			Discuss 10/06	10/6/05
11/1/04	Issue paper to evaluate use of S-320	Marc & Shawna		developed training	Done

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4/5/04	Letter to FSC's	Ken	4/30/04		moved to 2006
4/5/04	Duty Officer Rotation to RMC	Hoss	4/30/04		Done 4/04
4/5/04	Follow up on S-520 Candidates	Sue	4/30/04		Done 4/04
4/5/04	Out of Area IMT Participation Issue Paper	Jim	10/1/04	Tie in with Jim	Done
4/5/04	Charter & Contact List on Web	Sue	4/30/04		moved to 2006
1/15/04	Powerpoint for RMCG mtg	Ken/Hoss/Pete	2/29/04		2/27/04
1/15/04	Issue paper for IMT equipment needs	Bill G.	1/20/04		1/20/04
1/15/04	Rotation for Duty Officer	All	4/5/04		4/5/04
1/15/04	Duty Officer Role to RMC	Sue	2/15/04		2/15/04
1/14/04	IMT Lists to RMC	Pete/Sue	2/15/04		2/1/04
1/14/04	Issue Paper - additional team positions	Ken/Dick	1/15/04		1/15/04
1/14/04	Maintain IMT database	Pete	Fall Meeting	Agenda Item	done, moved to recurring action
10/2/03	Change wording in S-420 and S-520 selection process	Ken	10/15/03		10/6/03
10/2/03	Confirm S-420/520 process with Training Committee	Sue	10/21/03		10/9/03
10/2/03	Assign mentors to S-520 Candidates	All	After NARTC acceptance	4/5 Waiting for NARTC	Done
10/2/03	Add Ops Comm Link to RMC web page	Sue	10/30/03		10/30/04
10/2/03	Mob Guide reference on use of AOBD	Jim F	1/14/04	4/5/04 Confirm complete with Jim	Done
10/2/03	Finalize IMT Brochure, determine Steinke's assistance	Dick, Shane, Pete, Hoss, Jim K.	4/1/04		4/5/04
10/2/03	Scope trainees	Marc, Pete, Steve	1/14/04		1/14/04
10/2/03	IMT Survey Form	Hoss	1/14/04		1/14/04
10/2/03	FSC pre-season commitment	IC's	4/1/04		2/1/04

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10/2/03	Letter to potential FSC's	Dick	1/14/04	Sent to Ken	10/30/03
10/2/03	Contact other Geog area coord groups for FSC participation	Jim K.	4/1/04		10/10/03
10/2/03	Mob guide reference for filling IMT vacancies (ch 20)	Hoss	1/14/04		1/14/04
10/2/03	Mob guide revisions	Various	1/14/04		2/14/04
10/2/03	IHC Certification process distributed	Sue	11/1/03		10/17/03
10/2/03	IHC preparedness schedule	Shane	4/20/04 (revised from 3/1/04)	4/5 Shane waiting for info	Done 2003
10/2/03	IHC preparedness review participation	TBD	Due 4/05	4/5/03 Shane waiting for info	Done 2003
10/2/03	Issue paper for separate IMT Committee	Jim K.	10/10/03		10/10/03
10/1/03	List of Chair responsibilities	Ken	1/14/04		1/14/04
10/1/03	IMT Mission Statement	Marc/Pete	1/14/04		1/14/04
10/1/03	Redbook update - IMT Evaluation Form	Ken		4/5/04 Confirm complete with Ken	Done
10/1/03	FAST Report Lessons Learned	Jim K.	10/10/03		10/10/03
10/1/03	Issues & Projects for RMCG	Ken	10/15/03	4/5/04 Confirm complete with Ken	Done
10/1/03	Role & Responsibility for Duty Officer	Ken	1/14/04		1/14/04
10/1/03	IMT Recruitment Form & Letter	Pete	10/15/03	Draft 10/7/03	10/15/03
10/1/03	Add Cache Op Plan Review to Annual Recurring Log	Sue	11/1/03		10/9/03
4/1/03	Process for Ops Comm to participate in IHC Preparedness Reviews	Ken/Shane	TBD		4/12/03
4/1/03	Panel for SJ IHC Certification	Dave, Don, Shane, Kelley, Ted, Marc	4/11/03	Draft 4/7/03	4/12/03
4/1/03	Log for Annual, Recurring Items	Ken/Sue	4/15/03	Draft	4/14/04

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1/8/03	Business Plan Outline	Shane	2/14/03		3/28/03
1/8/03	Update Charter	Sue/Ken	2/15/03		2/6/03
1/8/03	Business Plan Task Force	Hoss	6/30/03		Done
1/8/03	Business Plan Draft	Shane/Ken	5/15/03		5/1/03