

REPORTS

There are a variety of 209 reports that can be accessed for each level of the dispatch/coordination system by clicking the “**Reports**” button at the 209 Welcome screen. The “**Reports**” function button allows users to retrieve and view any current or archived ICS-209 that has been entered into the program for the current calendar year.

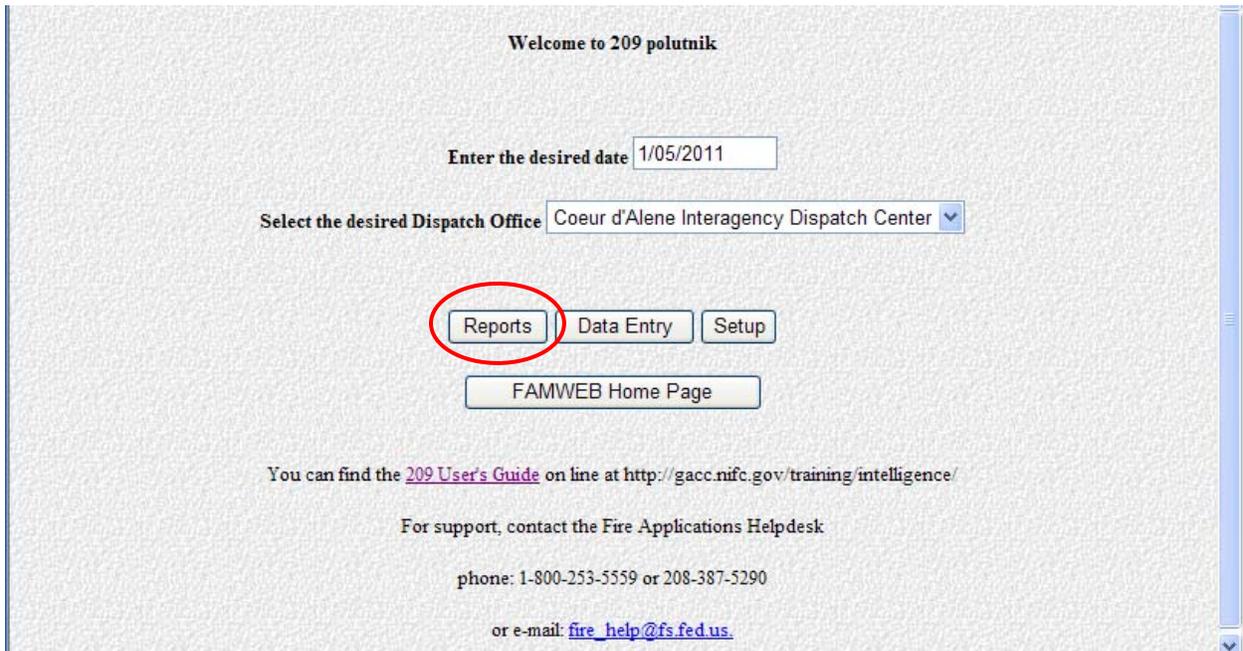
Users with “Reports-only” access will not be allowed to edit any data. This type of access was designed for managers, information officers, or others who are not required to input information. “Reports-only” accounts may be shared accounts with many users.

- **Note:** “Report-only” users will **only** see the “Reports” function button on the 209 Welcome screen.
- **Note:** User names and passwords **must** be protected by all of the users, bearing in mind that the owner of the user name is responsible for the use of it.
- **Note:** User name and other account information **should not** under any circumstances be shared with the public or the media.

The reports can be saved to local servers or hard drives as **Web Page, HTML only (*.htm, *.html)** documents. Additionally, for editing purposes and creating specialty reports, the HTML documents can be pasted into .doc or .rtf documents.

In the block provided - “**Enter the desired date of the report**” on the 209 Welcome screen, shown below. The default will be the current day's date in Central Time. If the current date is incorrect because you are not in the Central Time zone, you must adjust the entry date.

- **Note:** There is **no** need to “**Select the desired Dispatch Office**” as it does not matter which office is selected to access the “Reports” menu.



The screenshot shows the 'Welcome to 209 polutnik' screen. It features a date input field with '1/05/2011' entered, a dropdown menu for 'Select the desired Dispatch Office' set to 'Coeur d'Alene Interagency Dispatch Center', and three buttons: 'Reports', 'Data Entry', and 'Setup'. The 'Reports' button is circled in red. Below these buttons is a 'FAMWEB Home Page' button. At the bottom, there is a link to the '209 User's Guide' and contact information for the Fire Applications Helpdesk.

Click the “**Reports**” button.

- **Note:** All of the reports are **Read-Only** access.
- **Note:** Although the information on the form generated via the 209 Program is the same as the NWCG ICS-209 form, ICS-209s printed from the database will not look exactly like the NWCG ICS-209 form.

This will take you to the “**Incident 209 Reports**” screen, shown below.

Incident 209 Reports	
Current single approved 209 forms by GACC (Active incidents only - select any 209 for a current incident.)	2010 Archive of approved 209 forms by GACC (All 209s for the current year - select any 209 for an incident from this year.)
Briefing Summary for selected current approved 209 forms by GACC (Select current single or multiple 209s for a short briefing summary of incident activity.)	Multiple current approved 209 forms by GACC for selected incidents. (Select single or multiple 209s for current incidents within a GACC.)
Briefing Summary with Significant Events and Remarks for selected current approved 209 forms by GACC (Select current single or multiple 209s for a short briefing summary of incident activity.)	Cheetah Data
Significant Incident Summary Spreadsheet by GACC (100+ acres or IMT Type 1 or 2)	Land Management Unit Summary Spreadsheet Select GACC:
Alaska <input type="button" value="go"/>	Alaska <input type="button" value="go"/>
Current GACC Incident Overview Spreadsheet	GACC Active Incident Summary Spreadsheet
Alaska <input type="button" value="go"/>	Alaska <input type="button" value="go"/>
Incident Change Summary	GACC YTD Incident Summary Spreadsheet
	Alaska <input type="button" value="go"/>
Return to 209 Main Menu Go to SIT Report Menu	

Currently there are twelve different reports generated for each GACC. They include:

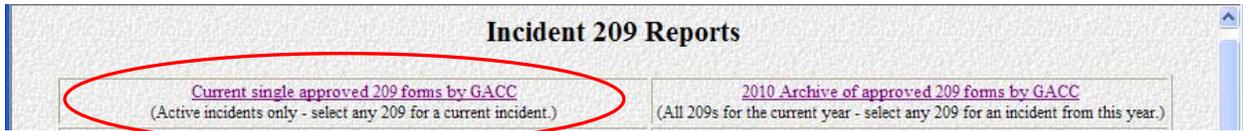
- Current single approved 209 forms
- Archived approved 209 forms for current year
- Brief summary reports for selected current 209 forms
- Multiple current 209 forms (for printing purposes)
- Briefing summary with significant events and remarks on current 209 forms
- Cheetah Data
- Significant Incident Summary Spreadsheet
- Land Management Unit Summary Spreadsheet
- Current GACC Incident Overview Spreadsheet
- GACC Active Incident Summary Spreadsheet
- Incident Change Summary
- GACC YTD Incident Summary Spreadsheet

The “**Return to 209 Main Menu**” link at the bottom of the page takes you back to the 209 Program Welcome Screen.

The “**Go to SIT Report Menu**” link at the bottom of the page returns you to the “Wildland Incident Situation Reports” menu screen in the SIT Program. **Please refer to the Interagency Situation Report User’s Guide for additional SIT Program site navigation.**

Current ICS-209s

Click the “**Current single approved 209 forms by GACC**” link to select ICS-209s for active incidents.



This link will take you to the “**Current Approved Incident 209 Reports by GACC**” screen. This screen looks like the screen shown below.

The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Simply clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen too.

Select desired incident number assigned to the GACC. Then click the corresponding GACC button to get a list of the approved ICS-209s for the desired incident.	
Alaska AK-MID-000399 Willow Creek	Northwest --None--
Northern California --None--	Southern California CA-YNP-2777 SLOPE
Northern Rockies --None--	Eastern Great Basin --None--
Western Great Basin --None--	Southwest NM-SNF-166 gallina
Rocky Mountain --None--	Eastern Area MI-HMF-100039 Mapes

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get a list of the approved ICS-209s for the desired incident.

- **Note:** **Block 46** must be filled out, and the form must have been submitted for the ICS-209 to show up in this list.

- **Note:** Any incident marked “**Final**” on the date selected will **not** appear in this menu. “**Final**” reports can be retrieved thru the “Approved Incident 209 Reports by GACC” link. See the “Archived ICS-209s” instructions, at the bottom of this page, to retrieve incidents marked “Final”.
- **Example:** The screen capture below illustrates what the individual current approved ICS-209 report menu screen will look like. The incident, **Slope, CA-YNP-2777**, was selected from the Southern California pull-down menu, followed by clicking the “**Southern California**” button. You can select any of the reports submitted by clicking the “**Incident Name**” link next to the desired date and report status (e.g., “I” -Initial, “U” - Update).

Approved Incident 209 Reports for CA-YNP-2777

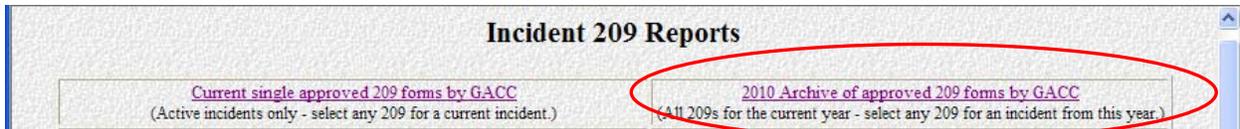
Incident Name	Report Date	Status	Approved Date	Last Edit Date
SLOPE	07/31/2010 1455	I	07/31/2010 1747	07/31/2010 1747
SLOPE	08/01/2010 1600	U	08/01/2010 1815	08/01/2010 1815
SLOPE	08/02/2010 1611	U	08/02/2010 1817	08/02/2010 1817
SLOPE	08/03/2010 1545	U	08/03/2010 1755	08/03/2010 1755
SLOPE	08/05/2010 1715	U	08/05/2010 1920	08/05/2010 1920
SLOPE	08/06/2010 1727	U	08/06/2010 1929	08/06/2010 1929
SLOPE	08/07/2010 1556	U	08/07/2010 1802	08/07/2010 1802
SLOPE	08/08/2010 1557	U	08/08/2010 1801	08/08/2010 1801
SLOPE	08/09/2010 1559	U	08/09/2010 1803	08/09/2010 1803
SLOPE	08/10/2010 1558	U	08/10/2010 1801	08/10/2010 1801
SLOPE	08/14/2010 1614	U	08/14/2010 1819	08/14/2010 1819
SLOPE	08/15/2010 1554	U	08/15/2010 1757	08/15/2010 1757
SLOPE	08/18/2010 1738	U	08/18/2010 1943	08/18/2010 1943
SLOPE	08/26/2010 1702	U	08/26/2010 1906	08/26/2010 1906
SLOPE	11/01/2010 1522	U	11/01/2010 1723	11/01/2010 1723

[Return to Current Approved 209s list.](#)
[Return to All Approved 209 forms by GACC list.](#)
[Return 209 Main Menu](#)

The “**Return to Current Approved 209s list**” link will return you to the “Current single approved 209 forms by GACC” menu screen. Clicking the “Back” button on your browser will take you back to that menu screen as well.

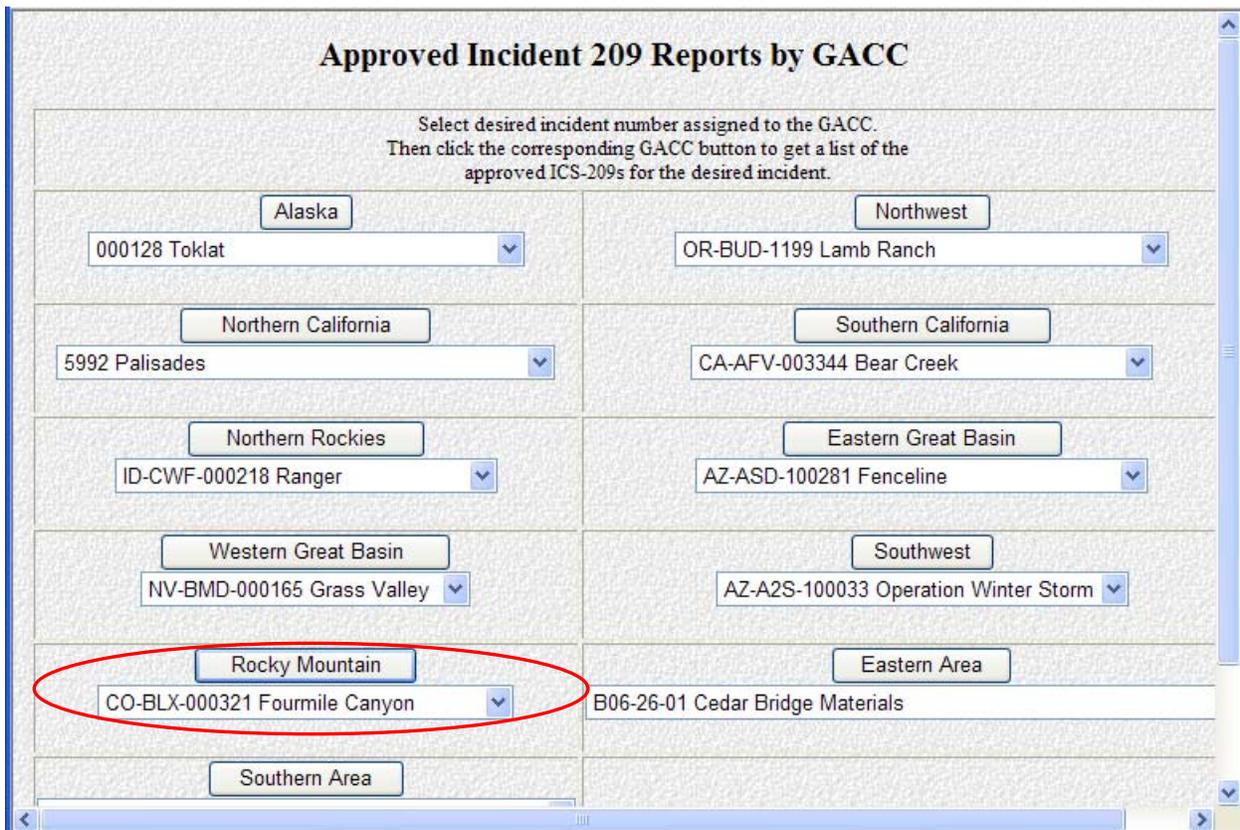
Archived ICS-209s

Click the “**XXXX (Current Year) Archive of approved 209 forms by GACC**” link to select any ICS-209s that have been archived or marked “Final”.



This link will take you to the “**Approved Incident 209 Reports by GACC**” screen, shown below.

The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Simply clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen too.



Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get a list of the approved ICS-209s for the desired incident.

- Example:** The incident **Fourmile Canyon, CO-BLX-000321** was selected within the Rocky Mountain pull-down menu. Click the “**Rocky Mountain**” button to retrieve the reports for that incident. The image on the following page illustrates what the individual archived ICS-209 menu screen will look like. You can select any of the reports submitted by clicking the “**Incident Name**” link next to the desired date and report status (e.g., “I” -Initial, “U” – Update, “F” - Final).

Approved Incident 209 Reports for CO-BLX-000321

Incident Name	Report Date	Status	Approved Date	Last Edit Date
Four Mile Canyon	09/06/2010 1830	I	09/06/2010 2004	09/06/2010 2004
Four Mile Canyon	09/06/2010 1930	I	09/06/2010 2004	09/06/2010 2031
Four Mile Canyon	09/07/2010 1851	U	09/07/2010 2009	09/07/2010 2009
Foumle Canyon	09/08/2010 1800	U	09/08/2010 1854	09/08/2010 1854
Foumle Canyon	09/08/2010 1845	U	09/08/2010 1854	09/08/2010 1959
Foumle Canyon	09/09/2010 1800	U	09/09/2010 1844	09/09/2010 1849
Foumle Canyon	09/10/2010 1800	U	09/10/2010 1858	09/10/2010 1858
Foumle Canyon	09/11/2010 1800	U	09/11/2010 1857	09/11/2010 1857
Foumle Canyon	09/12/2010 1800	U	09/12/2010 1846	09/12/2010 1846
Foumle Canyon	09/13/2010 1740	U	09/13/2010 1858	09/13/2010 1858
Foumle Canyon	09/14/2010 1718	U	09/14/2010 1829	09/14/2010 1829
Foumle Canyon	09/15/2010 1800	U	09/15/2010 1828	09/15/2010 1828
Foumle Canyon	09/16/2010 1800	U	09/16/2010 1845	09/16/2010 1845
Foumle Canyon	09/16/2010 1801	U	09/16/2010 1845	09/16/2010 1854
Foumle Canyon	09/17/2010 1800	F	09/17/2010 2017	09/17/2010 2017

[Return to Current Approved 209s list.](#)

[Return to All Approved 209 forms by GACC list.](#)

[Return 209 Main Menu](#)

The “**Return to Current Approved 209s list**” link will return you to the “Current single approved 209 forms by GACC” menu screen.

The “**Return to All Approved 209 forms by GACC list**” link will return you to the “Approved Incident 209 Reports by GACC” menu screen. Clicking the “Back” button on your browser will take you back to that menu screen as well.

Summary Reports

Click the “**Briefing Summary for selected current approved 209 forms by GACC**” link to select any short summary ICS-209 reports.

Incident 209 Reports	
Current single approved 209 forms by GACC <small>(Active incidents only - select any 209 for a current incident.)</small>	2010 Archive of approved 209 forms by GACC <small>(All 209s for the current year - select any 209 for an incident from this year.)</small>
Briefing Summary for selected current approved 209 forms by GACC <small>(Select current single or multiple 209s for a short briefing summary of incident activity.)</small>	Multiple current approved 209 forms by GACC for selected incidents. <small>(Select single or multiple 209s for current incidents within a GACC.)</small>

This link will take you to the “**Current Approved Incident 209 Reports by GACC For Short Briefing Summary**” screen, as shown on the next page.

The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get the Brief Summary Report for the selected incident.

To select multiple incidents press and hold the CTRL key and click the desired incident numbers, then click the GACC button.

The short briefings include the incident name, number, size, percent contained, threat potential, structure information, fuels/materials, committed resources, etc., from the ICS-209.

Multiple Current 209s for Printing

Click the “**Multiple current approved 209 forms by GACC for selected incidents**” link to select single or multiple 209s for current incidents within a GACC.

This link will take you to the “**Current Approved Incident 209 Reports by GACC for multiple printing of selected 209s**” screen, shown below.

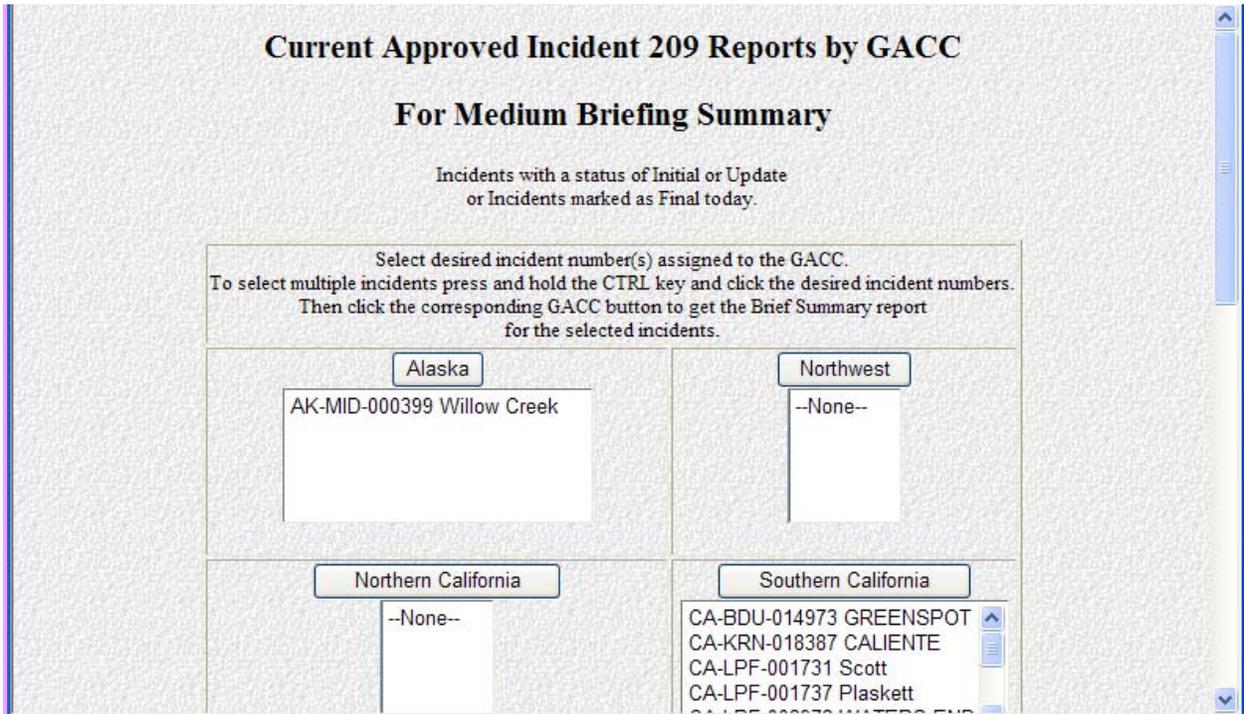
The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to bring up the ICS-209 to be printed. To select multiple incidents press and hold the CTRL key and click the desired incident numbers. Then click the corresponding GACC button to read ICS-209s for the selected incidents.

Briefing Summary with Significant Events and Remarks

Click the “**Briefing Summary with Significant Events and Remarks for selected current approved 209 forms by GACC**” link to select any short summary ICS-209 reports.

This link will take you to the “**Current Approved Incident 209 Reports by GACC For Medium Briefing Summary**” screen, shown below.



The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Cheetah Data

The Cheetah 2 (Computerized Harmonic Evaluation of Episodes and Tools for Assessment of Help) program was developed to support examination of fire occurrence patterns and fire suppression resource requirements at the National and Geographic Area levels. Questions are frequently asked on the expected fire suppression resource needs by the National and Geographic Area decision-makers and managers need to assess fire occurrence patterns to predict future fire suppression resource requirements.

Users of the Cheetah Program can obtain incident resource data via the “**Cheetah Data**” link.

<p>Current single approved 209 forms by GACC (Active incidents only - select any 209 for a current incident.)</p>	<p>2010 Archive of approved 209 forms by GACC (All 209s for the current year - select any 209 for an incident from this year.)</p>
<p>Briefing Summary for selected current approved 209 forms by GACC (Select current single or multiple 209s for a short briefing summary of incident activity.)</p>	<p>Multiple current approved 209 forms by GACC for selected incidents. (Select single or multiple 209s for current incidents within a GACC.)</p>
<p>Briefing Summary with Significant Events and Remarks for selected current approved 209 forms by GACC (Select current single or multiple 209s for a short briefing summary of incident activity.)</p>	<p>Cheetah Data</p>

This link will take you to the “**Year to Date Approved Incident 209 Reports by GACC for Cheetah Program Input**” screen shown below.

Year to Date Approved Incident 209 Reports by GACC
For Cheetah Program Input

Select desired incident number(s) assigned to the GACC.
To select multiple incidents press and hold the CTRL key and click the desired incident numbers.
Then click the corresponding GACC button to get the Cheetah Program Input Data
for the selected incidents.

Alaska	Northwest
000128 Toklat AK-CRS-014686 Gilahina AK-DAS-012219 Delta Complex AK-DAS-012231 Upper Gerstle AK-DAS-012250 South Fork Healy	OR-BUD-1199 Lamb Ranch OR-CLP-196 Williams Ridge OR-CLP-198 Phoenix OR-DEF-000476 Rooster Rock OR-DEF-0720 INC 720
Northern California	Southern California
5992 Palisades CA-BTU-10660 WINDY CA-CZU-5225 SARATOGA CA-HIA-0221 Mill Creek #4 CA-HUU-004485 Buckeye	CA-AFV-003344 Bear Creek CA-ANF-003201 BRIGGS CA-ANF-003622 Station CA-BDC-1026347 River CA-BDU-014973 GREENSPOT

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get the Brief Summary Report for the selected incident.

To select multiple incidents press and hold the CTRL key and click the desired incident numbers, then click the GACC button.

The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Significant Incident Summary

To view current incidents of 100+ acres or incidents with Type 1 or 2 IMTs assigned to a specific GACC, select the desired GACC from the pull-down menu under the “**Significant Incident Summary Spreadsheet by GACC**” heading on the “Incident 209 Reports” screen, shown below.

Significant Incident Summary Spreadsheet by GACC
(100+ acres or IMT Type 1 or 2)

Alaska go

Land Management Unit Summary Spreadsheet
Select GACC:

Alaska go

Then click the “**Go**” button.

This spreadsheet provides a summary of the following information:

- State and Unit of incident
- Incident Name, Number and Type
- Start Date
- IC name and Team Type
- Latitude and Longitude
- Incident size
- Costs to date
- Date controlled
- Structures destroyed

The “**Return to 209 Reports Menu**” link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Land Management Unit Summary

Select the desired GACC from the pull-down menu under the heading “**Land Management Unit Summary Spreadsheet**” on the “Incident 209 Reports” screen, shown below.

Then click the “**Go**” button. A menu screen like the one shown below will appear:

From the pull-down menus, select the “**Incident Type**” and “**Land Management Unit**”. A spreadsheet will be produced summarizing incident information for **all** incidents for the unit selected.

This spreadsheet provides a summary of the following information:

- Incident Name, Number and Type
- Start Date
- Latitude, Longitude, Location
- Incident size
- Date controlled
- Resource Objectives

- Remarks

The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Current GACC Incident Overview Spreadsheet

Select the desired GACC from the pull-down menu under the heading **“GACC Incident Overview Spreadsheet”** on the “Incident 209 Reports” screen, shown below.



Then click the **“Go”** button.

This spreadsheet provides a summary of the following information:

- Incident State-Unit, Number, Name and Type
- Report Date/Time
- Cause
- Incident Commander
- Incident Command Organization
- Incident Size, Percent Contained, Line to Build
- Critical Resource Needs
- Growth Potential
- Structure information (threatened, damaged, destroyed)
- Evacuation information, Threats
- Injury information (current operational period, incident total, fatalities)
- Costs to Date

The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

GACC Active Incident Summary Spreadsheet

Select the desired GACC from the pull-down menu under the heading **“GACC Active Incident Summary Spreadsheet”** on the “Incident 209 Reports” screen, shown below



Click the **“Go”** button.

This spreadsheet provides a summary of the following information for active incidents:

- Incident Number, Name and Type
- Incident Strategy
- Incident Command Organization
- Start Date
- Cause
- Latitude, Longitude, Location
- Incident size
- Last Edit Date

The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

Incident Change Summary

Click the **“Incident Change Summary”** link for activity change reports.



This link will take you to the **“Current Approved Incident 209 Reports by GACC for Activity Change”** screen, shown below.

**Current Approved Incident 209 Reports by GACC
for Activity Change**

Incidents with a status of Initial or Update
or Incidents marked as Final today.

Select desired incident number(s) assigned to the GACC.
To select multiple incidents press and hold the CTRL key and click the desired incident numbers.
Then click the corresponding GACC button to get the Activity Change form
for the selected incidents.

Alaska	Northwest
AK-MID-000399 Willow Creek	--None--
Northern California	Southern California
--None--	CA-BDU-014973 GREENSPOT CA-KRN-018387 CALIENTE CA-LPF-001731 Scott CA-LPF-001737 Plaskett CA-LPF-002972 WATERS END

Select the desired incident number assigned to the GACC. Then click the corresponding GACC button to get the Brief Summary Report for the selected incident. To select multiple incidents press and hold the CTRL key and click the desired incident numbers, then click the GACC button.

The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

GACC YTD Incident Summary Spreadsheet

Select the desired GACC from the pull-down menu under the heading **“GACC YTD Incident Summary Spreadsheet”** on the “Incident 209 Reports” screen, shown below.



Click the **“Go”** button.

This spreadsheet provides a year-to-date summary of the following information:

- Incident Number, Name and Type
- Incident Strategy
- Incident Command Organization
- Start Date
- Cause
- Latitude, Longitude, Location
- Incident size
- Last Edit Date

The **“Return to 209 Reports Menu”** link at the bottom will return you to the “Incident 209 Reports” menu screen. Clicking the “Back” button on your browser will return you to the “Incident 209 Reports” menu screen as well.

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