

Attachment B – CWCG INTERAGENCY TEAM EVALUATION – April 2016

Team IC		Incident Type	
Incident Name		Incident Number	
Assignment Dates		Total Acres	
Host Agency		Evaluation Date	
Administrative Unit		Sub-Unit	

1.	<u>Objectives and Environmental Resources:</u> How well did the IMT accomplish strategic direction, the objectives and meet resource concerns? Did the Team meet the Delegation of Authority and address items from Agency Administrator Briefings? Did the IMT engage with the WFSS components as requested/required? Other?
Best Practices:	
Lessons Learned:	
2.	<u>Finance:</u> How well did the IMT manage the cost of the incident? Did the IMT follow incident business guidelines? Were follow-up issues identified and documented for the Agency Administrator, i.e. invoices, OWCP and vendor issues? Was a complete documentation package left for the unit? Other?
Best Practices:	
Lessons Learned:	
3.	<u>Political and Social:</u> How well did the IMT deal with sensitive political and social concerns? Was public information timely and accurate? Did the IMT develop partnerships with local cooperators? Other?
Best Practices:	
Lessons Learned:	
4.	<u>IMT Dynamics:</u> Did the IC provide the leadership required? Was the IMT professional? Did they transition in and/or out effectively and efficiently per Agency Administrator direction? Was the IMT sensitive to local needs? Other?
Best Practices:	
Lessons Learned:	

5.	<u>Risk Management:</u> Were safety measures appropriate and adequate? Were notifications made properly? Were follow up actions completed? Other?		
Best Practices:			
Lessons Learned:			
6.	<u>Mobilization and Demob:</u> Did the IMT manage resources timely and cost effectively? Did the IMT use local resources, trainees and closest available forces? Did they work well with unit and GACC counterparts? Other?		
Best Practices:			
Lessons Learned:			
7. <u>Agency and/or GACC feedback:</u> Did the IMT engage in effective communication, prioritization and provide feedback? Did IMT members communicate effectively with GACC and Cache personnel?			
Best Practices:			
Lessons Learned:			
Notes:			
<ul style="list-style-type: none"> • Agency Administrators may provide additional feedback relating to the financial package to Incident Commanders and GACCs following the IMT close-out and upon receipt of the Use/Loss Report. • Additional information can be provided as an attachment for feedback specific to your incident. • All IMT's must leave the incident with a signed evaluation by both the Agency Administrator and the IC. 			
Agency Administrator or Agency Representative:			Date:
Incident Commander:			Date: