

# **Charter of the Pacific Southwest Region Mobile Fire Equipment Committee**

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## **Mission**

The mission of the Pacific Southwest Region (PSWR) Mobile Fire Equipment Committee (MFEC) is to provide wildland firefighters with the best possible mobile firefighting fleet, associated water handling equipment and related equipment and technology commensurate with cost effective fire management and policy.

## **Objectives**

1. Collect information, proposals and data from field going fire personnel (end user) relative to the mobile firefighting fleet e.g., fire engine, water tender, crew carrying vehicle, superintendent vehicle, chief officer vehicle, fire prevention and patrol vehicle, helitender, fire dozer, fire dozer transport and fire dozer tender in the PSWR.
2. Provide recommendations to the PSWR Fire and Aviation Management Board of Directors (BoD) based on the evaluation and analysis of information, proposals and data gathered from end users and advisors concerning the mobile firefighting fleet, associated water handling equipment and related equipment and technology. Serve as a conduit between the end user and the BoD by providing timely feedback and direction to the end users.
3. Serve as a representative of PSWR on appropriate regional and national committees, working groups, conferences and associations as it relates to the mobile firefighting fleet.
4. Provide information, data, proposals and recommendations to the committee advisors (PSWR Fleet and San Dimas Technology and Development Center) through the MFEC and the BoD to improve or change the design of vehicles within the mobile firefighting fleet, associated water handling equipment and related equipment and technology utilizing approved deviation processes

## **Committee Composition**

The MFEC membership will be comprised of field personnel selected for their interest, knowledge, willingness to serve and related background working with vehicles in the mobile firefighting fleet, associated water handling equipment and related equipment and technology. The committee will actively seek a balance of representation from chief officers, engine captains/engineers, hotshot superintendents/captain, prevention and patrol, helitack and fire dozer operators from northern, central and southern areas of the region. Representation from Region 5 Fleet is essential. Representatives from San Dimas Technology and Development Center, CIO Communications, Bureau of Land Management and CALFIRE are highly desired to provide insight and technical support as needed.

## **Primary & Alternate Representatives:**

There shall only be one vote per representative. In the absence of the Primary Representative, Alternate Representative shall have voting rights.

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Position	Incumbent Required Rank	Number	Tenure
Committee Chair	Forest FMO or Forest Deputy FMO	1	3
Committee Co-Chair	Forest FMO or Forest Deputy FMO	1	3
Chief Officers Representative North	District FMO or Assistant District FMO	1	5
Chief Officers Representative South	District FMO or Assistant District FMO	1	5
Engine Representative North	Engine Captain or Engine Operator	1	5
Engine Representative South	Engine Captain or Engine Operator	1	5
Hotshot Representative	IHC Superintendent or Crew Captain	1	5
Helitack Representative	Helitack Superintendent or Captain	1	5
Prevention Representative South	Fire Prevention Technician	1	5
Fire Dozer Representative	Fire Dozer Operator	1	5
CIO Communications	*Non-voting*	1	N/A
Recorder/Note Taker	*Non-voting*	1	N/A
Web Master	*Non-voting*	1	N/A
Bureau of Land Management	*Non-voting*	N/A	N/A
CAL FIRE	*Non-voting*	N/A	N/A
Region 5 Fleet	Advisor **Non-voting**	N/A	N/A
National T&D Program (San Dimas)	Advisor **Non-voting**	N/A	N/A

**Quorum Requirements:**

In order to hold a committee vote, one more than half, the voting members must be represented. Chair and/or Co-chair must also be represented at the vote. Alternate representatives must be fully briefed prior to attendance.

**Voting Requirements:**

Passing vote is by simple majority. Proxy votes may be delegated via email or text message to voting members from representatives unable to attend.

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## Replacement of Members

Committee members will be voted in by MFEC and have concurrence from their Forest Supervisor and unit heads.

## Selection / Tenure /Duties of Chairperson

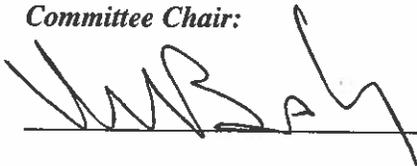
The Chairperson shall be selected by the MFEC members, subject to approval by the PSWR FAM BoD. The Chairperson should hold the position of Forest Fire Management Officer or Deputy Forest Fire Management Officer. The tenure will be 3 years unless there is mutual agreement by MFEC members and incumbent.

The Chairperson is responsible to call meetings, coordinate agendas, identify budget, facilitate timely transfer of information and/or take other actions necessary to accomplish MFEC business.

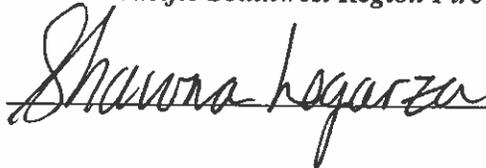
## Meeting Frequency

The MFEC will meet twice per calendar year to provide information to the BoD. Additional task/working groups may be formed to accomplish MFEC business. At least one meeting per year shall be held in a face-to-face setting. One or more VTC and/or Conference call per year to discuss MFEC business.

*Committee Chair:*

 2/20/15

*Director Pacific Southwest Region Fire & Aviation Management:*

 2/20/15