

CHAPTER 20 OVERHEAD AND TEAMS

OVERHEAD MOBILIZATION AND DEMOBILIZATION

Sending units will ensure that all personnel mobilized **have**:

1. Copy of Resource Order Form. Refer to NMG 80
2. Copies of Manifest/Roster: Use of the Manifest/Roster is required for Crews, regardless of transportation method
3. All personnel transported by aircraft, except on commercial airlines, will be documented on the form "**Aircraft Flight Request/Schedule**" Refer to NMG 50

REDMOND MOBILIZATION CENTER

Redmond Mob Center is activated by the NWCC Emergency Operations Manager, and the Redmond Air Center Manager (RAC) for incident support, in accordance with the Redmond Mobilization Center Operation Plan: <http://www.nwccweb.us/admin/policy.aspx>

When activated, the RAC Administrative Officer will staff the Mob Center using standard resource ordering procedures.

Logistics Section Chiefs on the IMT's mobilizing to the center for staging will contact the RAC Mob Center at the below listed numbers prior to arrival, to determine the level of Mob Center involvement needed to support the IMT's during staging. All other resources will be handled through normal channels.

Contacts:

RAC Staging Area Mgr. or Support Dispatcher 541-504-7300 or 541-504-7301, FAX 541-504-7302

RAC Air Center, Main Office 541-504-7200

NIGHT MOBILIZATION FOR EXTENDED ATTACK

As a general practice, Federal agencies in the Northwest Geographic Area **will not** mobilize resources between the hours of 2200 and 0500 unless an imminent threat to human life exists. This may affect the delivery time of resources to an incident. The following guidelines apply:

- The Federal dispatch offices are required to adhere to the work/rest guidelines (2:1 ratio).
- Federal Dispatch offices receiving resource orders between 2200 and 0500 should consider holding requests until 0500, so as not to interrupt the individuals rest period.
- Consideration should be given to providing adequate time between "notification" of a mobilization and the time the individual needs to be at a departure point (i.e. local airport FBO, etc.). Resources should be scheduled to arrive at their final destination **no later than 2200 hours**.

DEMOBILIZATION

Dispatchers will work closely with Planning, Logistics, and the Northwest Coordination Center in planning for the orderly demobilization of resources assigned to large incidents. Unit dispatchers and Incident Plans and Logistics personnel all have responsibility for maintaining documentation. NWCC will be notified 24 hours prior to release of resources for possible re-assignment and GACC planning.

INTERAGENCY WILDLAND FIRE MODULES

Refer to NMG 20. The Northwest Area has 2 Wildland Fire Modules. The Malheur NF Module is ordered through John Day Dispatch and the Rogue River-Siskiyou NF Module through Medford Communication Center.

AERIAL DELIVERED FIREFIGHTERS

SMOKEJUMPERS (SMKJ)

The USFS operates two Smokejumper Bases. The Redmond (Oregon) base will have approximately forty (40) smokejumpers with two (2) aircraft and the North Cascade (Washington) base will have approximately thirty (30) smokejumpers with one (1) aircraft.

Requests for smokejumpers will be made through the Central Oregon Interagency Dispatch Center and the Central Washington Interagency Communication Center respectively. Refer to NWMG 80 - Northwest Area Smokejumper Dispatch Guide Map. Requests that cannot be filled through a Host Dispatcher need to be placed with the Northwest Coordination Center. During critical resource shortages, Smokejumper bases may be instructed to coordinate dispatch of jumpers with the Northwest Coordination Center.

All movement of smokejumpers between bases will be coordinated through the Northwest Coordination Center.

ORDERING SMOKEJUMPERS

Initial attack requests for smokejumpers will be made through the Host Unit and shall be placed as **load, smokejumper, initial attack** under an Aircraft Order in ROSS.

When submitting an "initial attack" request for smokejumpers, utilize the Tactical Resource Order Form, Refer to NWMG 80. The information requested on the Smokejumper Initial Attack Resource Order form is critical to facilitate timely and efficient smokejumper response to an incident.

Each smokejumper operations base within the northwest will consult with the Northwest Coordination Center and determine the need to order boosters on an overhead resource order.

REQUESTING SMOKEJUMPER EXTENDED HOURS

Requests for smokejumper standby outside of normal staffing hours will be coordinated with NWCC.

Refer to Smokejumper Gear, Weights, and Volume in NMG 20.

HELICOPTER MODULES

Refer to NMG 20. When modules are ordered, they will be sent to an off-site designated mobilization area, where both the helicopter and module will assemble. Once assembled, they will proceed as a unit to the incident.

RAPPELLERS

The USFS operates six (6) rappel bases in the Northwest Geographical Area. The six rappel bases are fully operational from June through September. Rappellers are a regional shared resource with local host support. Their primary mission is initial attack. When ordered, rappellers shall be self-sufficient for 36 hours after deployment on an incident and are assigned to the incident host unit until released.

NORTHWEST AREA RAPPELLERS

HOST	LOCATION	NUMBER OF RAPPELLERS
BMC	La Grande	20
BMC	Sled Springs	20
COC	Prineville	23
CWC	Wenatchee	30
JDC	John Day	30
MIC	Merlin	18

Refer to NWMG 80 Northwest Area Rappeller dispatch map.

Requesting Rappellers

Initial attack requests for rappellers will be made through the Host Unit and shall be placed as **load, rappeller, initial attack** under an Aircraft Order in ROSS. Requests that cannot be filled through the host units shall be placed through NWCC. Additional mission specific information such as; multiple ignitions staffing request, bucket support, etc. shall be documented on the resource order. This specific information will determine mission intent and prioritization, as rappel aircraft can support and staff multiple fires without returning to their host/operating unit. All Northwest rappel aircraft shall leave their operating base rappel ready.

Preposition orders of aircraft and rappellers will be coordinated with NWCC and placed through normal channels. At a minimum, preposition orders shall be filled with “one load” of rappellers. Additional rappeller aircraft support needs shall be documented on the aircraft order in ROSS.

Booster orders, if needed, will be placed by local Fire Managers with their host dispatch office. Available boosters will be mobilized through NWCC in coordination with the host unit. If no NW rappellers are available, NWCC will coordinate with the National Interagency Coordination Center for boosters available in other Geographic Areas. Booster orders will be placed on an overhead order as HRAP for rappeller and HERS for rappel spotter. Aerial transport of boosters may be ordered by the requesting unit.

Refer to Helicopter Rappel Guide at:

http://www.nifc.gov/PUBLICATIONS/ihrg/Interagency_Helicopter_Rappel_Guide_2011.pdf

Refer to Rappeller and Helicopter Manager Gear, Weights, and Volume in NMG 20.

NON-STANDARD OVERHEAD GROUPS Refer to NMG 20**FALLER MODULES**

The Northwest Area has several Incident Blanket Purchase Agreements (IBPA's) in place for Falling Modules and Single Fallers. Fallers are currently hosted at multiple dispatch centers throughout the Northwest Geographic Area as modules or single fallers. The modules come with their own PPE, four wheel drive or all-wheel drive vehicle and two chain saws. All modules are currently considered professional fallers and no longer include Class “C” certified fallers.

- Neighboring units can place an order in ROSS for Falling Module or a Single Faller directly to the host units. Other units in need of these fallers should place the request in ROSS with NWCC.

- Each host dispatch center will give dispatch priority to the resources offering the greatest advantage before all other private resources not under Agreement with the following exceptions:
 - For initial attack, dispatchers will follow the “closest forces” concept and utilize locally available resources according to agency and incident needs.
 - Tribal preference policy established within reservation jurisdiction.
 - Government normally will dispatch resources in accordance with this protocol; however, the number of fire orders in process and actual fire conditions at the time of dispatch may require a deviation from normal procedures in order to respond effectively to such conditions. Any such deviation will be within the discretion of the Government.
- The host unit will contact the vendor to determine if the requested module is available and will coordinate the actual dispatch. By activation of the IBPA, the location of hire is the city and state listed on the schedule of items unless the module is on a previous assignment and is traveling from the previous assignment to the new assignment. The Faller Agreement will be ranked on a priority dispatch list.

COMMUNICATIONS COORDINATOR (COMC) NWCC will order a COMC per NMG 20

INCIDENT METEOROLOGIST (IMET)

Dispatch Units will order direct from their local Fire Weather Office. When local Fire Weather Offices (NWS) are unable to provide an incident meteorologist (IMET) located within their local fire weather district, the dispatch unit will forward the request to NWCC. Refer to NMG 20.

TECHNICAL SPECIALIST POSITION (THSP)

A **description** of the actual duties they will be performing **must** be included in the **Special Needs box** in ROSS.

HUMAN RESOURCE SPECIALIST (HRSP)

A Human Resource Specialist will be assigned to incident base camps when 300 or more people have been assigned to the incident. Incident Commanders should evaluate the need for an HRSP at camps with less than 300 people.

The Human Resource Specialist is responsible for:

- Monitoring for inappropriate behaviors
- Providing awareness/education on expectations for mutual respect and a harassment free work environment
- Initiating corrective action to resolve and/or prevent problems
- Preparing reports on activities related to human resources

The Human Resource Specialist will address inappropriate practices or conditions through the Incident Commander and/or other regular lines of authority. Matters that cannot be resolved during the incident will be relayed to the incident host unit for further action.

INTERAGENCY RESOURCE REPRESENTATIVE (IARR)

The IARR position will be ordered on an overhead resource order initiated by NWCC. The IARR reports to NWCC and is responsible for the safety and well-being of all Northwest Area agency resources. The IARR provides liaison services for personnel assigned to out of geographic area incidents. The IARR represents all agencies from the Northwest Geographic Area.

The IARR will coordinate through Incident Management Teams, Geographic Area Coordination Centers, hosting Agency Administrators, Fire Management Organizations, and Multi-Agency Coordinating Groups (MAC).

The IARR must be highly skilled in interagency business management, incident management procedures, accident report, government travel regulations, medical care procedures, mobilization and demobilization, and incident timekeeping. IARR's should have in-depth knowledge of agency policies and procedures, fire operations, agreements, and the dispatch/coordination system.

LAW ENFORCEMENT

Due to the shortages of available agency Law Enforcement personnel, units should fill through local resources (i.e. County and City).

UNION REPRESENTATIVE (NFFE)

Article 28.2 of the Master Agreement between the Forest Service and the National Federation of Federal Employees requires notification to the union regarding representation for bargaining unit employees assigned for duty at a fire camp.

It is the responsibility of the Incident Commander, typically through the HRSP, to notify the Council Vice President (CVP) for NFFE, Lisa Wolfe, when the number of individuals assigned to a Forest Service fire incident base camp reaches 300 or when there are 300 Forest Service employees assigned to an incident base camp on a non-Forest Service incident. This notification must be done within 24 hours after staffing reaches 300.

If the CVP determines a need to send a Union Representative to a fire camp, they will provide the name, home unit, and supervisor's name of the Union Representative to the Council Vice President, Lisa Wolfe, Office 509-738-7748. The RLO will contact the representative's home unit supervisor and the NWCC overhead dispatcher to make arrangements for dispatch of the designated Union representative to the fire.

Union Representatives assigned to a fire incident base camp are to use the same work schedule they used on their home unit. They are not to be assigned to first eight hour tours. Further, Union representatives are not legally entitled to earn overtime or compensatory time off while performing union representational duties. The only exception is where the person is already on overtime in the performance of agency work and is called off that work for a short period of time to take care of a union representational situation. The Union Representative must check in with the IC upon arrival and departure. However, it is the responsibility of the Finance Chief for supervision, including time recording, of a Union Representative(s) assigned to the camp.

INTERAGENCY INCIDENT MANAGEMENT TEAMS Refer to NMG 20

The type of team to mobilize is based on incident complexities and other considerations. Refer to Red Book, Chapter 11, Incident Management and Response.

NATIONAL INCIDENT MANAGEMENT TEAMS – TYPE 1

The Northwest Area provides two National Type 1 Incident Management Teams. These teams are available on a prescheduled rotation basis (see below). The schedule is established assigning one team as being “Up”. The second team will be ready and available for an unscheduled mobilization. NWCC hosts both National Type 1 Incident Management Teams.

NWCC IMT MOBILIZATION PROCESS

1. The Incident Commander (IC) has primary responsibility for managing the IMT roster.
2. A week prior to the IMT assuming the #1 position in the rotation, NWCC will confer with the IC regarding the status of the current roster.
(Note: In the Type 2 rotation, NWCC will continue to place courtesy calls to the next IMT/IC and that team’s host dispatch center. This will occur as teams are mobilized or when there is a high likelihood that a team will be mobilized).
3. Should a team member be unavailable, the IC will pre-select a qualified replacement. The IC has first responsibility for filling gaps in the roster with available individuals from the ICAP Alternate Pool. If unable to fill, the IC will seek assistance from the Team Host Dispatch Center.
4. When the NWCC receives a resource order for a Type 1 IMT, the Center will contact the IC who will, in turn, contact the Agency Administrator from the ordering unit to determine the scope and intensity of the incident, and to negotiate the appropriate IMT configuration.
5. Once the roster is complete, the ROSS order will be processed and a commit message will be sent to all units.

NATIONAL TYPE 1 TEAM ROTATION

The National Incident Management Team rotation is maintained by NICC throughout the calendar year at web site: http://www.nifc.gov/nicc/logistics/teams/imt_rotate.pdf
(Refer to NMG 20 for national rotation process)

The current Northwest rotation schedule for PNW Type 1 Teams is as follows and can be found online at: <http://www.nwccweb.us/logistics/overhead.aspx>

2015 DUTY SCHEDULE OF PNW TYPE 1 IMT	
DATE	TEAM
01/06/15-01/19/15	TEAM 2
01/20/15-02/02/15	TEAM 3
02/03/15-02/16/15	TEAM 2
02/17/15-03/02/15	TEAM 3
03/03/15-03/16/15	TEAM 2
03/17/15-03/30/15	TEAM 3
03/31/15-04/13/15	TEAM 2
04/14/15-04/27/15	TEAM 3
04/28/15-05/11/15	TEAM 2
05/12/15-05/25/15	TEAM 3
05/26/15-06/08/15	TEAM 2
06/09/15-06/22/15	TEAM 3
06/23/15-07/06/15	TEAM 2
07/07/15-07/20/15	TEAM 3
07/21/15-08/03/15	TEAM 2
08/04/15-08/17/15	TEAM 3
08/18/15-08/31/15	TEAM 2
09/01/15-09/14/15	TEAM 3
09/15/15-09/28/15	TEAM 2
09/29/15-10/12/15	TEAM 3
10/13/15-10/26/15	TEAM 2
10/27/15-11/09/15	TEAM 3
11/10/15-11/23/15	TEAM 2
11/24/15-12/07/15	TEAM 3
12/08/15-12/21/15	TEAM 2
12/22/15-01/04/16	TEAM 3

TEAM ROTATES UP at **0900** on **TUESDAY** biweekly.

Team 2 – Chris Schulte, WA-FEPN

Team 3 – Ed Lewis, WA-SPFN

NORTHWEST TYPE 2 INCIDENT MANAGEMENT TEAM ROTATION

The current Northwest rotation schedule for PNW Type 2 Teams is as follows and can be found online at: <http://www.nwccweb.us/logistics/overhead.aspx>

2015 DUTY SCHEDULE OF PNW TYPE 2 IMT

DATE	OR TEAM	WA TEAM
03/31/15	TEAM 1	TEAM*
04/07/15	TEAM 2	TEAM*
04/14/15	TEAM 3	TEAM*
04/21/15	TEAM 4	TEAM*
04/28/15	TEAM 1	TEAM*
05/05/15	TEAM 2	TEAM*
05/12/15	TEAM 3	TEAM*
05/19/15	TEAM 4	TEAM*
05/26/15	TEAM 1	TEAM*
06/02/15	TEAM 2	TEAM*
06/09/15	TEAM 3	TEAM*
06/16/15	TEAM 4	TEAM*
06/23/15	TEAM 1	TEAM*
06/30/15	TEAM 2	TEAM*
07/07/15	TEAM 3	TEAM*
07/14/15	TEAM 4	TEAM*
07/21/15	TEAM 1	TEAM*
07/28/15	TEAM 2	TEAM*
08/04/15	TEAM 3	TEAM*
08/11/15	TEAM 4	TEAM*
08/18/15	TEAM 1	TEAM*
08/25/15	TEAM 2	TEAM*
09/01/15	TEAM 3	TEAM*
09/08/15	TEAM 4	TEAM*
09/15/15	TEAM 1	TEAM*
09/22/15	TEAM 2	TEAM*
09/29/15	TEAM 3	TEAM*
10/06/15	TEAM 4	TEAM*
10/13/15	TEAM 1	TEAM*
10/20/15	TEAM 2	TEAM*
10/27/15	TEAM 3	TEAM*
11/03/15	TEAM 4	TEAM*
11/10/15	TEAM 1	TEAM*
11/17/15	TEAM 2	TEAM*
11/24/15	TEAM 3	TEAM*
12/01/15	TEAM 4	TEAM*
12/08/15	TEAM 1	TEAM*
12/15/15	TEAM 2	TEAM*
12/22/15	TEAM 3	TEAM*
12/29/15	TEAM 4	TEAM*

TEAM ROTATES UP at **0800** on **TUESDAY** weekly.

NOTE: *Schedule for Washington IMT's is maintained by the Washington DNR Olympia Coordination Center: <ftp://75.151.72.21/rp/IMT/WIIMT%20rotation.pdf>

NORTHWEST INCIDENT MANAGEMENT TEAMS – TYPE 2

1. Host Dispatch Centers will establish notification and mobilization procedures.
2. Team Host Dispatch Center will ALERT “Up Team” following schedule in NWMG 20.
3. Incident Units in **Washington** will place Resource Orders for Type 2 Teams direct to the DNR Headquarters in Olympia (WAC) for fires on state lands. If the fire is on federal land, all orders will be placed through NWCC.
4. Mobilization of Washington Hosted Type 2 Teams to Federal Incidents in the state of Oregon will be processed through NWCC. NWCC will place the Resource Order direct to WAC.
5. When a NW Type 2 Team is dispatched within or outside the Northwest Area, only a standard team, as described in NMG 20, will be mobilized. Any additional positions must be negotiated between the Incident Commander and the Agency Administrator of the ordering unit.

NORTHWEST TYPE 2 TEAM IC’S

WA	HOST UNIT	INCIDENT COMMANDER
TEAM 1	WAC	Mike Ciraulo (PCS) / Gary Jennings (OWF)
TEAM 2	WAC	Nathan Rabe (KENN) / Matt Reidy (OWF)
TEAM 3	WAC	Bob Allbee (UMF) / James Furlong (NWC)
TEAM 4	WAC	Brian Gales (R1R) / Larry Nickey (OLP)
TEAM 5	WAC	Dave Leitch (YKCN) / Bruce Holloway (SPFN)
OR	HOST UNIT	INCIDENT COMMANDER
TEAM 1	EIC	Shawn Sheldon (WIF) / Ross Williams (GPF)
TEAM 2	MIC	Brett Fillis (APPN) / Eric Knerr (FWF)
TEAM 3	COC	Doug Johnson (DEF) / Tim Keith (ORS)
TEAM 4	BMC	Joe Reinarz (FWF) / Nick Lunde (WWF)

INCIDENT MANAGEMENT TEAM CONFIGURATION

The Northwest Area will use the Standard Configuration for Long Teams (National and Area Teams) as it appears in the NMG 20 for requests **WITHIN** and **OUTSIDE** the Northwest Area.

USE OF NON-STANDARD POSITIONS

Northwest National Teams **MAY MOBILIZE** and **WILL NEGOTIATE** “Non-Standard Positions” within and outside of the Northwest Geographical Area.

INCIDENT MANAGEMENT TEAM IN-BRIEFS AND CLOSEOUTS

The agency (hosting unit) where incident occurs needs to notify NWCC of appropriate scheduling for team in-brief and closeout of incidents.

NATIONAL AREA COMMAND TEAM Refer to NMG 20

NATIONAL INCIDENT MANAGEMENT TEAM (NIMO) Type of Assignments Refer to NMG 20.

NWCC is the host unit for the NW NIMO Team.

INCIDENT SUPPORT TEAMS**NATIONAL INTERAGENCY BUYING TEAMS (BUYT)** Refer to NMG 20

National Buying Teams are utilized to support the incident's Acquisition Unit during the increased workload period resulting from an emergency response event. Buying Teams, report to, and work with the incident unit Administrative Officer. These teams should be considered for use when a Type 1 or Type 2 Team is being mobilized to an incident and/or an emergency event warrants.

The incident unit's Administrative Officer will make the determination if a Buying Team is needed for support to the incident Acquisition Unit. National Buying Teams will be mobilized according to the National Rotation as described in the NMG 20. Buying Teams generally consist of seven (7) procurement members. The National Rotation can be found at the following web site:

http://www.nifc.gov/nicc/logistics/teams/buy_rotate.pdf

There is one Buying Team in the Northwest which is hosted by OR-MIC. For team questions or issues contact Team Leader Kermadine Barton (RSF) at 541-471-6746 (office) or 541-324-1206 (cell).

ADMINISTRATIVE PAYMENT TEAMS (APTs) Refer to NMG 20

USDA/USFS REGIONAL – BURNED AREA EMERGENCY RESPONSE TEAM (BAER) Refer to NMG 20. A list of qualified Burned Area Rehabilitation Team Leaders is maintained by the Regional BAER Coordinator. Requests for BAER Team members can be directed to the Regional BAER Coordinator, (Reference NWMG 70, Regional Office/Natural Resources Unit), through the Northwest Coordination Center.

WILDLAND FIRE PREVENTION/EDUCATION TEAMS (NFPET) Refer to NMG 20

The Northwest will cover two rotations on the national Fire Prevention and Education Team Schedule. These teams will be ordered through the NWCC who will place the order with the Host Unit, WA-CWC.

The size of the team to mobilize is based on incident complexities and other considerations. Contact Lauren Maloney, Regional Prevention Coordinator for additional information at 503-808-6587 or cell 503-329-3068.

WILDLAND FIRE AND AVIATION SAFETY TEAM (FAST) Refer to NMG 20**AVIATION SAFETY ASSISTANCE TEAM (ASAT)** Refer to NMG 20**SERIOUS ACCIDENT INVESTIGATION TEAMS (SAIT)** Refer to NMG 20**CRITICAL INCIDENT STRESS MANAGEMENT TEAM (CISM)**

To request CISM services for fire or non-fire incidents, local dispatch centers should contact NWCC. Include the name of the Unit Point of Contact with contact information and a brief description of the nature of the incident.

NWCC will contact the Pacific NW CISM Coordinator:

Sherry Kessel Work: 541-225-6404 Cell: 541-954-7769

The CISM Coordinator will contact the local unit to determine the appropriate course of action. It's important to remember that a critical incident stress debriefing is not an emergency and usually occurs 24

to 48 hours after the incident. **If an investigation has been initiated for an incident, the critical incident stress debriefing should be scheduled after involved individuals have been interviewed by the investigation team.** For additional information visit the following web site:

http://www.nwccweb.us/admin/safety_mgt.aspx

INCIDENT MEDICAL SPECIALIST TEAMS (IMS)

Incident Medical Specialist Teams are composed of an Incident Medical Manager, an Incident Medical Assistant and Incident Medical Technicians. These teams are dispatched in conjunction with the 500 person First Aid Station (NFES 001835).

IMS Teams will be ordered as a group. The manager's host unit will manage the roster for the manager's team. Orders will be sent to the manager's host unit for dispatching.

Dr. Jonathan Jui, M. D. of Portland, licensed in both Oregon and Washington, provides advice and consultation to IMS Team Managers.

On incidents that involve non-federal jurisdiction within the Northwest, IMS team member mobilization will be at the discretion of the Incident Commander and the Incident Host Unit. Any IMT taking an assignment in Washington State or Oregon State on non-federal jurisdiction lands will not automatically mobilize with an IMS team, even if an IMS team is shown in the "Duty Table" as associated with an IMT. If the assigned IMS team can't take an assignment in Washington or Oregon State, the team members can fill additional IMS personnel orders as needed on other incidents, using normal dispatch procedures.

INCIDENT MEDICAL SPECIALIST TEAMS

NORTHWEST AREA INCIDENT MEDICAL SPECIALIST TEAMS				
OREGON IMT				
TYPE 2 TEAM	HOST UNIT	INCIDENT COMMANDER	IMS MANAGER	DISPATCH UNIT
TEAM 1	EIC	Shawn Sheldon	Layne Lange	MIC
TEAM 2	MIC	Bret Fillis	Steve Denney	MIC
TEAM 3	COC	Doug Johnson	Gregg Morgan	ROC
TEAM 4	BMC	Brian Watts	Wayne Endersby	BMC
TYPE I NATIONAL IMT				
TYPE I TEAM	HOST UNIT	INCIDENT COMMANDER	IMS MANAGER	DISPATCH UNIT
TEAM 2	NWCC	Chris Schulte	Christy Becker-Phillips	PSC
TEAM 3	NWCC	Ed Lewis	Steve Otoupalik	EIC

INCIDENT MEDICAL SPECIALIST (IMS) DISPATCH PROCEDURES

If an incident needs **additional** IMS personnel, they will submit the order for the number and type of IMS personnel needed to the incident host unit. The incident host unit will check with their own personnel and their neighbors to see if IMS personnel in and around the local area are available in ROSS. If, when using the ROSS query system no one is available in the local area, the order will be placed with NWCC.

NWCC will query ROSS to see if any IMS resources are available in the northwest area. If there are no IMS available in ROSS in the NW Area, the order will be UTF'd back to the incident host unit.

Once the order has been UTF'd, the IMS Manager who is requesting additional personnel can make calls to individual IMS members to see if they are available. Once the IMS Manager has contacted and found an available person and they show available in ROSS, a new order with the name suggest will be placed

using the proper dispatch channels. If no one is available through ROSS, then the incident should utilize local procurement to order EMT's instead of IMS.

BURN INJURY PROTOCOL: Refer to Red Book Chapter 7 and/or Blue Book, Chapter 9

The following standards will be used when any firefighter sustains burn injuries, regardless of agency jurisdiction. After on-site medical response, initial medical stabilization, and evaluation are completed; the agency administrator or designee having jurisdiction for the incident and/or firefighter representative (e.g. Crew Boss, Medical Unit Leader, Compensations for Injury Specialist, etc.) should coordinate with the attending physician to ensure that a firefighter whose injuries meet any of the burn injury criteria is immediately referred to the nearest regional burn center. It is imperative that action is expeditious, as burn injuries are often difficult to evaluate and may take 72 hours to manifest themselves. A list of burn care facilities can be found at: <http://www.blm.gov/nifc/st/en/prog/fire/im.html>

FIRELINE EXPLOSIVE TEAMS

Washington Department of Natural Resources has ONE team consisting of **eight members**: one Blaster Advisor, one Blaster-in-Charge, one explosives crew leader, four crew personnel, and one explosives truck driver. All team members are certified to handle, store, and transport explosives. Explosives and all necessary equipment come with the team.

On the ROSS order, specify the estimated number of feet of fireline explosive is needed in the Special Needs box, along with a contact name and number. The Dispatching of these teams will be through the NWCC to the WA-DNR in Olympia.

LONG TERM ASSESSMENT TEAMS (LTAT)

The mission of the LTAT is to assist units (and IMTs) develop plans for management of long duration fires. The desired end state is an improved foundation for decision making on these fires, and improved communications and credibility with our land management partners.

The team will provide expertise in long term fire modeling, risk assessments, and long-term implementation planning for large or long duration fires. The team typically works for the requesting agency administrator, operating under a written agreement that establishes expectations for products, timeframes, and the availability and use of local resources.

The local unit should order the LTAT as soon as they recognize that they are managing a long duration incident.

Activation of a fire assessment team will be requested through the Northwest Coordination Center on a Resource Order. The team is hosted by the Blue Mountain Interagency Dispatch Center. The team places a priority on training analysts, field observers, and fire effects monitors, focusing first on the needs of the hosting unit.

The team will normally be composed of:

- Team Leader
- Plans Chief
- Logistics Chief
- Fire Behavior Analyst
- Fire Effects Monitor/Fire Observer
- Other Subject Matter Specialists (Ordering Unit Requests)