

2006 MOBILIZATION PLAN



NELO

ELO

SLO

DNRC

Montana County FireWardens

2006 CAT MOBILIZATION PLAN

SIGNATURE PAGE

NELO AREA MANAGER

_____ **DATE** _____

ELO AREA MANAGER

_____ **DATE** _____

SLO AREA MANAGER

_____ **DATE** _____

MONTANA COUNTY FIREWARDENS ASSOCIATION

_____ **DATE** _____

DNRC SUPPRESSION SUPERVISOR

_____ **DATE** _____

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AUTHORITIES

1. Montana Codes Annotated

Chapter Natural Resources General

Part 1. Protection From Fire

Resources and Conservation shall adopt rules to protect the natural resources of the state, especially the natural resources owned by the state, from destruction by fire and for that purpose, in emergencies, may employ personnel and incur other expenses, when necessary.

2. Cooperative Fire Management Agreement (1996) (note: due for revision 2004)

Between US Department of Interior, National Park Service, Bureau of Indian Affairs – Portland and Billings Areas, U.S. Fish Wildlife Service – Rocky Mountain Region, U.S. Forest Service – Northern Region, and the State of Montana Department of Natural Resources and Conservation

B. GOALS

The Board will be an active, decisive body that will represent the State and local government and provide liaison with the Federal Government, all of which are the primary users of, and providers of, personnel to the CAT.

The Board will support and provide oversight to the operations of the team.

C. OBJECTIVES

1. The Board will ensure that qualified individuals are nominated for team membership and that those selected are provided with adequate training and support to be available for and perform the position for which they have been assigned on the CAT.
2. The Board will ensure that a qualified individual is selected for the position of Incident Commander (IC) on the team.
3. The Board will ensure that team performance meets the expectations for Type III Incident Management Teams and is responsive to user need and direction.
4. The Board will support the coordination of the CAT in all aspects of management and support.
5. The Board will acknowledge and represent issues of team management. The team will primarily be used in Eastern Montana within NELO, SLO, and ELO.

D. OPERATING PROCEDURES

1. The Board will have equal authority vested to each member.
2. The Board members will endeavor to meet and participate at each of the semi-annual team meetings (pre- and post-season). Otherwise, the Board will convene when matters of team business require. Any Board member or the Incident Commander may call for a meeting of the Board for any purpose associated with the operation of the Team. The person calling for the convention may determine the most appropriate method to accomplish the business at hand (e.g., meeting, conference call) and will facilitate.
3. The Board will annually review and approve the team's Mobilization Plan.
4. The Board is responsible for selection of the IC. The IC is responsible for selection of team members with Board approval.
5. The Board will review team performance evaluations, provided by the IC, for each assignment and make recommendations for corrective procedures and acknowledge positive performance accordingly.

6. The Board will call for and review nominations for the position of Team Coordinator and select the individual to serve that role when the vacancy occurs.
7. Issues that come before the Board and cannot be resolved will be formally moved forward to the Montana DNRC Chief of the Fire & Aviation Management Bureau for appropriate action.

TEAM OBJECTIVES

- Assist with complete management of the incident on or before the beginning of the next day's operational period following call-up, or as agreed upon during in-briefing.
- Conduct all activities in a manner which ensures the safety of all personnel and the general public.
- Manage the incident in an economical manner.

TEAM PROCEDURES

General

Each team member shall, during periods of high fire danger, make themselves available, as much as possible, for assignments through the major portion of the summer. During the remainder of fire season, availability should be as reasonable as possible.

Responsibilities – Agency Administrator/Line Officer

- Retains ultimate responsibility for the control of the incident, including mobilization and demobilization of the forces, equipment, supplies, etc. Provides briefing for team on arrival and debriefing on their departure. Provides team with an initial team briefing, including Agency Administrator objectives.
- Delegates authority to manage or assist with the incident to the Incident Commander and appoints a County Fire Advisor (CFAD) to work with the team.
- Establishes and coordinates incident management objectives with the Incident Commander and assures the objectives are included in the management of the incident.
- Provides procedures for release of information to the news media and concerned public.
- Is responsible for and participates in the assessment of the team performance and effectiveness. Annually the Board shall evaluate the CAT dispatch program as it pertains to the dispatch, mobilization and demobilization of the team, as well as team performance. The Board is responsible for setting the time, date and agenda.
- The hosting Land Office will route Performance Evaluations to other Land Offices and Board members.

Responsibilities – Command/General Staff Members

- CAT is responsible to the Agency Administrator(s).
- Notify the Team Coordinator of unavailability longer than twenty-four hours during periods of extreme fire danger. If the Team Coordinator is not available, contact your IC. If the IC is unavailable, notify the Land Office within which the individual is based.
- The IC shall provide agenda and times to the Board prior to seasonal and post-seasonal meetings.
- Maintain fire qualifications. Candidates for the team must meet all the prerequisites of training, experience and physical requirements. The basic requirements set forth in the National Wildfire Coordinating Group (NWCG) publication, “WILDLAND AND PRESCRIBED FIRE QUALIFICATION SYSTEM GUIDE, 310-1” and the DNRC “1100 Manual – Wildland Fire Management Training – Standards and Guidelines.

- Provide incident training assignments for trainee opportunities with priority of local government and DNRC personnel

Responsibilities – Deputy IC

- The Deputy shall assist the IC in any duties that need to be filled.
- In the absence of the IC the Deputy shall have the right/power to accept an assignment on behalf of the team.

Responsibilities - Board Of Directors

- Approve selection of team members.
- Resolve issues that cannot be resolved by the IC or between the team and any other entity.
- Review the mobilization plan. Make any necessary updates and approve the final plan.

Responsibilities – Team Coordinator

- Maintain list of availability and status of team members during periods of high fire danger.
- Notify each team member of dispatch order.
- Maintain list of alternates and trainees and call as needed.
- Notify Eastside Area Managers (NELO, ELO and SLO) of CAT dispatch.
- Team Coordinator will be a two year term with a Deputy Coordinator being appointed to assist or take over in the absence of the Coordinator.

COUNTY ASSISTANCE TEAM

Command/General Staff

Members consist of an Incident Commander, Operations Chief, Planning Chief, Logistics Chief, Finance Chief, Safety Officer, two Division Supervisors, Incident Information Officer and trainees. Coaching and trainee positions will be negotiated with hosting agency and added as needed.

How to Request a Team

1. The County Firewarden/Agency calls the Area Fire Program Manager (FPM) to request the CAT.
2. The Area FPM makes a recommendation to the Area Manager.
3. The Area FPM notifies the IC.
4. The IC accepts or rejects the dispatch.
5. The IC calls the Team Coordinator.
6. The Team Coordinator contacts the Miles City Interagency Dispatch Center Manager, who contacts the team members and the Area Managers at NELO, ELO and SLO.
7. The Team Coordinator advises the local dispatch center to develop a resource order and advise incident of ETA for the CAT, but that notification of team members for the dispatch assignment will be accomplished by the Team Coordinator utilizing Miles City Interagency Dispatch Center.
8. FPM notifies the Fire and Aviation Management Bureau Chief.
9. The DNRC Agency Administrator ordering the team should furnish the following information:
 - a. Name of incident.
 - b. Incident ORG Center(fire)number.
 - c. Location of incident.
 - d. Resource order numbers (minimum of 9 – O#s for core team plus 4 trainee O#s).
 - e. Designated assembly point.
 - f. Estimated time of briefing.
 - g. Any other pertinent information.
 - h. Incident Commander may be requested to call the ordering agency.

Developmental/Trainee Positions

The number of additional developmental positions to be filled will be determined by the Incident Commander on the incident with the concurrence of the Agency Administrator. A list of available resources will be provided.

The intent of the developmental position is to provide "on-the-job" training and assurance that future qualified personnel will be available to participate on CAT.

Definitions

Command/General Staff Member – Person who is permanently attached to the CAT and expected to fill that functional position and respond with the CAT when dispatched.

Alternate - Person who is fully qualified in the position held and preferably have held that position on a Type III Team. This person is not permanently attached to the CAT and their availability is on an incident by incident basis.

Coached Positions - Person needing coaching when a person has lost their currency due to time lapse, and they need a dispatch or on-the-job training to bring them up to date.

Developmental/Trainee/Assistant - One who has completed all formal training required for a position, but lacks on-the-job experience of performing the duties of that position.

DIRECTORY OF TEAM COORDINATORS

TEAM COORDINATOR 2004

Jerry Buhre—Northeastern Land Office

Office: 406-538-7789

Fax: 406-538-7780

TEAM COORDINATOR 2005 & 2006

Tim Crosmer – Fire Bureau but stationed at
Northeastern Land Office

Office: 406-538-7789

Fax: 406-538-7780

Deputy Coordinator

John Raisler – Rural Fire Coordinator (Miles City)

Office: 406-233-2949

Fax: 406-232-0325

TEAM COORDINATOR 2007

John Raisler – Rural Fire Coordinator (Miles City)

Office: 406-233-2949

Fax: 406-232-0325

Deputy Coordinator

Randy Sanders – Eastern Land Office Office (at BLM Dispatch): 406-233-2904

Land Office: 406-232-2034

Fax: 406-232-0325

TEAM COORDINATOR 2007

**COUNTY ASSISTANCE TEAM ROSTER
2006**

Function	Job	Status	Quals	Name	Emp Status	LandOffice	Work Phone (406)
Command & Staff	IC	Primary	ICT3, DIVS, STEN, TFLD, CFAD, RESL, PSC2(T), AR, EMT	Williams, Doug	DNRC	F&AM	622-5455
		Deputy	ICT3, DIVS, STEN, TFLD	Klemann, Todd	DNRC	F&AM	542-4325
Command & Staff(Safety)	SOFR	Primary	SOFR2, DIVS, STEN, TFLD, DOZB, CFAD	Tague, Dwight	EFF	ELO	635-5440
		Primary	SOFR2, DIVS, STEN, TFLD, TNSP, CFAD	Crosmer, Tim	DNRC	F&AM	538-7789
		Trainee	SOFR2(T) DIVS, STEN, TFLD, CFAD	Hultin, Pat	EFF	NELO	622-5822
		Trainee	SOF2 (T) DIVIS,STEN,TFLD	Blankenship, Jim	DNRC	F&AM	542-4282
Command & Staff(Liaison)	LOFR	Primary	LOFR, CFAD	Martens, Doug	EFF	ELO	346-4270
		Alternate	LOFR, DIVS, STEN, TFLD, ATGS(T), CFAD, EMT	Luther, George	EFF	ELO	234-5201
		Alternate	LOFR	Smith, Jerry	FMB	ELO	232-9765
		Alternate	LOFR, IOFR2, IBA2	Andrews, Dwayne	EFF	ELO	234-0919
					Jardee, Rusty	EFF	ELO
Command & Staff(Information)	IOFR	Primary	IOFR2, LOFR, CFAD, EMT	Williams, Linda	EFF	NELO	622-3751
		Alternate	IOFR2(T), ICT4, STEN(T), ENGB, CRWB, ABRO, HECM, PTRC, EDSD, EDSP(T)IADP, PREV, RXI2(T)	Sprandel-Lang, Dena	BLM	Miles City	233-2907
		Alternate	IOFR2, LOFR, IBA2	Andrews, Dwayne	EFF	DFWP	232-0919
		Alternate	LOFR	Smith, Jerry	FMB	ELO	232-9765
		Trainee	IOFR(T)	Rosenthal, Paula	DNRC	F&AM	542-4235
		Trainee	IOFR(T)	Bushnell, Dan	DNRC	Helena	444-0465
		Trainee	IOFR3(T), IBA3, EQTR, PTRC	Wheeler, Jan	DNRC	SLO	247-4400
	Alternate	LOFR, DIVS, STEN, TFLD, ATGS(T), CFAD, EMT(I)	Luther, George	EFF	ELO	232-5201	

Function	Job	Status	Quals	Name	Emp Status	LandOffice	Work Phone (406)
Operations Section	OSC	Primary	DIVS, STEN, TFLD, CFAD	Quinnell, Chuck	EFF	ELO	776-2331
		Primary	DIVS, STEN, TFLD, ATGS(T), LOFR, CFAD, EMT(I)	Luther, George	EFF	ELO	232-5201
		Alternate	OSC2, DIVS, STEN, TFLD, CFAD, EMT	Miller, Todd	EFF	ELO	232-2235
		Alternate	ICT3, DIVS, STEN, TFLD	Klemann, Todd	DNRC	F&AM	542-4325
		Alternate	DIVS, STEN, TFLD, CFAD	Sanders, Randy	DNRC	ELO	233-2904
		Trainee	SOFR2, DIVS, STEN, TFLD, TNSP, CFAD	Crosmer, Tim	DNRC	NELO	538-7789
	DIVS	Primary	DIVS, SOFR3(T), STEN, TFLD, CFAD	Hultin, Pat	EFF	NELO	622-5822
		Primary	OSC2, DIVS, STEN, TFLD, CFAD, EMT	Miller, Tod	EFF	ELO	232-2235
		Alternate	DIVS, TFLD, STEN, ENGB	Mike Wiederhold	EFF		
		Alternate	DIVS, STEN, TFLD, SOFR2, CFAD	Crosmer, Tim	DNRC	NELO	538-7789
		Alternate	DIVS, STEN, TFLD, SOFR2, DOZB, CFAD	Tague, Dwight	EFF	ELO	635-5440
		Alternate	DIVS, STEN, TFLD, ATGS(T), LOFR, CFAD, EMT(I)	Luther, George	EFF	ELO	232-5201
		Alternate	DIVS, STEN, TFLD, CFAD, PSC2, RESL, EMT	Stanhope, Steve	EFF	ELO	778-3338
		Alternate	DIVS STEN, TFLD, SOF 2 (T) CFAD	Blankenship, Jim	DNRC	F&AMB 542-4282 961-3796	
		Trainee	STEN, TFLD, EMT(B)	Carroll, Tom	EFF	ELO	775-6593
		Trainee	DIVS, STEN, TFLD,	Allerdice, Evan	EFF	NELO	739-4207
		Trainee	DIVS, STEN, TFLD	Raisler, John	DNRC	ELO	233-2949
		Alternate	OSC2, SOFR2, TNSP, DIVS, STEN, TFLD , CFAD	Kurtz, Eric	EFF		

Function	Job	Status	Quals	Name	Emp Status	LandOffice	Work Phone (406)
	STEN/TFLD	Primary	STEN, TFLD, DOZB(T), CFAD, DIVS(T)	Allerdice, Evan	EFF	NELO	739-4207
		Primary	STEN, TFLD	Ebeling, Rob	EFF	NELO	737-4278
		Primary	STEN, TFLD	Adler, Brad	EFF	ELO	232-2034
		Primary	STEN, TFLD, EMT(B)	Carroll, Tom	EFF	ELO	775-6593
		Alternate	DIVS, STEN, TFLD, PSC2, RESL, EMT	Stanhope, Steve	EFF	ELO	778-3338
		Alternate	DIVS, SOFR2(T), STEN, TFLD, CFAD	Hultin, Pat	EFF	NELO	622-5822
		Alternate	DIVS, TNSP, STEN, TFLD, SOFR2, CFAD	Crosmer, Tim	EFF	NELO	538-7789
		Alternate	DIVS, STEN, TFLD, ATGS(T), LOFR, CFAD	Luther, George	EFF	ELO	232-5201
		Alternate	DIVS, STEN, TFLD, SOFR2, DOZB, CFAD	Tague, Dwight	EFF	ELO	635-5702
		Alternate	DIVS, STEN, TFLD, CFAD	Quinnell, Chuck	EFF	ELO	776-2331
		Alternate	DIVS, STEN, TFLD, CFAD	Raisler, John	DNRC	ELO	233-2949
		Alternate	STEN, TFLD	Sederholm, Josh	EFF	NELO	
		Trainee	STEN(T)SITL(T)	Pileski, Chris	DNRC	ELO	232-2034
		Trainee		Moore, Scott	EFF	ELO	
		Trainee		Berg, Dale	EFF	ELO	232-2235
Plans Section	PSC	Primary	PSC2, RESL, DIVS, STEN, TFLD, EMT	Stanhope, Steve	EFF	ELO	778-3338
		Alternate	PSC2, RESL, RCT2, SITL	Suenram, Bruce	EFF	CLO	449-9761
		Trainee	PSC3(T) RESL, DOCL, DMOB SCKN, EQTR, PTRC	Arntzen, Gayle	EFF	NELO	
		Trainee	RESL(T), DMOB(T)CTSP, THSP (Rehab)	Richards, Hoyt	DNRC	NELO	228-2430
			SITL (T)	Pileski, Chris	DNRC	ELO	232-2034
			CTSP, EQTR, PTRC, EMTP, SCKN	Rose, Sue	EFF	F&AM	542-4318
			CTSP, EQTR(T), PTRC(T) SCKN	Huseby, Elaine	DNRC	F&AM	542-4300

Function	Job	Status	Quals	Name	Emp Status	LandOffice	Work Phone (406)
Logistics Section	LSC	Primary	LSC2, FACL, SPUL, IBA2, AR, CFAD	Buhre, Jerry	DNRC	NELO	538-7789
		Trainee	SPUL(T), BCMG(T)RCDM(T), ORDM(T)	Dobler, Dan	DNRC	NELO	265-5236
		Trainee	Ordering Mng (T) Base Camp Mng (T), Rec & Dist Mng (T)	Wingard, Mike	DNRC	Helena	444-3195
			EQTR, PTRC, Equip. Inspector	Hughes, Tom	DNRC	Helena	444-5484
		Trainee	FDUL(T), SPUL(T), RCDM(T), ORDM(T)	Aberg, Mark	DNRC	ELO	232-2034
		Trainee	SPUL(T) MECH	Sherbern, Mark	DNRC	SLO	247-4400
			SPUL(T)	Dirkson, Randy	DNRC	NELO	228-2430
Ground Support			EQTR, PTRC, Equip. Inspector	Hughes, Tom	DNRC	Helena	444-5484
Finance Section	FSC	Primary	FSC2(T) FSC3, IBA2, TIME, COST, EQTR, PTRC	Smith, Barny	DNRC	NELO	538-7789
	Time	Alternate	FSC2, IBA1, AR	Kalitowski, Jim	EFF		
		Alternate	IBA3(T) TIME, EQTR, PTRC	Shepard, Becky	DNRC	NELO	538-7789
		Alternate	TIME(T), EQTR, PTRC	Protsman, Marlene	EFF	NELO	737-4371
			IBA3	Powell, Barbara	DNRC	B&FM	542-4307
			EQTR(T)PTRC(T)	Tonne, Glenda	EFF	NELO	
			EQTR(T)PTRC(T)	Buck, Lita	EFF	NELO	
			EQTR(T)PTRC(T)	Markle, Jeanine	DNRC	NELO	228-2430
				Crosmer, Sheila	EFF	NELO	
				Chappell, Kevin	DNRC	Helena	444-3847

SUPPORT ORDER
(To Be Coordinated With Incoming LSC &
Area Manager/Administrator)

ITEM	NFES #	QUANTITY	UNIT OF ISSUE	COMMENTS	NEEDED THIS INCIDENT?
MOBILE CACHE SUPPORT VAN	92069	1	Each	Use CAT Cache Van before ordering NFES van from Interagency Caches.	
RADIO TACTICAL KIT		1	Kit	Use tactical kits of ELO, SLO, or NELO.	
PORTABLE REPEATER		1	Each	ELO has one for DNRC East Zone (located in CAT Cache Van.	
MEDICAL KIT (100 PERSON)	1760	1	Kit	1 in CAT Cache Van – otherwise order from Interagency Cache	
BATTERIES – AA	0030	1,152	Each	If need to order through supply system, order by individual quantity due to packing differences.	
BATTERIES – D	0033	144	Each	If need to order through supply system, order by individual quantity due to packing differences.	
PORTA POTTIES w/daily service		10	Each		
KITCHEN		1	Each	Order DNRC Kitchen within Land Offices where available. Confirm need for a commercial reefer trailer.	Note: if Federal fire and over 150 personnel during the incident – will need to order national caterer.
POTABLE WATER		1,000 min.	Gallons	If 300 gal. Water buffalo comes from ELO w/kitchen – may not need.	
GRAY WATER SERVICE				Use porta pot pump service for minor kitchen (if allowable). Only order gray water service if absolutely necessary.	
FAX MACHINE		1	Each	1 in ELO CAT Cache van. Otherwise order.	

ITEM	NFES #	QUANTITY	UNIT OF ISSUE	COMMENTS	NEEDED THIS INCIDENT?
COPY MACHINE		1	Each	1 in ELO CAT Cache van. Otherwise order	
TELEPHONE LINES		4	Each	CAT Cache Van is wired for 6 phone lines. 3 in office section, 1 in supply cache, 2 for external use	
COMMAND/PLANS TRAILER		1	Each	If CAT Cache Van is used, front of van is set up for this. NELO has a 24 ft. camp trailer set up for this.	
OFFICE TRAILER		1	Each	Use for Finance & Plans overflow as needed Order through EERA (Billings Construction?) 10' x 32'(2 doors, open floor plan)	
BULK FUEL TRUCK(Appx. 2,000 gal.)		1	Each	Split 1,000 gal. gas <u>and</u> 1,000 gal. diesel dependent on size of incident/potential number of vehicles	
FIRE FOAM	1145	20	PL	As needed.	
MREs	1842	15	BX	Supply in CAT Cache Van. Order replacement immediately from Interagency Cache if used before kitchen arrives.	
GENERATOR	0709	1	Each	If CAT Cache Van is used, generator is mounted on truck. NELO command trailer has a portable generator.	
HOSE, GARDEN, SYNTHETIC	1016	20	LG		
LANTERN, CAMP, ELECTRIC, FLUORESCENT	2501	4	Each		
TANK, COLLAPSIBLE, 1500 GAL.	0589	2	Each		
ICE CHESTS		4	Each	Large. ELO has some large ones	
GATOR AID/SPORTS DRINKS/BOTTLED WATER		40	Cases		

ITEM	NFES #	QUANTITY	UNIT OF ISSUE	COMMENTS	NEEDED THIS INCIDENT?
ICE		10	Bags (block)	Get on way to the incident (use sleeping bag(s)/large coolers to contain/insulate.	
		10	Bags (cube)	NOTE: Order additional 20 bags(block) <i>and</i> 50 bags (cube) with reefer truck as part of the grocery order for the kitchen.	
HORSE TROUGH		1	Ea	Drink & Ice container	
HORSE TRAILER. (Only order garbage service if situation warrants it)		1	Each	Use as garbage truck/container	

ELO EQUIPMENT ASSIGNED TO THE INCIDENT

VEHICLE/ITEM	LICENSE	YES	NO	COMMENTS
Command Trailer	DSL-277			
Radio Cache				
CAT Cache Van	DNR-1132			
CAT Cache Van tractor	DSL- 788			
Kitchen Trailer	DSL-274			
Reefer Truck	DNR-1127			
Pantry Truck	DNR-1008			
Crewcab, 1986, 1-ton, Dodge, 4x4				
Pickup, ½ ton, 1994, Ford, 4x4	DSL-375			
Pickup, ¾ ton, 1997, Ford, 4x4	DNR-1055			
Pickup, ½ ton, 1992, Ford, 4x4	DSL-634			
Shop Truck, 1984, Chevy, 2x4	DNR-1024			

NELO EQUIPMENT ASSIGNED TO THE INCIDENT

VEHICLE/ITEM	LICENSE	YES	NO	COMMENTS
Command Trailer	DSL-139			
Radio Cache				
50-person Mobile Cache Truck	DSL-220			
Suburban, ¾ ton, 1999, Chevy, 4x4	DNR-1048			
Utility, 1988, GMC, Jimmy (Ft. Benton)	DSL-257			
Flatbed, 1 ton, 2005, Ford-F-450, 4x4	DNR- 1662			
Pickup, ½ ton, Dodge, 4x4	DSL-2			
Pickup, ½ ton, 1994, GMC, 4x4 (Ft. Benton)	DSL-919			
Pickup, ¼ ton, 1986, Chevy, S-10, 4x4 (Glasgow)	DSL-124			
Pickup, ½ ton, 1994, Ford, 4x4 (Ft. Benton)	DSL-353			
Pickup, ½ ton, 1996, Dodge, 4x4	DSL-838			
Pickup, ½ ton, 1996, GMC, 4x4	DSL-842			
Pickup, ½ ton, 1996, GMC, 4x4	DSL-874			
Pickup, ¾ ton, 1999, Ford clubcab, 4x4	DNR-1046			
Pickup, ½ ton, 1998, GMC clubcab, 4x4 (Glasgow Unit)	MP11 A8			
Pickup, ½ ton, 1999, Ford, 4x4	MP11 A34			
Pickup, ½ ton, 2001, Dodge, 4x4	MP11 A58			
Pickup, ½ ton, 2001, Dodge, 4x4 (Havre Unit)	MP 11 A80			
Pickup, 1 ton, 2003, Ford, 4x4 (Glasgow Unit)	DNR-1593			
Pickup, 1 ton, 2003, Ford, 4x4 (Lewistown Unit)	DNR-1594			
Four Wheeler (Lewistown Unit)				

VEHICLE/ITEM	LICENSE	YES	NO	COMMENTS
Four Wheeler (Lewistown Unit)				
Four Wheeler (Lewistown Unit)				
Four Wheeler (Glasgow Unit)				
Four Wheeler (Glasgow Unit)				
Four Wheeler (Havre Unit)				

SLO EQUIPMENT ASSIGNED TO THE INCIDENT

VEHICLE/ITEM	LICENSE	YES	NO	COMMENTS
Trailer, Kitchen	DSL-944			
Trailer, Pantry	DNR-1545			
Pickup, Crewcab, 1994, Chevy 4x4, 1-ton	DNR-1532			
Pickup, Crewcab, 1987, Chevy, 4x4, 1-ton	DNR-1115			
Engine, Type 6, 1986 GMC, 4x4, 1-ton	DNR-64			
Engine, Type 6, 1994, GMC, 4x4, 1-ton	DSL-402			
Pickup, 1992, Ford, ½ ton, 4x4,	DSL-615			
Shop Truck, 2002, Ford, 1-ton, 4x4	DSL-1580			
Radio Cache				
Four Wheeler				

**OTHER ITEMS FOR LOCAL AREA MANAGER
& COUNTY COMMISSIONER
TO CONSIDER**

- Advise Line Officer of situation and team arrival.
- Briefing for take-over and release.
- Complete Wildland Fire Situation Analysis.
- Identify incident camp location.
- Assign Liaison Officer (County Fire Advisor).
- Have maps of incident area available for team.
- Preattack Plans, County Fire Management Plans.
- Alert evacuation officials (County DES & Sheriff).
- Identify need for EEO considerations.
- Identify local trainee needs.
- Identify need for Dispatch.
- Logistics local support group.
- Identify vehicles for team use.
- Fuel source.
- Garbage pickup.
- Potable water.
- Staging/Mob Centers.
- Grey water.
- Food source.
- Coordinated Information releases.
- Identify finance needs (ISUITE, MT CARS)

TEAM FORMS

**DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
FIRE BRIEFING OUTLINE**

DATE: _____

FIRE NAME: _____ FIRE NUMBER (DNRC): _____

FEDERAL NO.: _____

LOCATION (LEGAL DESC.): _____

COUNTY: _____

OWNERSHIP(S): _____

PROTECTION RESPONSIBILITY: _____

NAME OF LOCAL IC: _____

ORIGIN OF FIRE & FIRE CAUSE: _____

DATE FIRE BEGAN: _____

FIRE MAP ATTACHED: YES _____ NO _____

WILDLAND FIRE SITUATION ANALYSIS (WFSA): YES _____ NO _____

FIRE INFORMATION

A. GENERAL WEATHER CONDITIONS:

B. FIRE BEHAVIOR:

C. FUEL TYPES:

D. RATE AND DIRECTION OF SPREAD:

E. TERRAIN:

AERIAL RECONNAISSANCE INFORMATION:

A. TIME/DATE OF FLIGHT: _____

1. Resources on the Fire:

a. Engines: _____

b. Tenders: _____

c. Dozers: _____

d. Patrols: _____

e. Tractor with Disk: _____

f. Local Personnel: _____

g. Pickups with Tanks: _____

h. Other Resources: _____

B. COMMUNICATIONS:

1. Command Frequency: _____

2. Tactical Frequency: _____

3. Air to Ground: _____

C. VALUES AT RISK:

D. SAFETY CONCERNS:

E. WATER SOURCES:

F. ACCESS TO THE FIRE:

G. RECOMMENDED FIRE CAMP LOCATION:

RECOMMENDED SUPPRESSION

- A. AIR OPERATIONS: YES NO
- B. HEAVY EQUIPMENT: YES NO
- C. ENGINES: YES NO
- D. HAND CREWS: YES NO

E. ADDITIONAL INFORMATION

1. County Commissioners

- a. _____
- b. _____
- c. _____

2. County Firewarden: _____

3. Sheriff: _____

4. Fire Investigation:

Deputy Fire Marshall Jerry Smith - 232-9765 or 439-6227 or 853-1582
Dena Sprandel Lang – 233-3907; 232-6095(h); 853-0274
(Fire Investigator)

Probable: YES _____ NO _____

5. Other Fires in the Area: _____

6. Noxious Weeds: _____

a. County Weed Supervisor: _____

b. CWS Phone #: _____

OVERHEAD INFORMATION

A. INCIDENT COMMANDER:

1. Type of Command in Place:

DNRC County Assist

a. Local: YES NO

b. Type III: YES NO

County Assist Team

c. Unified Command: YES NO

d. Interagency Type II: YES NO

B. DELEGATION of AUTHORITY:

1. Delegation Status Completed: YES NO

C. ADDITIONAL OVERHEAD ASSIGNED:

1. County Fire Advisor: YES NO

Name: _____

Definition: Liaison between overhead, county personnel, agency line officer and politicians on a County Assistance Fire suppression request.

2. Agency Representative: YES NO

Name: _____

Definition: Liaison between overhead, agency line officer and local government forces on a Federal Assistance Fire suppression request.

3. DNRC Incident Line Officer Representative: YES NO

Name: _____

Definition: Position reports directly to DNRC agency line officer. Coordinates with Incident Commander and staff on tactical and financial matters. Position is an advisor, instructor, inspector, and administrative authority that ensures that proper business and financial management practices are followed in all aspects of the incident. The position has the authority to take immediate action to either correct, or have corrected, any deficiencies noted.

D. LOCAL PARTICIPATION IN OVERHEAD TEAM ORGANIZATION:

- | | | | |
|----|-------------------------------|-----|----|
| 1. | Include Local IC: | YES | NO |
| 2. | Include County Commissioners: | YES | NO |
| 3. | Include Landowners: | YES | NO |
| 4. | Include Sheriff: | YES | NO |
| 5. | Include County Firewarden: | YES | NO |

E. SPECIAL CONCERNS:

- | | | | |
|----|------------------------------|-----|----|
| 1. | Homes Possibly at Risk: | YES | NO |
| 2. | State Park Possibly At Risk: | YES | NO |

Name of Contact: _____

Suppression Guidelines:

- | | | | |
|----|------------------------------|-----|----|
| 3. | Roadless or Wilderness Area: | YES | NO |
|----|------------------------------|-----|----|

Suppression Guidelines:

4. Other Values for Consideration:

5. Noxious Weeds/Landowner Rehab:

Organize landowner briefing and include the County Weed Supervisor and local extension agent for noxious weed and rehab information exchange. Use their knowledge for noxious weed contracts and monitoring plan.

Name County Weed Supervisor: _____

Phone #: _____

Name County Extension Agent: _____

Phone #: _____

F. DNRC EAST SIDE (ELO, NELO, SLO) FIRE SUPPRESSION POLICY:

- | | | | |
|----|--|-----|----|
| 1. | Rapid Initial Attack: | YES | NO |
| 2. | Burnout Restrictions: | YES | NO |
| a. | Include Local IC: | YES | NO |
| b. | Inform County Commissioners
of All Burnout Plans: | YES | NO |
| c. | Inform landowners of All
Burnout Plans: | YES | NO |
3. Incident Commander shall call Agency Line Officer daily, at least once every 24 hours.
Designated time(s): _____

G. PRIORITIES FOR CONTROL:

H. LOCAL UNUSUAL FIRE BEHAVIOR AND FIRE HISTORY:

FINANCE SECTION

A. FINANCE CONSIDERATIONS:

1. County equipment (_____) is non-pay status.
2. County volunteers (_____) are in non-pay status.
3. Mutual aid is in effect (____ Hours): YES _____ NO _____
 - a. Beginning Time and Date: _____
 - b. Applicable Counties: _____
 - c. Volunteers, ranchers, etc. from adjacent mutual aid counties are under non-pay status for the first _____ hours.
4. Heavy equipment (dozers, patrols, etc.) should be inspected and hired if needed as determined by the overhead team. Pay rates to be used are in Interagency Fire Business Manual. Heavy equipment on the fire (belonging to the county in which the fire is located) is in a non-pay status.

5. Claims:
 - a. DNRC does not pay for labor or material costs to repair fire caused damages.
 - b. DNRC Agency Line Officer should be contacted for advice on all disputed or questionable claims.
6. Rental of Facilities:
 - a. Keep as inexpensive as possible. Negotiate the cost.
 - b. Write a rental agreement with Finance Section Chief or IC signature along with landowner signature.
 - c. Rent facilities only when required to do so by the owner.

LOGISTICS

- A. The Agency Line Officer must be kept informed of resource orders which require large expenditure of funds or are considered expensive items.
- B. Place resource orders with the local jurisdictional Interagency Dispatch Center. If possible, only one order should be placed each 24-hour period, except during the first two (2) shifts. Placement by fax is the most efficient and accurate.
- C. Inform the local jurisdictional Interagency Dispatch Center in advance of food orders unless orders are placed directly through commercial food suppliers (i.e. Food Services/Sysco/etc. Allow at least six (6) hours lead time for sack lunches to be delivered to the fire camp if ordered through local jurisdictional Interagency Dispatch Center. Check if there are any existing contracts with vendors for supplying lunches/meals.
- D. Use local resources for purchase of food, fuel and other supplies (as much as possible) but don't strip the local stores of supplies for the local residents.
- E. If a Type II team is ordered and it is still a county/State fire – a DNRC kitchen can still be used.
- F. If a **Federal fire** and more than 150 personnel are attached to the incident, a National Contract Caterer must be ordered.

G. FOOD SERVICES

1. ELO/SLO Kitchen Assigned: YES NO
2. Lunches provided: Land Office DISPATCH FIRE
3. Other:

PLANS

Daily Situation Report (F-908 or ICS-209) is to be faxed or called into the local jurisdictional Interagency Dispatch Center by 0800 hours each day.

OPERATIONS

- A. If possible use engines and heavy equipment, not hand crews. If you order hand crews, specify the kind of crew on the resource order. If Type II crew(s) are needed, then place the order as a Strike Team (2- Type II MIF Crews with tools) with a Strike Team Leader and Crew Representative.
- B. An option may be to order the Deer Lodge Prison hand crew.
- C. Use county personnel and resources as much as possible.

PUBLIC INFORMATION OFFICER

- A. Contact the jurisdictional Land Office, or Agency Line Officer twice daily with an update.
- B. Handle press contacts at the fire and keep the Agency Line Officer informed.
- C. Maintain open communications with the landowners and the County Commissioners.
- D. **POLITICAL CONSIDERATIONS:**
 - 1. Be especially aware of "Government Takeover." Remember, DNRC does not take over any county assist fire; we simply provide assistance to the county.
 - 2. Be sensitive to fire history and experience in the area.
 - 3. Notify the Agency Line Officer right away with as much detail as possible on any situations that may become or are political in nature.

AIR OPERATIONS

- A. **RESOURCES ASSIGNED:**
 - 1. Helicopter with Module:
 - a. Tail #: _____
 - b. Pilot: _____
 - c. Manager: _____
 - 2. Single Engine Air Tanker
 - a. Tail #: _____
 - b. Pilot: _____
 - c. Manager: _____

REHABILITATION POLICY

A. REHABILITATE ALL FIRE LINES:

1. Move the berm back onto the line/road surface.
2. Construct water bars and drain dips.
3. Ask the landowner about specific concerns.
4. DNRC does not pay for grass seed, fence posts, etc.

B. NOXIOUS WEED PLAN: (Note: This should generally be set up by the DNRC/agency personnel responsible for normal land management.

1. Complete a financial contract with the County Weed District for the annual monitoring of fireline, camp location and other soil surface disturbance zones for noxious weed infestations and annual chemical control efforts for 2 growing seasons beyond the fire occurrence year. Try to not keep an ongoing contract for two years but rather consider offering a set amount of chemicals to use over the two year period but close the contract with the purchase and delivery of the chemicals.

COMMUNICATIONS

A. Set up the Command Trailer at a location which can provide phone lines and electrical power (if possible).

B. Set up phone lines for fax and telephone. Let local jurisdictional Interagency Dispatch Center know the phone numbers.

C.	ELO	NELO	SLO
Office Phone	232-2034	538-7789	247-4000
Office FAX	232-3807	538-7780	247-4410
Miles City Dispatch	233-2900		
Miles City Dispatch FAX	233-2945		
Lewistown Dispatch		538-1072	
Lewistown Dispatch FAX		538-1900	
Billings Dispatch			896-2900
Billings Dispatch FAX			896-2950

D. RADIO CACHE - Transport to the Fire by:

- | | | | |
|----|------------|-----|----|
| 1. | Vehicle | YES | NO |
| 2. | Helicopter | YES | NO |

WILDLAND FIRE SITUATION ANALYSIS

Wildland Fire Situation Analysis (WFSA) is a decision-making process in which the Agency Administrator or representative describes the situation, establishes objectives and constraints for the management of the fire, compares multiple strategic wildland fire management alternatives, evaluates the expected effects of the alternatives, selects the preferred alternative, and documents the decision. The format and level of detail required is dependent on the specific incident and its complexity. The key is to document the decision.

WFSA INITIATION

FIRE NAME

--

JURISDICTION(S)

--

DATE AND TIME INITIATED

--

VI. DECISION

The selected alternative is:

RATIONALE:

AGENCY ADMINISTRATOR SIGNATURE

DATE/TIME

I. WILDLAND FIRE SITUATION ANALYSIS

A. JURISDICTION(S):

B. GEOGRAPHIC AREA:

C. UNIT(S):

D. WFSA #:

E. FIRE NAME:

F. INCIDENT #:

G. ACCOUNTING CODE:

H. DATE/TIME PREPARED:

I. ATTACHMENTS:

- COMPLEXITY MATRIX/ANALYSIS¹
- RISK ASSESSMENT¹
- PROBABILITY OF SUCCESS¹
- CONSEQUENCES OF FAILURE¹
- MAPS¹
- DECISION TREE²
- FIRE BEHAVIOR PROJECTIONS¹
- CALCULATIONS OF RESOURCE REQUIREMENTS¹
- OTHER (SPECIFY)

¹ Required

² Required by the USFS

Section II. Objectives and Constraints

The Agency Administrator completes this page.

- II.A. Objectives: Specify criteria that should be considered in the development of alternatives.

Safety objectives for firefighters, aviation, and public must receive the highest priority, Suppression objectives must relate to resource management objectives in the unit resource management plan.

Economic objectives could include closure of all portions of an area, thus impacting the public, or impacts to transportation, communication and resource values.

Environmental objectives could include management objectives for airshed, water quality, wildlife, etc.

Social objectives could include any local attitudes toward fire or smoke that might affect decisions on the fire, safety, etc.

Other objectives might include legal or administrative constraints which would have to be considered in the analysis of the fire situation, such as the need to keep the fire off other agency lands, etc.

- II.B. Constraints: List constraints on wildland fire action. These could include constraints to designated wilderness, wilderness study areas, environmentally or culturally sensitive areas, irreparable damage to resources or smoke management/air quality concerns. Economic constraints such as public and Agency cost could be considered here.

II. OBJECTIVES AND CONSTRAINTS

A. OBJECTIVES (must be specific and measurable):

1. *SAFETY:*
Public

Firefighter

2. *ECONOMIC:*

3. *ENVIRONMENTAL:*

4. *SOCIAL:*

5. *OTHER:*

B. CONSTRAINTS:

Section III. Alternatives

The FIRE MANAGER/and or INCIDENT COMMANDER complete(s) this page.

- III.A. Wildland Fire Management Strategy: Briefly describe the general wildland fire strategies for each alternative. Alternatives must meet resource management plan objectives.
- III.B. Narrative: Briefly describe each alternative with geographic names, locations, etc., that would be used when implementing a wildland fire strategy. For example, "Contain within the Starvation Meadows' watershed by the first burning period".
- III.C. Resources Needed: Resources listed must be reasonable to accomplish the tasks described in Section III.B. It is critical to also look at the reality of the availability of these needed resources.
- III.D. Estimated Final Fire Size: Estimated final size for each alternative at time of containment.
- III.E. Estimated Contain/Control Date: Estimates for each alternative shall be made based on predicted weather, fire behavior, resource availability and the effects of wildland fire management efforts.
- III.F. Cost: Estimate all fire costs for each alternative. Consider mopup, rehabilitation, and other costs as necessary.
- III.G. Risk Assessment: Probability of success/Consequences of failure: Describe probability as a % and associated consequences for success and failure. Develop this information from models, practical experience or other acceptable means. Consequences described will include fire size, days to contain, days to control, costs and other information such as park closures and effect on critical habitat. Include fire behavior and long-term fire weather forecasts to derive this information.
- III.H. Complexity: Assign the complexity rating calculated in the Guide for Assessing Fire Complexity.
- III.I. Maps: A map for each alternative must be prepared. The map shall be based on the "Probability of success/Consequences of Failure" and include other relative information.

III. ALTERNATIVES

	<i>A</i>	<i>B</i>	<i>C</i>
A. WILDLAND FIRE STRATEGY:			
B. NARRATIVE:			
C. RESOURCES NEEDED: HANDCREWS ENGINES DOZERS AIRTANKERS HELICOPTERS			
D. ESTIMATED FINAL FIRE SIZE:			
E. ESTIMATED CONTAIN/ CONTROL DATE			
F. COSTS:			
G. RISK ASSESSMENT: PROBABILITY OF SUCCESS CONSEQUENCES OF FAILURE			
H. COMPLEXITY:			
I. ATTACH MAPS FOR EACH ALTERNATIVE			

Section IV. Evaluation of Alternatives

The Agency Administrator(s), FMO and/or Incident Commander(s) completes this page.

IV.A. Evaluation Process: Conduct an analysis for each element of each objective and each alternative. Objective shall match those identified in section II.A. Use the best estimates available and quantify whenever possible. Provide ratings for each alternative and corresponding objective element. Fire effects may be negative, cause no change or may be positive. Examples are: 1) a system which employs a "-" for negative effect, a "0" for no change, and a "+" for positive effect; 2) a system which uses a numeric factor for importance of the consideration (soils, watershed, political, etc.) and assigns values (such as -1 to +1, -100 to +100, etc.) to each consideration, then arrives at a weighted average. If you have the ability to estimate dollar amounts for natural resource and cultural values this data is preferred. Use those methods which are most useful to managers and most appropriate for the situation and agency. To be able to evaluate positive fire effects, the area must be included in the resource management plan and be consistent with prescriptions and objectives of the Fire Management Plan.

Sum Of Economic Values: Calculate for each element the net effect of the rating system used for each alternative. This could include the balance of: pluses (+) and minuses (-), numerical rating (-3 and +3), or natural and cultural resource values in dollar amounts. (Again resource benefits may be used as part of the analysis process when the wildland fire is within a prescription consistent with approved Fire Management Plans and in support of the unit's Resource Management Plan.)

IV. EVALUATION OF ALTERNATIVES

A. EVALUATION PROCESS	A	B	C
<i>SAFETY</i> Firefighter Aviation Public			
Sum of Safety Values			
<i>ECONOMIC</i> Forage Improvements Recreation Timber Water Wilderness Wildlife Other (specify)			
Sum of Economic Values			
<i>ENVIRONMENTAL</i> Air Visual Fuels T & E Species Other (specify)			
Sum of Environmental Values			
<i>SOCIAL</i> Employment Public Concern Cultural Other (Specify)			
Sum of Social Values			

Section V. Analysis Summary

The Agency Administrator(s), FMO and/or Incident Commander(s) complete this page.

- V.A. Compliance with Objectives: Prepare narratives that summarize each alternative's effectiveness in meeting each objective. Alternatives that do not comply with objectives are not acceptable. Narratives could be based on effectiveness and efficiency. For example: "most effective and least efficient", "least effective and most efficient", "or "effective and efficient". Or answers could be based on a two-tiered rating system such as "complies with objective" and "fully complies with or exceeds objective". Use a system that best fits the manager's needs.
- V.B. Pertinent Data: Data for this section has already been presented and is duplicated here to help the Agency Administrator(s) confirm their selection of an alternative. Final Fire Size is displayed on page three, section III.D. Complexity is calculated in the attachments and displayed on page three, section III.H. Costs are displayed on page three, section III.F. Economic Values have been calculated and displayed on page four. Probability of Success/Consequences of Failure are calculated in the attachments and displayed on page three, section III.G.
- V.C. External and Internal Influences: Assign information and data occurring at the time the WFSA is signed. Identify the Preparedness Index (1 through 5) for the National and Geographic levels. If available, indicate the Incident Priority assigned by the MAC group. Designate the Resource Availability status. This information is available at the Geographic Coordination Center and needed to select a viable alternative. Designate "yes" indicating an up-to-date weather forecast has been provided to, and used by, the Agency Administrator(s) to evaluate each alternative. Assign information to the "other" category as needed by the Agency Administrator(s).

Section VI. Decision

Identify the alternative selected. Must have clear and concise rationale for the decision, and a signature with date and time. Agency Administrator(s) signature is mandatory.

V. ANALYSIS SUMMARY

ALTERNATIVES	A	B	C
A. COMPLIANCE WITH OBJECTIVES: <i>SAFETY</i> <i>ECONOMIC</i> <i>ENVIRONMENTAL</i> <i>SOCIAL</i> <i>OTHER</i>			
B. PERTINENT DATA: <i>FINAL FIRE SIZE</i> <i>COMPLEXITY</i> <i>COST</i> <i>RESOURCE VALUES</i> <i>PROBABILITY of SUCCESS</i> <i>CONSEQUENCES of FAILURE</i>			
C. EXTERNAL/INTERNAL INFLUENCES: <i>NATIONAL AND GEOGRAPHIC PREPAREDNESS LEVEL</i> _____ <i>INCIDENT PRIORITY</i> _____ <i>RESOURCE AVAILABILITY</i> _____ <i>WEATHER FORECAST (LONG-RANGE)</i> _____ <i>FIRE BEHAVIOR PROJECTIONS</i> _____			

Section VII. Daily Review

The Agency Administrator(s), or designate complete(s) this page.

The date, time and signature of reviewing officials are reported in each column for each day of the Incident. The status of Preparedness Level, Incident Priority, Resource Availability, Weather Forecast, and WFSA Validity is completed for each day reviewed. Ratings for the Preparedness Level, Incident Priority, Resource Availability, Fire Behavior, and Weather Forecast are addressed on page five, section V.C. Assign a "yes" under "WFSA Valid" to continue use of this WFSA. A "no" indicates this WFSA is no longer valid and another WFSA must be prepared or the original revised.

WFSA COMPLETION/FINAL REVIEW

THE SELECTED ALTERNATIVE ACHIEVED
DESIRED OBJECTIVES ON (DATE/TIME):

THE SELECTED ALTERNATIVE DID NOT
ACHIEVE THE DESIRED OBJECTIVES AND A
NEW WFSA WAS PREPARED ON (DATE/TIME):

AGENCY ADMINISTRATOR OR
REPRESENTATIVE SIGNATURE:

A GUIDE FOR ASSESSING FIRE COMPLEXITY

The following questions are presented as a guide to assist the Agency Administrator and staff in analyzing the complexity or predicted complexity of a fire situation. Because of the time required to assemble or move an Incident Management Team to a fire, this checklist should be completed when a fire escapes initial attack and be kept as part of the fire records. This document is prepared concurrently with the preparation of and attached to a new or revised Wildland Fire Situation Analysis. It must be emphasized that this analysis should, where possible, be based on predications to allow adequate time for assembling and transporting the ordered resources.

Use of the Guide:

1. Analyze each element and check the response yes or no.
2. If positive responses exceed, or are equal to, negative responses within any primary factor (A through G), the primary factor should be considered as a positive response.
3. If any three of the primary factors (A through G) are positive response, this indicates the fire situation is or is predicted to be Type I.
4. Factor H should be considered after all above steps. If more than two of these items are answered yes, and three or more of the other primary factors are positive responses, a Type I team should be considered. If the composites of H are negative, and there are fewer than three positive responses in the primary factors (A-G) a Type II team should be considered. If the answers to all questions in H are negative, it may be advisable to allow the existing overhead to continue action on the Fire.

GLOSSARY OF TERMS

Potential for blow-up conditions - **Any combination of fuels, weather and topography excessively endangering personnel.**

Threatened and endangered species - **Threat to habitat of such species, or in the case of flora, threat to the species itself.**

Smoke Management - **Any situation which creates a significant public response, such as smoke in a metropolitan area or visual pollution in high-use scenic areas.**

Extended exposure to unusually hazardous line conditions - **Extended burnout or backfire situations, rock slides, cliffs extremely steep terrain, abnormal fuel situations such as frost killed foliage, etc.**

Disputed Fire Management responsibility - **Any wildland fire where responsibility for management is not agreed upon due to lack of agreements or different interpretations, etc.**

Disputed fire policy - **Differing fire policies between suppression agencies when the fire involves multiple ownership is an example.**

Pre-existing controversies - **These may or may not be fire management related. Any controversy drawing public attention to an area may present unusual problems to the fire overhead and local management.**

Have overhead overextended themselves mentally or physically - **This is a critical item that requires judgment by the responsible agency. It is difficult to write guidelines for this judgment because of the wide differences between individuals. If, however, the Agency Administrator feels the existing overhead cannot continue to function efficiently and take safe and aggressive action due to mental or physical reasons, assistance is mandatory.**

FIRE COMPLEXITY ANALYSIS

	Yes/No
A. FIRE BEHAVIOR: Observed or Predicted	
1. Burning Index (from on-site measurement of weather conditions). Predicted to be above the 90% level using the major fuel model in which the fire is burning.	___ ___
2. Potential exists for "blowup" conditions (fuel moisture, winds, etc).	___ ___
3. Crowning, profuse or long-range spotting.	___ ___
4. Weather forecast indicating no significant relief or worsening conditions.	___ ___
Total	___ ___
 B. RESOURCES COMMITTED:	
1. 200 or more personnel assigned.	___ ___
2. Three or more divisions.	___ ___
3. Wide variety of special support personnel.	___ ___
4. Substantial air operation which is not properly staffed.	___ ___
5. Majority of initial attack resources committed.	___ ___
Total	___ ___
 C. RESOURCES THREATENED:	
1. Urban interface.	___ ___
2. Developments and facilities.	___ ___
3. Restricted, threatened or endangered species habitat.	___ ___
4. Cultural sites.	___ ___
5. Unique natural resources, special designation zones or wilderness.	___ ___
6. Other special resources.	___ ___
Total	___ ___
 D. SAFETY:	
1. Unusually hazardous fire line conditions.	___ ___
2. Serious accidents or fatalities.	___ ___
3. Threat to safety of visitors from fire and related operations.	___ ___
4. Restrictions and/or closures in effect or being considered.	___ ___
5. No night operations in place for safety reasons.	___ ___
Total	___ ___

E. OWNERSHIP:	Yes/No
1. Fire burning or threatening more than one jurisdiction.	___ ___
2. Potential for claims (damages).	___ ___
3. Different or conflicting management objectives.	___ ___
4. Dispute over fire management responsibility.	___ ___
5. Potential for unified command.	___ ___
Total	___ ___

F. EXTERNAL INFLUENCES:	
1. Controversial wildland fire management policy.	___ ___
2. Pre-existing controversies/relationships.	___ ___
3. Sensitive media relationships.	___ ___
4. Smoke management problems.	___ ___
5. Sensitive political interests.	___ ___
6. Other external influences.	___ ___
Total	___ ___

G. CHANGE IN STRATEGY	
1. Change in strategy (from lower to higher intensity management).	___ ___
2. Large amounts of unburned fuel within planned perimeter.	___ ___
3. WFSA invalid or requires updating.	___ ___
Total	___ ___

H. EXISTING OVERHEAD:	
1. Worked two operational periods without achieving initial objectives.	___ ___
2. Existing management organization ineffective.	___ ___
3. Overhead/IMT overextended mentally and/or physically.	___ ___
4. Incident actions plans, briefings, etc., missing or poorly prepared.	___ ___
Total	___ ___

Signature	
Date	Time

WFSA INSTRUCTIONS

Section I. WFSA Information Page

The Agency Administrator completes this page.

- I.A. Jurisdiction(s): Assign the agency that have or could have fire protection responsibility, e.g., USFWS, Forest Service, BLM, etc.
- I.B. Geographic Area: Assign the recognized "Geographic Coordination Area" in which the fire is located, e.g., Northwest, Northern Rockies, etc.
- I.C. Unit: Designate the local administrative unit, e.g., Hart Mountain Refuge Area, Flathead Indian Reservation, etc.
- I.D. WFSA #: Identify the number assigned to the most recent WFSA for this fire.
- I.E. Fire Name: Self-explanatory.
- I.F. Incident Number: Identify the agency number assigned to the fire, e.g., BOD 296, BNF 001.
- I.G. Accounting Code: Insert the local unit's accounting code.
- I.H. Date/Time Prepared: Self-explanatory.
- I.I. Attachments: Check here to designate attachments used in the completion of the WFSA. "Other" could include data or models used in the development of the WFSA. Briefly describe the "other" items used.

**MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
EXTENDED ATTACK WILDLAND FIRE SITUATION ANALYSIS**

FIRE NAME		DATE		TIME OF START	
TOWNSHIP		RANGE		SEC	

BRIEF DESCRIPTION OF ACTUAL AND PREDICTED FIRE BEHAVIOR AND EFFECTS:

	YES	NO
1. THREAT TO PRIVATE PROPERTY		
2. AREA INITIAL ATTACK FORCES INADEQUATE		
3. ERC GREATER THAN 30		
4. FIRE START DATE IS BETWEEN 7/15 AND 8/30		
6. ADVERSE PUBLIC REACTION EXPECTED		
7. RESOURCE VALUES ARE HIGH		
8. T&E SPECIES HABITAT THREATENED		
9. FIREFIGHTER EXPOSURE TO HAZARD HIGH		
10. WEATHER FORECAST INDICATES INCREASED FIRE BEHAVIOR		

THE FORM IS USED TO DOCUMENT STRATEGIES AND DECISIONS IN EXTENDED ATTACK SITUATIONS.

REMEMBER -- FIREFIGHTER AND PUBLIC SAFETY IS OBJECTIVE NUMBER 1 !

EVALUATION BY:		DATE		TIME	
----------------	--	------	--	------	--

**MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
EXTENDED ATTACK WILDLAND FIRE SITUATION ANALYSIS**

**SHORT FORM
WILDLAND FIRE SITUATION ANALYSIS**

AREA:			WFSA	1	of	1
UNIT:			DATE:			
			TIME:			

1. FIRE SITUATION

Fire Name		Current Size	
Fuel Type		Fire Behavior	

Narrative: (Describe local & Regional situation)

SELECTED SUPPRESSION ALTERNATIVE & RATIONALE:

_____ *Signature*

_____ *Unit Manager*

_____ *Date*

Validation:						
Initial:	Day 2	Day 3	Day 4	Day 5	Day 6	

**MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
EXTENDED ATTACK WILDLAND FIRE SITUATION ANALYSIS**

II. EVALUATION CRITERIA:

SAFETY:	Provide for firefighter and public safety as the first priority.
ECONOMIC:	
ENVIRONMENT:	
SOCIAL:	
OTHER:	Cost efficiency: Minimize costs while meeting the other resource objectives.

III. SUPPRESSION ALTERNATIVES:

	A -	B -
STRATEGY:		

	A -	B -
EST. FINAL SIZE:		
EST. CONTROL TIME:		
EST. COST:		
PROBABILITY OF SUCCESS:		

IV. ANALYSIS OF ALTERNATIVES:

(*Description of analysis that leads to the selected alternative*)

**COUNTY REQUEST FOR DNRC ASSISTANCE THROUGH THE STATE/COUNTY
COOPERATIVE FIRE MANAGEMENT PROGRAM**

(Sample)

(County letterhead)

Address to one of the following:

Area Manager
DNRC Northeastern Land Office
PO Box 1021
Lewistown, Mt. 59457

Area Manager
DNRC Southern Land Office
Airport Industrial Park
Billings, Mt. 59105-1978

Area Manager
DNRC Eastern Land Office
321 Main Street
Miles City, Mt. 59301

_____ County is fighting a wildland fire or multiple wildfires that have exceeded our ability to control and is hereby requesting assistance from the Montana Department of Natural Resources and Conservation through the State/County Cooperative Fire Control Agreement. _____ County has taken all possible actions to combat and alleviate the situation. Local sources have been expended and the situation is beyond local capability.

Sincerely,

Chairman, County Commissioners _____

County Commissioner _____

County Commissioner _____

RETURN OF DELEGATION of AUTHORITY.

The signing of this document returns the authority and responsibility for the management of the _____ Fire to the Agency Administrator having protection responsibility for the land on which the Fire is located.

It is mutually agreed the objectives and management direction have been met and the _____ Incident Management Team is hereby released effective

_____ Date

_____ Time

Incident Commander

Agency Administrator

Interagency Incident Team Evaluation

Team IC:		Type	
Incident:		Fire #	
1. Did the Team accomplish the objectives described in the Wildland Fire Situation Analysis (WFSA), the Delegation of Authority, and the Agency Administrator Briefing (if available)?			
		Yes	No
2. Was the Team cost-effective in their management of the incident?			
		Yes	No
3. Was the Team sensitive to resource limits and environmental concerns?			
		Yes	No
4. Was the Team sensitive to political and social concerns?			
		Yes	No

5. Was the Team professional in the manner which they assumed management of the incident, managed the total incident, and returned it to the hosting agency?			
	Yes		No
6. Did the Team anticipate and respond to changing conditions in a timely and effective manner?			
	Yes		No
7. Did the Team place the proper emphasis on safety?			
	Yes		No
8. Did the Team activate and manage the demobilization in a timely, cost-effective manner?			
	Yes		No

9. Did the Team attempt to use local resources and trainees, and closest available forces to the extent practical?				
	Yes		No	
10. Was the IC an effective manager of the Team and its activities?				
	Yes		No	
11. Was the IC obviously in charge of the Team and incident? Was the IC performing a leadership role?				
	Yes		No	
12. Was the IC aggressive in assuming responsibility for the incident and initiating action?				
	Yes		No	

13. Did the IC express a sincere concern and empathy for the hosting unit and local conditions?			
	Yes		No
14. Other comments:			
Agency Administrator or Agency Representative:		Date:	
Incident Commander:		Date:	