

2022 Northern Rockies IMT Standard Operating Guide



Figure 1. NRCG Logo



Figure 2. Agency Logos

April 22, 2022

Northern Rockies Coordination Group

5765 W. Broadway
Missoula, MT 59808
(406) 329-3404
www.fs.fed.us/r1/fire/nrcg

2022 NORTHERN ROCKIES STANDARD OPERATING GUIDE

Northern Rockies Coordination Group

Mission Statement

The Northern Rockies Coordination Group's (NRCG) mission is to provide superior governance, management, and coordination to the Northern Rockies Geographic Area Incident Management Teams (IMT).

Purpose and Guidelines

The purpose of this Standard Operating Guideline (SOG) document is to, in part, implement NRCG's mission for providing direction to Northern Rockies IMTs using the national template.

The SOG addresses the required elements necessary to successfully assemble, manage, dispatch, perform, and release IMTs on all-risk incident assignments. It is reviewed annually by NRCG, Agency Administrators, and Incident Commanders (IC) to document shared understandings and to incorporate national and regional priorities.

This document provides Northern Rockies IMTs with NRCG leader's intent. As such, NRCG continues to prioritize safety using a risk management process in all aspects of incident management. IMTs will always act professionally when addressing Agency Administrator direction, protecting resource values at risk, and when ensuring for cost accountability.



Figure 3. NRCG Logo

The purpose of the NRCG is to further interagency cooperation, communications, coordination, and to provide interagency fire management direction and all-risk support for the Northern Rockies Geographic Area.

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Team Oversight and Management

Roles and Responsibilities

National Wildfire Coordination Group (NWCG)

NWCG's role is to provide national leadership to develop, maintain, and communicate interagency standards, guidelines, qualifications, training, and other capabilities that enable the interoperability between member entities. Standards and policies developed by NWCG are adopted and used by member entities at their discretion.

Agency Administrators

A diverse group of government agencies within the Northern Rockies Geographic Area have entered into a cooperative agreement delegating specific authorities to NRCG for the purpose of providing governance, management and coordination to the Northern Rockies Incident Management Teams. The role of the Agency Administrator is to support NRCG's mission by contributing financial resources, participating on committees, and taking action on behalf of their agency on matters of policy and procedure.

Northern Rockies Coordinating Group (NRCG)

NRCG's role is to maintain an interagency approach to all-risk incident management within the Northern Rockies. The NRCG has a Board of Directors to address broader issues within the Geographic Area and recognizes Zone Management committees at the local level.

NRCG is responsible for the recruitment, application, and selection of new Incident Commanders, Deputies, Alternates, and IC Trainees with the concurrence from Agency Administrators. It reviews the draft Northern Rockies Team Plan prior to the Spring NRCG Operations Meeting and recommends changes as necessary. See [Appendix A](#) for the current NRCG Board of Directors list.

NRCG Committees

NRCG will establish committees to conduct its business. The role of these committees is to study relevant issues as assigned or approved by NRCG. Committees will operate under a charter, appoint a chairperson, have diverse membership, and keep meeting records for distribution.

The Incident Commander (IC) Committee was established in 2017 and deals specifically with Incident Team Management and issues.

NRCG Operations Specialist

The Northern Rockies (NR) Operations Specialist represents the NRCG Board of Directors. The Operations Specialist, in conjunction with the NR Coordination Center Manager, establishes priorities and resource allocation throughout the NR. The Operations Specialist works with Incident Commanders on team positions and succession planning, resource requests, and issues needing attention at the geographical level.

Northern Rockies Coordination Center (NRCC)

NRCC is the focal point for mobilization of resources between the fourteen interagency dispatch centers within the Geographic Area, as well as the National Coordination Center and neighboring Geographic Areas. NRCC's role is to provide safe, cost-effective mobilization of emergency incident resources and to promote efficient operations through interagency cooperation and standardized procedures.

Northern Rockies Geographic Area Zones

The Northern Rockies is divided into seven (7) Zones, each governed by an Interagency Board of Directors.

These boards are comprised of fire program managers and Agency Administrators from member agencies within the area. The Zone Board's role includes assisting with the recruitment and retention of IMT members for all teams, specifically with those positions exhibiting critical shortages. The IC Committee will appoint a representative to each Zone Board.

Incident Commanders

The role of ICs is to provide leadership and management to their assigned team. This includes, but is not limited to, personnel management activities such as recruiting, retaining, and working with the NRCG Board of Directors in rostering team members. It also includes establishing protocols and processes for team member succession planning, incident risk management (safety), communication with stakeholders, coordination with governing bodies, and for having recognition and awareness of other entities.

As a representative of the Northern Rockies, ICs will always exhibit team and individual professionalism, adhere to the appropriate business management principles, delegations of authority, technical support documents, and/or other relevant processes or practices.

Team Members

The role of IMT members is to ensure they are available for assignments during assigned on-call periods with supervisor acknowledgement. The IC or appropriate Command & General Staff supervisor must approve periods of individual unavailability or substitutions. Job sharing, substitutions, or other arrangements should be made known in advance or immediately thereafter.

Team members will make the necessary notifications including to their immediate supervisor upon dispatch. Team members may accept other fire assignments, at the discretion of the IC or Command & General Staff supervisor.

NRCG Governance of IMTs

Incident Management Teams (IMT1, IMT2, WFMT) within the Northern Rockies are governed, managed and coordinated under the authority of the NRCG. At higher national preparedness levels, the National Multi-Agency Coordinating (NMAC) Group may provide additional direction, guidance and coordination.

Table 1. Team Numbers and Incident Commander Names

Team Number	Incident Commander Name
NR Team 1	Mark Goeller
NR Team 2	Scott Schuster
NR Team 3	Mike Almas
NR Team 4	Rick Connell
NR Team 5	Joe Sampson
NR Team 6	Jay Winfield
NR Team 7	John Thompson

IMT Configuration

The Northern Rockies currently supports two Type 1, four Type 2, and one Wildland Fire Management Team (WFMT) IMTs following guidance outlined in Chapter 20 of the National Mobilization Guide. The WFMT will initially be configured per the Short Team in Chapter 20 of the National Mobilization Guide. See [Appendix B](#) – National MOB Guide for IMT Configuration.

Agency Administrators are responsible for determining whether to order IMTs configured either long or short based upon incident complexity. This determination must be made based on management objectives, safety, cost, etc. and will be discussed with the incoming IC.

Agency Administrators have the authority to increase or decrease the number of ordered positions. The IC and the requesting unit will negotiate any changes to team configuration.

ICs will honor team configuration requests made by the Agency Administrator. If that team configuration does not meet the expected needs of the incident, the IC will engage in further discussions with the Agency Administrator. However, ultimately it is the decision of the Agency Administrator to determine the appropriate configuration for the expected complexity of the incident.

Any deviations from the national mob guide configuration standards must be communicated in advance of mobilization to the Agency Administrator for approval.

IMT Composition

IMTs are composed of individuals from all the NRCG agencies, including individuals classified as Administratively Determined (AD) or Emergency Fire Fighters (EFF).

Wildland Fire Management Team

The WFMT specializes in implementing agency delegations that focus on primarily managing fire on the landscape for resource objectives. The IMTs primary commitment is to maintain fire's role as a natural ecological process in wildland fire management incident operations and management of federal lands. The WFMT is configured per the Short Team in Chapter 20 of the National Mobilization Guide and include Strategic Operational Planner and Long-Term Analyst positions for the development and implementations of long-term plans.

NRCG is currently cross training all IMTs to incorporate WFMT positions and techniques for managing fire for resource objectives. In the future, all Northern Rockies IMTs will have the capacity to manage wildland fire for either full suppression or for resource benefits, or both.

Tenure

The commitment for all IMT members is three years. However, there are circumstances, which this may not be feasible. NRCG understands the need to maintain IMT cohesion and consistency yet allowing ICs to recruit / replace team members as necessary. As such, there is an annual open application period for new team members, or team member changes.

In cases where an existing IC cannot finish their three-year commitment, the NRCG will require all IMT members to re-apply.

IMT members should not serve in any one position on the same team for longer than six years. The intention of this is to help aid in position succession planning. However, there may be situations where individuals can stay in a position for longer than six years.

Individuals replacing team members during their three-year commitment will only be required to finish the tenure of the incumbent. Should the new individual wish to continue, they must re-apply under the normal rotation.

At the discretion of the NRCG Board of Directors, team members may be required to re-apply annually, or as needed in order to ensure succession planning and effective management of NR IMTs.

Personnel Management

NRCG directs ICs to promptly address IMT member performance / conduct issues and to ensure for adequate communication and documentation.

Performance, Conduct, or Replacement of IMT Member

IMT member performance or conduct issues should be quickly addressed by the IC with follow-up to the respective agency representative or NRCG agency representative.

Replacement of an IMT member means filling a vacant position for any reason. Replacement assignments may be a short- or long-term action. ICs are responsible for filling vacancies using their discretion and communicating with the Team Coordinator.

Removal of an IMT Member

Removal of an IMT member means the end of an individual's service for cause. ICs are responsible for establishing, communicating, and enforcing team expectations. Adequate documentation and communication are a critical component of any action to remove an individual from the IMT.

When an IC has determined the need to remove an IMT member, he/she will first discuss and document the action with the individual. Following, the IC will notify the employing agency, NRCG Board, and other agency representatives as necessary to complete the action.

IMT Management

Standing Down an IMT

Standing down an IMT means it is no longer in service. IMTs may be stood down by the Northern Rockies Operations Specialist, acting on the authority of the NRCG Board of

Directors, or by the IC, as the situation warrants. Criteria for IMT stand down may include, but is not limited to, critical incidents within an incident; lack of capacity; fatigue, etc.

Releasing an IMT

In the rare occasion, an Agency Administrator is dismissing an IMT for cause, with the intent to replace that IMT; the NRCG Board of Directors will be consulted. The Incident Commander can and should reach out to the NRCG Board of Directors if there is a conflict situation arising.

Selections and Qualifications

The Northern Rockies (NR) standard for selection priority is in the following order:

- Agency (federal / state / local government), in NR.
- Agency (federal / state / local government), out of NR.
- Administratively Determined (AD) or Emergency Firefighters (EFF), in NR.
- Administratively Determined (AD) or Emergency Firefighters (EFF), out of NR.

Applicants may be placed on any IMT based on the applicant's qualifications and the needs of the IMT. Applications for specific IMTs are only a notification of preference and not a guarantee that the applicant will be placed on that IMT. Applicants are encouraged to apply for their highest-level qualification; applicants may be placed into positions based on their qualifications regardless of what IMT or position they applied for in the Incident Command Application System (ICAP).

Applicants considering applying for IMTs outside the Northern Rockies should first consult with their NRCG agency representative. If their respective qualifications are needed within the Northern Rockies, they may not be granted approval to participate on IMTs outside of the Geographic Area. The reverse is also true applicants applying to the Northern Rockies must have permission of their host geographic area to serve on a Northern Rockies team.

Agency Administrators are responsible for ensuring that agency employees meet or exceed NWCG qualification standards for positions that employees are filling on Geographic Area IMTs or any incident assignment. All IMT members will be qualified using the NWCG 310-1 standards at a minimum. When IMT members apply, the host agency training officer validates qualifications.

Selection Process and Timeframes

Selection of Incident Commanders

Nominations for ICs, Deputy ICs, Alternates and IC Trainees will submit a nomination package to the IMT Coordinator, Kathy Pipkin (kathy.pipkin@usda.gov) by December 16, 2022. The nomination package will include the following:

- Completed Northern Rockies Incident Commander Application Form
- Your responses to the supplemental questions.
- Your agencies NRCG Board Line Officer Letter of Recommendation for you to serve as a Northern Rockies IC addressed to the NRCG Board Chairman.
- Your direct supervisor's Letter of Support
- Your Individual Incident Qualifications Card and Master Record

The IMT Coordinator will forward out to the NRCG Board of Directors for review. The NRCG will send out a letter to the Agency Administrators, NRCG Board of Directors members and Incident Commanders documenting the new ICs, Deputies, Alternates and IC Trainees. The selections will be posted to the NRCG website.

A standard set of selection factors and a rating and ranking criterion shall be utilized for selection of all IC positions. Interviews may also be conducted with IC applicants. In the event an IC cannot complete their tenure, the NRCG will appoint an interim IC to complete that fire season.

Selection of Incident Management Team Members

Nominations for IMT members are the responsibility of the individual, their supervisor and their respective agency representative. This ensures that he or she will make the necessary commitment to meet the National and Geographic Area schedule, assignments, and meetings.

The primary goal of IMT selection is to place highly skilled individuals in positions for which they are qualified and for which they fit in an IMT environment. The NRCG will have the final approval of membership of an IMT.

The host unit-training officer will review the applicant to ensure the applicant is qualified to perform in the nominated position and confirm via an ICAP email notification and approval request.

Proposed IMT rosters will be submitted using the national master roster template to ensure consistency of IMT positions and number of trainees.

The nomination process is yet to be developed. Nominees and trainees not selected for IMTs will be maintained. Names will be available for selection if vacancies occur on IMTs throughout the season. Trainees are encouraged to apply through the Northern Rockies Priority Trainee program in addition to the IMT application process rather selected or not.

Trainee for teams will be selected from agency personnel, priority will be given to individuals within the Northern Rockies. Local government personnel that use the EFF pay plan as a means of compensation are considered agency. ADs or true EFFs should not occupy trainee positions, if agency trainees are available, on IMT rosters.

Timeframe

December 19, 2022 Nominations for open positions will be taken using the ICAP (Incident Command Application System) web-based application process if again operational. If not, see the nomination letter at the time of issuance.

All nominations from outside the Northern Rockies Geographic, must state in the remarks that they have approval of the host GACC to participate on a team outside of the host GACC.

January 26, 2022	Close nominations
February 2022	Team members selected (Type 1 & 2 ICs, WFMT IC, Team Coordinator and NRCG Coordinating Group).
March 2022	Team members will be notified of selection status.
April 19-21, 2022	Type 1, 2 and Wildland Fire Management Teams Workshops.

NRCG Team Liaisons

Each NR IMT will be assigned one member of the NRCG Board of Directors as a team liaison to provide support and an interface to the IMT both during the season and during off-season. The role of the liaison is to foster the communication both to the IMTs from the NRCG and from the IMT to the NRCG. Another objective of the liaison is to streamline the selection process for IMT members prior to the team selection meeting with the NRCG. The function of the liaison is to provide an unbiased view of rosters and work with the designated IC prior to the meeting in order to vet the proposed roster and work through any irregularities, questions, concerns or abnormalities that may be raised at the formal selection meeting.

Roles of liaison:

- Ensure that the selection process follows the NRCG priorities (i.e.-ADs are not selected before other qualified agency/cooperator applicants).
- If there is an AD in a primary position on the IMT, assess the IC's succession plan for that position.
- Review any IMT roster vacancies and compare to the "not selected list" (did someone who applied not get selected when there are still vacancies?).
- Have a short discussion to understand how the IC is managing succession planning, especially their use of the six trainee slots.

NRCG Agency Liaisons to NR IMTs:

- NRIMT 1 USFS (Glazier)
- NRIMT 2 FWS (Fischer)
- NRIMT 3 IDL (Harvey)
- NRIMT 4 DES (Ganieany)
- NRIMT 5 NPS (Cerde)
- NRIMT 6 DNRC (Hall)
- NRIMT 7 BLM (Thompson)

NRCG Expectations of IMTs

IC / IMT Member Behavior

IMT members will act in a professional manner as they represent the Northern Rockies and their agencies. NRCG directs ICs to exhibit the tenets of duty, respect and integrity while accomplishing the mission of the Northern Rockies. IMT members represent the NRCG

wildland firefighting agencies and will exhibit the highest standards of professionalism and leadership.

Risk-Management

Safety is the number one priority for all Northern Rockies IMTs. All incidents will be managed to ensure for the safety of the public and incident personnel, with attention to Agency Administrator direction, resource values at risk, and cost accountability.

IMTs will use a risk-management process to identify safety issues and to communicate findings to stakeholders. Safety is a joint responsibility of all firefighters, IMT members, and Agency Administrators. Risk management will be considered a continuous process requiring constant review, reflection, and communication.

Regardless of the risk-management process used, the Medical Incident Report 8-Line form that is found in the [IRPG](#) will be used. The form can be found on pages 118 and 119.

IMT Succession Plan

IMTs will have team succession plans. IMT succession plans should be reviewed annually and individuals with career development prospects should be identified and forwarded to the IC. Each plan will be presented to the NRCG Board of Directors at the fall meeting.

IMT and individual position evaluations should be conducted to identify traditional or alternative methods for staffing critical positions. For example, an alternative strategy to address the need for GIS or finance services may be filled by using centralized services not located at the incident command post. IMTs are encouraged to identify and roster a Training Specialist.

Recruitment

Everyone has a responsibility to recruit IMT members to help secure the future of Northern Rockies teams. NRCG Board Members, Agency Administrators and Zones will make recruitment and training of new IMT members a priority for succession planning. ICs and their C&G staff will continually seek, develop, and train new team members.

IMT members are encouraged to look for opportunities to participate and advance to the next level of IMT. NRCG encourages the concept of IMT members progressing from T3 to T2 to T1 IMTs in order for the Northern Rockies to sponsor highly qualified IMTs.

Trainees

Incident Commanders will meet and update the trainee spreadsheet at the annual spring IC Committee meeting. Incident Commanders will incorporate the Geographic Area trainees by developing a process that is inclusive of Zone Boards, ICs, Geographic Area training representatives, and the Team Coordinator. IMT trainees should be at the Command, Section Chief, or Unit Leader level.

The Northern Rockies has a Priority Trainee program that includes team members. Reference the Northern Rockies Priority Trainee Mobilization Program Plan.

Per NMAC Correspondence #2016-05: *“While the use of AD’s on incident assignments is permitted, in an effort to support IMT succession planning, it is required that an agency employee be assigned to each AD as a trainee when possible and a succession plan developed for that position. This will assist agencies with workforce development efforts and lessen the reliability on a supplemental workforce”.*

Identify C&G Succession Priorities

ICs will identify positions that may become vacant and suggest strategies and individuals to fill those positions. Every IMT will institute the goal for replacing each C&G position every six years in support of succession planning.

Post Assignment Expectations

Following each IMT assignment, the NRCG Board of Directors has a goal to send a representative to the closeout within the GACC. ICs will provide NRCG the team evaluation provided by host Agency Administrator and a summary of any other issues necessary to evaluate the success and challenges of assignments.

Annual IMT Workshop

Pre-Season. Annual IMT workshops will be held to orient and train IMT members, develop team cohesion, and develop standard operating procedures for the IMT. NRCG and Agency Administrators will provide updated direction, guidance, and expectations at the team workshops.

Responsibility for coordinating IMT workshops will be shared between the NR IMTs following the rotation schedule:

- 2022 - NRIMT 1
- 2023 – NRIMT 2
- 2024 – NRIMT 3
- 2025 – NRIMT 4
- 2026 – NRIMT 5
- 2027 – NRIMT 6
- 2028 – NRIMT 7

To help ensure continuity of knowledge in facilitating the IMT workshops, the IMT following the current year’s workshop will transition with the next responsible IMT.

The IMT coordinating the workshop will make all necessary arrangements including identifying a host facility, setting up blocks of rooms, securing the main meeting room and required number of breakout rooms, arranging for presenters including regional/national level agency administrators, subject matter experts, and sectional breakout presenters.

During the process of developing the IMT workshop, the IC for the responsible IMT shall work closely with the IMT Coordinator to ensure USFS Meetings Management documentation completed 60 days prior to the event. A final agenda shall be submitted to NRCG and the IMT Coordinator no later than 30 days before the date of the meeting.

NRCG Agency rotation for IMT workshop facility payment is as follows:

- 2022 Idaho Department of Lands
- 2023 U.S. Fish and Wildlife Service
- 2024 Bureau of Land Management
- 2025 Montana Disaster and Emergency Services
- 2026 National Park Service
- 2027 Montana Department of Natural Resources and Conservation
- 2028 U.S. Forest Service
- 2029 Bureau of Indian Affairs

Post-Season. ICs will meet with NRCG each fall to discuss and identify issues for management action.

S-580

The NRICC determined at the spring 2021 IC meeting to establish a rotation for IMTs to attend the S-580 Gettysburg Staff Ride. The rotation is based on every other year or as opportunity for NR IMTs to attend arises. The rotation is:

- 2022 NRIMT 1
- 2024 NRIMT 3
- 2026 NRIMT 7
- 2028 NRIMT 2
- 2030 NRIMT 4
- 2032 NRIMT 5
- 2034 NRIMT 6

Mobilization and Rotation

Rostering

ICs will provide a roster of current IMT members, during the core fire season, to the Team Coordinator when members change or when IMTs come into on-call status. The IC will notify the Team Coordinator when IMT status is different from that shown on the rotation schedule (i.e. team unavailable). Primary rosters will be due April 1, 2022 to the Team Coordinator.

The IC is responsible for rostering their IMT and will ensure that current roster is reflected in ROSS and ready for mobilization while the IMT is in 2- and 8-hour call.

Type 1 IMTs

Rotation

Type 1 IMTs remain on call for a maximum of seven days. See [Appendix C](#) for the Type 1 IMT rotation.

Dispatch

1. At the time (clock hour and day of week) an IMT from the National rotation is mobilized, the next Geographic Area in rotation will be notified and placed in 2-hour call status and will remain in call status for the next seven days. The next two Geographic Areas in rotation will also be notified of the schedule change. Geographic Areas unable to provide an IMT for a national assignment will not be considered until their area slot rotates into position again.
2. Geographic Areas with more than one IMT may decide which “eligible” IMT responds to a national call. Geographic Areas must pass if no “eligible” IMT can meet the 2-hour call.
3. IMTs will be considered “ineligible” for national assignment if the primary IC is unavailable, or it is necessary to have more than two substitutes to fill Command / General Staff positions. The Deputy IC may be allowed to take the IMT with Geographic Area MAC Group approval and National Multi-Agency Coordinating Group.
4. Once an IMT has been committed to an incident, either locally or nationally, it will remain ineligible for national assignment until all IMTs have had an assignment. Once all IMTs have had an assignment, the rotation will begin the second round following the same procedures applied in round one.
5. IMTs that are mobilized, but do not actually receive an incident or staging assignment within 48 hours will remain eligible for National assignments in the current round of National rotation.
6. Once an IMT (from the National Rotation) is staged, the Geographic Area can commit that team to any fire in the Geographic Area. If NICC receives another request, the first IMT from the National Rotation will be mobilized.
7. The Geographic Area will coordinate with the NICC before reassigning an out-of-area IMT to another incident.
8. The NMAC retains the authority to adjust the National Rotation when necessary to achieve IMT experience objectives or for other reasons.

Type 2 IMTs

Rotation

1. Type 2 IMTs are on a geographic rotation that is set up on a 1-4 basis. IMTs on call will be dispatched through the NRCC. NRCC will contact the IC and advise them of any rotation status change. The IC in-turn will notify their individual IMT members of their new 'standby' status. When all IMT members have been advised, the IC will confirm status with the Coordinator. IMT members who become unavailable during their 'call up period' must notify the IC of their unavailability. See [Appendix D](#) for T2 IMT rotation.
2. If an IMT is up first in the rotation, the roster will be complete in ROSS in 2 hours.

Dispatch

1. Previous year's IMTs will remain in Geographic Area / National rotation until new IMTs are selected and established. Incident Commanders will notify the Team Coordinator when the 'new' IMTs are ready to be mobilized. The NR Type 2 IMTs will be listed on a Geographic Area T2 IMT rotation listing and could be dispatched to out-of-area incidents. IMTs must meet National Standards as stated in the National Interagency Mobilization Guide for dispatch out of the geographic area.
2. Once an IMT has had an out-of-Geographic Area assignment, an asterisk will be placed beside their name on the NRCC Resource Status report when they come into rotation, indicating they have had an assignment out-of-Geographic Area. The next IMT in rotation will be given the assignment.
3. When an IMT has had two assignments and other IMTs are still without an assignment a conference call will be held with the ICs to determine if the IMT with the multiple assignments will be placed in 'off' status until IMTs that have not been out have a chance for dispatch. A # symbol will denote when an IMT has two assignments.
4. When the IC is not available for timely dispatch, the IMT will be dispatched with the qualified Deputy or Alternate IC who is a current agency employee. IMTs may have up to three non-rostered alternates filling Command and General Staff positions, excluding the IC and deputy on Geographic Area dispatches.
5. When the dispatched IMT returns to its home unit, with less than a 14-day assignment they will be put on an 'off-call' basis for a minimum of 24 hours. This IMT will assume their position at the bottom of the rotation until the completion of the

current rotation cycle (Monday) at which time they will return to the established rotation.

6. It is important that each IMT receive a yearly assignment. IMTs may be dispatched to emergencies regardless of their complexity or out of rotation schedule in order to maintain a high level of proficiency.
7. Extension requests for IMTs will follow NMAC guidance. The Agency Administrator will prepare a short justification narrative articulating the circumstances that necessitate the extension. The IMT will obtain individual extensions for each member on the original roster. A list of those IMT members extending will be sent to NRCC. Members that joined the IMT later individual O-requests will not be included in the request. The individual extension request should remain in the agency fire package.

Wildland Fire Management Team

The WFMT specializes in implementing agency delegations that focus on primarily managing fire on the landscape for resource objectives. The IMTs primary commitment is to maintain fire's role as a natural ecological process in wildland fire management incident operations and management of federal lands. The WFMT is configured per the Short Team in Chapter 20 of the National Mobilization Guide and include Strategic Operational Planner and Long-Term Analyst positions for the development and implementations of long-term plans.

The WFMT will be up for 2 weeks and off for 2 weeks. However, if the need arises, the IC can be asked by the NRCG BOD to stand up the team (if possible) during the "off" period.

[Appendix E](#).

WFMT Dispatch Protocol

The WFMT will be ordered as a WFMT through the Northern Rockies Coordination Center.

NRCG IMT Rosters

[Appendix F](#) outlines the current NRCG IMT rosters.

Note: Rosters may not be current due to IMT, member availability or other circumstances.

IMT Financial Support Dress Protocol

Agencies Financial Support to IMT's

NRCG may assist IMTs with purchase of essential items to manage the IMT, through individual NRCG member agency purchase support. Such purchases must be coordinated well in advance due to different agency purchase regulations. For larger purchases, such as capital equipment, requests may be brought forward to NRCG to determine if / how they can be

purchased.

IMT Dress Protocol

IMT members will have the appropriate personal protective clothing as required for their IMT position. Logos on tee shirts or sweatshirts will be professional and not be considered offensive to any stakeholder. IMT members will refer to their individual IMT plan for additional information and guidance on appropriate dress. See [Appendix G](#) for current IMT insignias.

Non-Standard GACC Incident Business Practices

Rental Vehicles

Reference https://gacc.nifc.gov/nrcc/dispatch/mobeguide/NR_Mob_Guide_Final.pdf

Heavy Equipment Task Force

The Northern Rockies uses a concept called a heavy equipment task force. More information regarding this task force can be found here:

[Contracting For Fire https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/agree-contract.htm](https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/agree-contract.htm)

Finance/ Logistics Evaluation

Each IMT will receive an incident Financial / Logistics evaluation approximately 90- 120 days after close out. The evaluation form is an appendix to this plan or can be viewed at the Northern Rockies Business Committee Page:

[Finance & Logistics Evaluation https://gacc.nifc.gov/nrcc/nrcg/committees/business/toolbox/toolbox.htm](https://gacc.nifc.gov/nrcc/nrcg/committees/business/toolbox/toolbox.htm)

Out of GACC IMT Briefing

The following is a list of key points that out-of-GACC IMTs need to be aware of while managing incidents in the Northern Rockies.

General Information

In the Northern Rockies, all agencies and cooperators, including local government, work together during fire suppression operations. Northern Rockies IMTs are interagency with all levels of government represented. Northern Rockies has two Type 1 teams, four Type 2 teams, one WFMT, and several organized Type 3 teams.

In the Northern Rockies, IMTs will share resources between incidents and initial attack resources to maintain critical staffing and response. IMTs are expected to be flexible help with the Geographic Area's overall success.

The annual Agency Administrators Fire Management Expectations cover memo developed by the NRCG Board of Directors and Agency Administrators is available for your review. It is expected that all IMTs will uphold the intent of this guidance and direction.

The Northern Rockies has many hazardous environments such as working in bug-killed timber, grizzly bear habitat, and rattlesnake habitat needs to be discussed with local agency administrators and within your IMT.

The Northern Rockies also has a large number of contract resources requiring specific evaluations and financial requirements that will need attention. It is critical that all IMTs work closely with private landowners and local communities.

Developing and maintaining relationships with all landowners is critical. Having community meetings and making personal contacts with all landowners whether they are agency, community, or private landowners has proven effective in maintaining those relationships.

Incident Commander Conference Calls

ICs from T1 and T2 IMTs assigned in the geographic area typically visit with the Northern Rockies Operations Specialist or their designee, daily or as significant activity occurs. Once a team is assigned to the Geographic Area, ICs will join a morning Northern Rockies call typically held at 0800 Mountain Time. The conference call template including call in numbers and passcodes are found on the NRCC webpage and in [Appendix J](#). Incident Commanders should share information relating to incident size-up, values at risk, and critical needs.

Other Contact Information

IMTs will receive a thorough in briefing from their local Agency Administrators when assigned to an incident. Incident Management Teams requesting additional information or assistance may call the following phone numbers:

Northern Rockies Coordination Center (NRCC):	406-329-4880
Northern Rockies Operations Specialist:	406-329-4961
Northern Rockies Coordinating Group Chair	208-568-0441

Northern Rockies

The Northern Rockies Geographic Area encompasses Montana, Northern Idaho, North Dakota, Yellowstone National Park, and a Northwest portion of South Dakota.

All agencies within the Geographic Area are represented on the NRCG and MAC Group. The NRCG is made up of representation from the states, all wildland federal agencies (Bureau of Land Management, United States Forest Service, Bureau of Indian Affairs, Fish and Wildlife Service, National Park Service), local government, sheriff and peace officers, county fire wardens, the Fire Chiefs Association, and Disaster and Emergency Services.

Each representative from their respective agency has been delegated the authority to make decisions for their agency. As the fire season intensifies, this Board of Directors may meet, either through weekly conference calls or in person, and act in the role of a MAC Group prioritizing the allocation of critical resources across the Northern Rockies.

Multi-Agency Coordinating Group Activations

Refer to the Northern Rockies GMAC Pan

Fire Business and Finance

The Northern Rockies places a high value on the integrity of the Finance package. In addition to the standard IMT evaluation, a separate evaluation will be completed to evaluate the overall performance of the Finance section and the administrative performance of the logistics section's management of un-operated equipment and services.

Your Finance and Logistics sections will be given a copy of the host unit's Incident Business Operating Guidelines (IBOG) that need to be read and followed. The assigned Incident Business Advisor (INBA) can provide any needed clarification.

The Northern Rockies has competed agreements for off-road rental vehicles, which can be ordered through the host agency's servicing dispatch center. Those vehicles should be tracked by Logistics and invoiced by the Finance section on an OF-286. Those and other competed Northern Rockies agreements can be found at Competed Agreements and Resource Lists:

[Competed Agreements and Resource Lists](https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/solicitations.htm)

https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/solicitations.htm

Utilize the NRCG Payment Matrix as well as the many other tools located on the NRCG Business Committee website at NRCG Business Committees:

[NRCG Business Committee](https://gacc.nifc.gov/nrcc/nrcg/committees/business_committee.htm)

https://gacc.nifc.gov/nrcc/nrcg/committees/business_committee.htm

Fire Contracting

The Northern Rockies relies on our partners from the private fire service (fire contractors) to be the primary workforce on large incidents. Approximately 50 percent of the equipment resources on large fires will be contractors. Unlike other Geographic Areas, the Northern Rockies Agencies (BLM, DNRC, IDL & USFS) have issued competitive solicitations for a variety of equipment to help meet incident tactical and support needs.

The Northern Rockies uses a best-value process that evaluates reasonable price, past performance, qualified personnel, and equipment standards. The NRCG's private contracting website is designed to provide you with a 'one stop shopping' place for information specifically related to fire contracting and assignments with state and federal groups for wildland fire suppression or all-hazard incidents as they arise:

[Contracting For Fire](https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/agree-contract.htm)

https://gacc.nifc.gov/nrcc/dispatch/equipment_supplies/agree-contract/agree-contract.htm

IMTs will place resource orders through the local dispatch center to help administer the contract resources. The following positions are available for assistance:

Incident Contract Project Inspector (ICPI) – Works in Finance to help with Contract Administration

Heavy Equipment Technical Specialist (HETS) – Works in Operations to help with Heavy Equipment

Northern Rockies Lead Equipment Inspector (THSP) – Works in Logistics with Ground Support

The Northern Rockies also has heavy equipment contract task forces that may be of use if they are available. IMTs will contact the NR Operations Specialist or the NRCC for more specific information.

Predictive Services Products

Seven-Day Significant Fire Potential: The Seven-Day Significant Fire Potential product contains projected fire weather, fuel dryness, fire danger, fire potential, and resource status information. It is posted daily by 10:00 MDT to the NRCC website during significant wildland fire potential and/or fire activity.

Predictive Services also provides daily Fire Weather web briefings, which provide an outlook of expected weather conditions over the next week and how they may affect fire operations.

[Predictive Services Web Briefings \(https://gacc.nifc.gov/nrcc/predictive/weather/weather.htm\)](https://gacc.nifc.gov/nrcc/predictive/weather/weather.htm)

To access this information, click on the following link and select the NR 7-Day Fire Potential.

[\(7-Day Fire Potential Outlook\)](#)

<https://gacc.nifc.gov/nrcc/predictive/outlooks/outlooks.htm>

Monthly and Seasonal Fire Potential Outlooks: These are longer-term predictions of fire business potential. These products are used for strategic planning and seasonal budgeting.

NRCC meteorologists also provide daily briefings to the Northern Rockies MAC Group and others upon request. NRCCG will monitor all sources quality and applicability. Requests for specific, operationally oriented weather information, such as Spot Weather Forecasts, are referred to the local NWS office.

Information Technology Support

Northern Rockies Fire Information Technology (IT) provides team specific IT kits to Northern Rockies IMTs but does not have sufficient inventory to support out-of-area IMTs. IT kits stay with the Northern Rockies IMT they are assigned to for the duration of assignment. When the assignment ends, the kit will be removed from the incident.

Out-of-area IMTs should expect to transport their team IT equipment or rent IT equipment for incident management in the Northern Rockies even when transfer of command from a Northern Rockies IMT occurs. There may be situations when Northern Rockies Fire IT can provide materials and personnel support to out-of-area IMTs. This support will happen on an incident-by-incident basis and may not be available.

Incoming out-of-area IMTs can contact the NRCC to get the contact person's name to coordinate the possibility of Northern Rockies Fire IT support. Given the remote nature of some areas within the Northern Rockies, access to rental equipment and supplies through local purchase can be very limited. Rental computers, printers, networking equipment, and peripherals are best secured through rental from national vendors.

IMT Trainees

NRCG expects the use of NR trainees on IMTs and fires within the Northern Rockies when appropriate. IMTs will coordinate with your local Agency Administrators for agreement on numbers and types of trainees. These may include trainees from local units as well as from out-of-area.

The Northern Rockies has an active Priority Trainee program managed by the NRCC and the Geographic Area Training Representative (GATR). These trainees are supported by their respective agencies as part of the larger Geographic Area succession plan. When an opportunity to mobilize a trainee occurs, there are two available options to fill the position:

1. Utilize local unit trainees from the hosting unit; or
2. Place a Priority Trainee request by calling either the Northern Rockies GATR, Melissa Wegner (406.329.4925) or the NR IMT Coordinator, Kathy Pipkin (406.329.4709).

Fire Cache Supplies and Equipment

The Northern Rockies Fire Cache (NRK) is a Type I Interagency Cache that supports the fire logistics needs in the Northern Rockies. NRK maintains an inventory to support 5,000 fire fighters and 30 large incidents simultaneously. It is capable of refurbishment, repair and replacement for all equipment issued. In most situations, NRK can deliver large amounts of fire equipment anywhere in the geographic area within five hours. In addition to NRK, Type 2 caches are located in Billings, MT and Coeur d'Alene, ID and service all levels of fire.

NRK Availability

Normal work schedule is 07:30-16:30, Monday through Friday. This schedule reflects fire activity, so during periods of active fire, NRK will operate seven days a week.

If support is required over a weekend or holiday, simply contact the local dispatch center.

Ordering

Type 1 and Type 2 IMTs that have IROC capability should order directly through IROC. IA, Type 3 and others will place orders through the local dispatch office.

Order Status

If an item is deemed "UTF" (Unable to Fill) or is being forward ordered, you will be contacted with the order status. This will not be done for nonfirefighting items (i.e. table, pens, paper, etc.).

Delivery

Each fire should work with NRK administrative section to establish a good time each day for their order to be placed. It is preferred to get each fire on a schedule that works for them

instead of having all orders come in at once. Incidents receiving resources are expected to have personnel with proper equipment at the designated location to receive cache orders.

Accountability

Inventory the delivery and note any discrepancies on the shipping document. Call the NRK administrative office to resolve any discrepancies. Issue Reports can be requested from the NRK administrative office to help in maintaining accountability.

Demobilization

- Cache Demobilization Specialists (CDSP) are a service the NRK provides fires to help maintain accountability and speed fire recovery. Incidents are encouraged to request CDSP support when demobilization is anticipated. To provide good continuity and service, NRCC may insist on a CDSP to help with the return of goods to the cache.
- Unneeded equipment can be backhauled throughout the life of the fire if coordination is made with the NRK. Any backhaul must be preapproved to avoid transportation conflicts.
- NRK has instituted a battery-recycling program and will provide bins for recycling batteries.
- Unless otherwise arranged, it is the IMT's responsibility to demob equipment and supplies.

GACC Intelligence

The NRCC Intelligence Section maintains incident activity and resource status products for the geographic area with the goal of aiding managers in the decision-making process and providing accurate information. IMTs should utilize the following products posted to the Intelligence page of the NRCC website to gain an understanding of the current and expected situation, and resource capability within the area.

[Northern Rockies Intelligence Summary
\(https://gacc.nifc.gov/nrcc/predictive/intelligence/intelligence.htm\)](https://gacc.nifc.gov/nrcc/predictive/intelligence/intelligence.htm)

The incident host dispatch center will include local / geographic specific intelligence information during the IMT in briefing. As a minimum, the briefing will include a geographic and national situation update, IAPs, maps, ICS 209, and other intelligence as available.

For Northern Rockies Area incidents ICS-209s will be completed according to the Northern Rockies Mobilization Guide, Chapter 60 – Predictive Services, Incident Status Summary (ICS-209) reporting guidelines.

Incident Closeout and Evaluation / Narrative

ICs will prepare a narrative for inclusion in the official fire documentation package. The final narrative focuses on how the IMT accomplished the objectives as described in the Agency

Administrators briefing and documented in the Delegation of Authority and Wildland Fire Decision Support System.

Closeout

The incident closeout is a brief facilitated presentation the by IMT met the Agency Administrators' incident objectives with emphasis on notable successes, challenges, issues not resolved, and recommendations.

IMTs will work with the Agency Administrator to provide an agenda and timeframes for the incident closeout.

Performance Evaluation

The Northern Rockies will utilize the IMT Evaluation found in Appendix I of the Interagency Standards for Fire and Aviation Operations.

[Incident Management Team Performance Evaluation \(fillable.pdf\)](#)

https://www.nifc.gov/PUBLICATIONS/redbook/2019/AppendixI_fillable.pdf

Appendix A – 2022 NRCG Board Member Contact Information

Table 2. NRCG Board Contact Information

Member	Agency	Address	Phone	Cell	E-Mail
Steve Holton	MT Peace Officers Assoc.	205 Bedford, Suite G	406-375-4060		
Rich Cowger	MT Fire Chiefs Assoc.	POB 285 Columbus, MT 59019	406-322-4302	406-321-1180	rcowger@columbusfirerescue.com
Matt Hall	MT DNRC	2705 Spurgin Road, Missoula, MT 59804	406-542-4304	406-544-5102	matthall@mt.gov
Tate Fischer	US FWS	P.O. Box 247, Brookings, SD 57006	303-236-8124	720-635-1977	Tate_fischer@fws.gov
Heath Estey	BIA GP Region	115 4 th Ave SE Suite 400 MC-301 Aberdeen, SD 57401	605-226-7621	605-377-7410	Heath.estey@bia.gov
Darron Williams	BIA NW Region	911 NE 11 th Ave., Portland, OR 97232	503-231-6759	503-866-0017	Darron.Williams@bia.gov
Pamela Jolly	NRCG Fire & Aviation	26 Ft. Missoula Rd., Missoula, MT 59804	406-329-3404		pamela.jolly@usda.gov
Ryan Melin	ND Forest Service	916 E. Interstate Ave Suite #4, Bismark, ND 58503	701-328-9985	701-220-1475	ryan.melin@ndsu.edu
Craig Glazier	USFS R1	26 Ft. Missoula Rd., Missoula, MT 59804	406-329-3402	208-659-1131	craig.glazier@usda.gov
Bryce Rogers	BIA RM Region	2021 4 th Ave. N. Billings, MT 59101	406-247-7949	406-696-5055	bryce_rogers@bia.gov
Jake Ganieany	MT DES	POB 4789, Ft Harrison, MT 59636	406-324-4776	406-949-0213	jake_ganieany@mt.gov
Aaron Thompson	BLM MT/Dakotas	5001 Southgate Dr., Billings, MT 59101	406-896-2919	307-330-6743	althompson@blm.gov
Patrick Lonergan	MT Fire Wardens Assoc.	219 East Tamarack, Bozeman, MT 59715	406-548-0111	406-599-7881	patrick@readygallatin.com
Josh Harvey	ID Dept. of Lands	3284 W. Industrial Loop, Coeur d'Alene, ID, 83815	208-666-8650	208-568-0441	jharvey@idl.idaho.gov
Paul Creda	NPS INMTN Region	12795 W. Alameda Pkwy, Lakewood, CO 80228		907-829-7261	Paul_creda@nps.gov
Dennis Strange	ISO – BLM	1387 S. Vinnell Way, Boise, ID 83709	208-373-3851	208-631-1621	dstrange@blm.gov

Appendix B – National MOB Guide for IMT Configuration

Table 3. Team Configuration

Short Team Configuration (20 positions + 6 trainees)	Long Team Configuration (44 positions + 14 trainees)
Incident Commander	Incident Commander
Deputy Incident Commander	Deputy Incident Commander
Safety Officer	Safety Officer (2)
Public Information Officer	Public Information Officer
Operations Section Chief (2)	Operations Section Chief (2)
Air Operations Branch Director	Air Operations Branch Director
Planning Section Chief	Planning Section Chief
Logistics Section Chief	Logistics Section Chief
Finance Section Chief	Finance Section Chief
Operations Branch Director or Division/Group Supervisor (2)	Operations Branch Director (2)
Geographic Information System Specialist	Liaison Officer
Computer Technical Specialist	Facilities Unit Leader
Discretionary Positions (6)	Supply Unit Leader
IMT Trainee Positions (6)	Food Unit Leader
	Communications Unit Leader
	Medical Unit Leader
	Ground Support Unit Leader
	Ordering Manager
	Communications Technician or Incident Communications Center Manager
	Resource Unit Leader
	Geographic Information System Specialist
	Computer Technical Specialist
	Situation Unit Leader
	Fire Behavior Analyst
	Division/Group Supervisor (2)
	Air Support Group Supervisor
	Cost Unit Leader
	Time Unit Leader
	Procurement Unit Leader
	Discretionary Positions (11)
	IMT Trainee Positions (6)
	GAC Priority Trainees (8)

Appendix C – Type 1 Team Rotation for 2022 / 2023

Table 4. Type 1 Team Rotation

Date	Team on Call
Apr 26 – May 9	Team 2 (Schuster)
May 10 – May 23	Team 1 (Goeller)
May 24– June 6	Team 2 (Schuster)
June 7 – June 20	Team 1 (Goeller)
June 21 – July 4	Team 2 (Schuster)
July 5 – July 18	Team 1 (Goeller)
July 19 – Aug 1	Team 2 (Schuster)
Aug 2 – Aug 15	Team 1 (Goeller)
Aug 16 – Aug 29	Team 2 (Schuster)
Aug 30 – Sept 12	Team 1 (Goeller)
Sept 13 – Sept 26	Team 2 (Schuster)
Sept 27 – Oct 10	Team 1 (Goeller)
Oct 11 – Oct 24	Team 2 (Schuster)
Oct 25 – Nov 7	Team 1 (Goeller)
Nov 8 – Nov 21	Team 2 (Schuster)
Nov 22 – Dec 5	Team 1 (Goeller)
Dec 6 – Dec 19	Team 2 (Schuster)
Dec 20 – Jan 2, 2022	Team 1 (Goeller)
Jan 3 – Jan 16	Team 2 (Schuster)
Jan 17 – Jan 30	Team 1 (Goeller)
Jan 31 – Feb 13	Team 2 (Schuster)
Feb 14 – Feb 27	Team 1 (Goeller)
Feb 28 – Mar 13	Team 2 (Schuster)
Mar 14 – Mar 27	Team 1 (Goeller)
Mar 28 – Apr 10	Team 2 (Schuster)
Apr 10 – Apr 24	Team 1 (Goeller)

Rotation will change at 0800 every other Tuesday

Appendix D – Type 2 Team Rotation for 2022 / 2023

Table 5. Pre-Season Type 2 Team Rotation

Pre-Season	1	2	3	4
Jan 3 – Jan 10	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Jan 10 – Jan 17*	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Jan 17 – Jan 24	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Jan 24 – Jan 31	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Jan 31 – Feb 7	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Feb 7 – Feb 14*	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Feb 15 - Feb 21	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Feb 21 – Feb 28	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Feb 28 – Mar 7	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Mar 7 – Mar 14	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Mar 14 – Mar 21	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Mar 21 – Mar 28	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Mar 28 – Apr 4	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Apr 4 – Apr 11	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Apr 11 – Apr 18	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Apr 18 – Apr 25	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Apr 25 – May 2	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
May 2 – May 9	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
May 9 – May 16	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
May 16 – May 23	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
May 23 – May 31*	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)

Table 6. Core Season Type 2 Team Rotation

Core Season	1	2	3	4
May 31 – June 6	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
June 6 – June 13	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
June 13 – June 20	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
June 20 – June 27	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
June 27 – July 5*	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
July 5 – July 11	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
July 11 – July 18	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
July 18 – July 25	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
July 25 – Aug 1	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)

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Core Season	1	2	3	4
Aug 1 – Aug 8	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Aug 8 – Aug 15	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Aug 15 – Aug 22	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Aug 22 – Aug 29	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Aug 29 – Sept 6*	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Sept 6 – Sept 12	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Sept 12 – Sept 19	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Sept 19 – Sept 26	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Sept 26 – Oct 3	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Oct 3 – Oct 11*	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)

Table 7. Post Season Type 2 Team Rotation

Post Season	1	2	3	4
Oct 11 – Oct 17	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Oct 17 – Oct 24	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Oct 24 – Oct 31	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Oct 31 – Nov 7	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Nov 7 – Nov 14	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Nov 14 – Nov 21	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Nov 21 – Nov 28	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Nov 28 – Dec 5	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)
Dec 5 – Dec 12	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)
Dec 12 – Dec 19	Team 7 (Thompson)	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)
Dec 19 – Dec 27*	Team 6 (Winfield)	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)
Dec 27–Jan 3,2023*	Team 4 (Connell)	Team 3 (Almas)	Team 7 (Thompson)	Team 6 (Winfield)

* In date column Denotes Monday Holiday team will rotate on Tuesday at 0800.

Indicates that the IMT has had two assignments

Once a Team has had an out-of-Geographic-Area assignment, an asterisk will be placed beside their name on the NRCC Resource Status report when they come into rotation, indicating they have had an assignment out of the GACC.

Appendix E – Fire Management Team Rotation 2022

Table 8. Fire Management Team Rotation

Date	Team
June 6 – July 4	CWN
July 4 – July 18	Team 5 (Sampson)
July 18 – Aug 1	OFF
Aug 1 – Aug 8	Team 5 (Sampson)
Aug 8 – Aug 15	OFF
Aug 15 – Aug 22	Team 5 (Sampson)
Aug 22 – Aug 29	OFF
Aug 29 – Sept 5	Team 5 (Sampson)
Sept 5 – Sept 12	OFF
Sept 12 – Sept 19	Team 5 (Sampson)
Sept 19 – Sept 26	OFF
Sept 26 – Oct 3	Team 5 (Sampson)
Oct 3	CWN

Appendix F – 2022 NRCG IMT Rosters

Table 9. Team 1 (Goeller)

T1 – Team – 1 (Goeller)

Position	Name, (Last, First)
Incident Commander 1	Goeller, Mark
Deputy Incident Commander 1	Reid, Tim
Safety Officer 1	Phelps, Troy
Safety Officer 1	Heppner, Steve
Public Information Officer 1	Bateson, Anna
Public Information Officer 1	Vosburgh, Mark
Liaison Officer	Taylor, Robert L
Liaison Officer	Jaquith, Kayla D
Operations Section Chief 1	Schrenk, Scott
Operations Section Chief 1	James, Robert A
Operations Branch Director	Kaber, Justin W
Operations Branch Director	Butler, Ryan S
Division/Group Supervisor	King, Michael
Division/Group Supervisor	Airhart, Jon
Division/Group Supervisor	Unsworth, Trevor
Division/Group Supervisor	Pfister, Travis
Structure Protection Specialist	Bell III, Hunter Seaborn
Air Operations Branch Director	Morton, Dennis Arthur
Air Support Group Supervisor	Hall, Issac
Planning Section Chief 1	Gump, Robert
Resources Unit Leader	Moline, Anya
Situation Unit Leader	Raser, Cameron
Geographic Information System Specialist	Eichner, Tim
Incident Technical Support Specialist	McCracken, Timothy C
Fire Behavior Analyst	Anderson, Brian E
Logistics Section Chief 1	Evanoff, James
Facilities Unit Leader	Beers, Patrick
Supply Unit Leader	Elmore, Brent
Food Unit Leader	Danielson, Russell

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Position	Name, (Last, First)
Communications Unit Leader	
Ground Support Unit Leader	Emberson, Joe
Medical Unit Leader	Clymer, Brett L
Ordering Manager	Lind, Rita J
Incident Communications Technician	Coppinger, Trent
Finance Section Chief 1	Schrenk, Amy
Cost Unit Leader	Sweeney, Kevin K
Procurement Unit Leader	Bangart, Dana M
Time Unit Leader	Lujan, Mara Teresa
Personal Time Recorder	
Equipment Time Recorder	
Compensation/Claims Unit Leader	
IMT Trainees	
Incident Commander 1 (T)	Olsen, Brent
Operations Section Chief 1 (T)	Daily, Drew C
Public Information Officer 1 (T)	Olson, Schelly
Division/Group Supervisor (T)	Yang, Nou
Operations Branch Director (T)	Butler, Ryan S
Long Term Analyst-	Reiner, Alicia
Food Unit Leader (T)	Holt, James
Ground Unit Leader (T)	Duckett, James
GAC Priority Trainees	
Public Information Officer 1-(T)	Ulwellingm Akucua
Medical Unit Leader-(T)	Dana, Mitch
Operations Branch Director-T	Pfister, Travis
Division/Group Supervisor-T	Rintelen, Terra
Logistics Section Chief 1 (T)-T	Evans, Leroy
Logistics Section Chief 1-(T)	LaTray, Matt
Supply Unit Leader-T	Elmore, Brent
Facilities Unit Leader (T)	Craft, Kasey

Table 10. Team 2 (Schuster) Roster

T1 – Team - 2 (Schuster)

Position	Name, (Last, First)
Incident Commander 1	Schuster, Scott
Deputy Incident Commander 1	Thompson, Aaron
Safety Officer 1	Bowman, Shannon
Safety Officer 1	Wagner, Bradley
Public Information Officer 1	Nelson, Kimberly
Public Information Officer 1	Rasmussen, Mary
Liaison Officer	Stull, Anna
Operations Section Chief 1	Cichowski, Brandon
Operations Section Chief 1	Gallion, Joey
Operations Branch Director	Campbell, Greb
Operations Branch Director	Johnson, Chris
Division/ Group Supervisor	Kelley, Keith
Division/ Group Supervisor	Clark, Jonathan
Air Operations Branch Director	Barrett, Laura
Planning Section Chief 1	Garrison, Trinisha
Planning Section Chief 1	Phillips, William
Resource Unit Leader	Bennett, Rita
Geographic Information System Specialist	Snell, Steven
Geographic Information System Specialist	Assenmacher, Michael
Incident Technology Support Specialist	Sage, Michael
Situation Unit Leader	Hoff, Valentijn
Fire Behavior Analyst	Appelhans, Warren
Logistics Section Chief 1	Pitts, Ryan / Skjerven, Harv
Facilities Unit Leader	Shutz, Dennis
Supply Unit Leader	Blatt, Steve
Food Unit Leader	Boggs, Andy
Communications Unit Leader	
Communications Technician	
Ground Support Unit Leader	Despain, Don
Medical Unit Leader	Moran, Matt
Ordering Manager	Gonser, Trevor
Finance Section Chief 1	Lee, Sarah
Cost Unit Leader	Sorenson, Colin
Time Unit Leader	Irwin, Amy
Procurement Unit Leader	Gardner, Jeffrey
IMT Trainees	
Operations Section Chief 1 (T)	Day, Reggie
Operations Section Chief 1 (T)	McAvoy, Scott

Position	Name, (Last, First)
Planning Section Chief 1 (T)	Schairer, Garrett
<i>GAC Priority Trainees</i>	
Operations Branch Director (T)	Parker, Travis
Air Operations Branch Director (T)	Acton, William
Division / Group Supervisor (T)	Tosse, Shane
Situation Unit Leader (T)	Morel, Greg
Logistics Section Chief 1 (T)	Heinert, Shawn
Communications Unit Leader (T)	Sendra, Jule
Time Unit Leader (T)	Reiber, Anna

Table 11. Team 3 (Almas) Roster

T2 – Team – 3 (Almas)

Position	Name, (Last, First)
Incident Commander 2	Almas, Mike
Deputy Incident Commander 2	Pearson, Shawn
Safety Officer 2	Skinner, Brandon
Safety Officer 2	Muir, Dan
Public Information Officer 2	Spencer, Stefani
Liaison Officer	Costich-Thompson, Jennifer
Operations Section Chief 2	Gibbons, Sam
Operations Section Chief 2	Brink, Keith
Division Group Supervisor	Skinner, Aaron
Division Group Supervisor	Cox, Neal
Division Group Supervisor	Galloway, Graydon
Division/ Group Supervisor	Moore, Jon
Air Operations Branch Director	
Air Support Group Supervisor	Koch, Angelic
Planning Section Chief 2	Boyle, Andy
Resource Unit Leader	Dekome, Karl
Geographic Information System Specialist	Floch, Luke
Incident Technology Support Specialist	
Situation Unit Leader	Gerhart, Chris
Fire Behavior Analyst	Carlson, Alan
Logistics Section Chief 2	Merrill, Pat
Facilities Unit Leader	Bridges, Ian
Supply Unit Leader	Clark, Joel
Food Unit Leader	Williams, Guy
Communications Unit Leader	Haaland, Jerry
Ground Support Unit Leader	Maney, Gerry
Medical Unit Leader	White, Monte
Ordering Manager	
Communications Technician	DeCaria, Mark
Finance Section Chief 2	Packer, Jane
Cost Unit Leader	Totten, Randal
Time Unit Leader	
Procurement Unit Leader	
IMT Trainees	
Operations Section Chief 2 (T)	Myers, Matt
Liaison Officer (T)	Knauth, Kevin
Situation Unit Leader (T)	Anderson, Zoanne
TIME Unit Leader (T)	Snider, Vikki

Position	Name, (Last, First)
Compensation Unit Leader (T)	Martin, Lisa
Incident Communications Technician (T)	Olson, Ryan
<i>GAC Priority Trainees</i>	
Incident Commander 2 (T)	Behrens, Mike
Air Support Group Supervisor (T)	Beeson, Jeremy
Geographic Information System Specialist (T)	Johnson, Tanner
Status Check in Recorder (T)	Carter, Ketherine
Ordering manager (T)	Nickel, Jamie
Receiving Distribution Manager (T)	Sjoquist, Erik

Table 12. Team 4 (Connell) Roster

T2 – Team – 4 (Connell)

Position	Name, (Last, First)
Incident Commander 2	Connell, Rick
Deputy Incident Commander 2	
Safety Officer 2	Muenster, Jeff
Safety Officer 2	Parker, James
Public Information Officer 2	Engrav, Tim
Liaison Officer	Newcomb, Mark
Operations Section Chief 2	Martens, Matt
Operations Section Chief 2	Pargman, Brett
Division Group Supervisor	Atkinson, Tyson
Division/ Group Supervisor	Chute, Lincoln
Division/ Group Supervisor	Flint, Jim
Division/ Group Supervisor	DiGiando, John "Teo"
Air Operations Branch Director	Best, Jesse
Air Support Group Supervisor	
Planning Section Chief 2	Liogys, Tomas
Resource Unit Leader	Crandell, Michael "MJ"
Situation Unit Leader or Resource Unit Leader	Gore, Brett
Geographic Information System Specialist	Hood, David
Incident Technology Support Specialist	Best, William
Fire Behavior Analyst	Locke, Michael
Logistics Section Chief 2	Mcilhargey, Scott
Facilities Unit Leader or Logistics Section Chief (T)	Lantz, Donald
Supply Unit Leader	Tisdell, Cindy
Food Unit Leader	Boggs, Andy
Communications Unit Leader	Gansel, Todd
Ground Support Unit Leader	Bailey, Mike
Medical Unit Leader	Schmidt, Rod
Ordering Manager	Shiller, Kathy
Finance Section Chief 2	Simet Elizabeth (Bidly)
Cost Unit Leader	Protsman, Marlene
Time Unit Leader	Petersen, Tammy
Equipment Time Recorder	Middlesworth, Denise
IMT Trainees	
Incident Commander 2 (T)	Pyrah, Don
Geographic Information System Specialist (T)	Thao, Sou
Planning Section Chief 2 (T)	Lehr, Morganne
Liaison Officer (T)	Jarrett, Jason
Public Information Officer 2 (T)	Powell, Kira

Position	Name, (Last, First)
Operations Section Chief 2 (T)	Chute, Lincoln
<i>GAC Priority Trainees</i>	
Ordering Manager (T)	Clark, Hannah
Food Unit Leader (T)	Fothergill, John
Communication Technician (T)	Rogers, Steve
Basecamp Manager (T)	Hodgson, David
Division Group Supervisor (T)	Benke, Ryle
Division Group Supervisor (T)	Gregr, Brett

Table 13. Team 5 (Sampson) Roster

WFMT – Team – 5 (Sampson)

Position	Name, (Last, First)
Incident Commander 2	Sampson, Joe
Deputy Incident Commander	Buhl, Corey
Safety Officer 2	Hammack, Don
Safety Officer 2	Carr, Adam
Public Information Officer 2	Hill, Terina
Public Information Officer 2	Ziegler, Chris
Liaison Officer	Hutton, Diane
Liaison Officer	Hammer, Julian
Operations Section Chief 2	Sites, Ashley
Operations Section Chief 2	Holguin, Gabe
Operations Section Chief 2	Smith, Kevin
Operations Section Chief 2	Diaz, Paul
Division Group Supervisor	Nelson, Mathew
Division Group Supervisor	Snellman, Jason
Division Group Supervisor	White, Jonathan
Division Group Supervisor	Gilman, JT
Air Operations Branch Director	Croy, Steven
Air Operations Branch Director	Polack, Jeffrey
Air Support Group Supervisor	Klare, Joshua
Air Support Group Supervisor	Smith, Bertram
Planning Section Chief 2	Glos, Mark
Planning Section Chief 2	Shea, Julie
Resource Unit Leader	Bates, Patty
Demob Unit Leader	Boyles Briggs, Jode
Geographic Information System Specialist	Harrison, Joel
Incident Technology Support Specialist	Johnson, Amy
Incident Technology Support Specialist	Lindberg, Tammy
Situation Unit Leader	Sanders, Kristen
Situation Unit Leader	Willoughby, Jason
Fire Behavior Analyst	
Fire Behavior Analyst	Johnson, Patricia J
Logistics Section Chief 2	Riebe, Russ
Logistics Section Chief 2	Lauer, William
Facilities Unit Leader	
Supply Unit Leader	Wheeler, Darcy
Food Unit Leader	
Communications Unit Leader	Orr, Todd
Communications Tech	

Position	Name, (Last, First)
Incident Communications Center Manager	Gentili, Chris
Medical Unit Leader	Weeks, Connie
Finance Section Chief 2	McCartney, wendy
Cost Unit Leader	Anderson, Joyce
Time Unit Leader	
<i>Negotiated Positions</i>	
Long Term Analyst	Rieck, Jon
Strategic Operations Planner	Cataldo, John
Strategic Operations Planner	Opperman, Todd
Personnel Time Recorder	Taylor, Jane
Receiving Distribution Manager	Clark, Joel
Equipment Time Recorder	Erickson, Amy
Safety Officer 2	Williams, Dave
Receiving and Distribution Manager	Carosella, Meghan
<i>IMT Trainees</i>	
Safety Officer 2 (T)	Hahnkamp, Leroy
Safety Officer 2 (T)	Morgan, Eric
Safety Officer 2 (T)	Lewelling, Mike
Public Information Officer 2	Broeder, Erik
Long Term Fire Analyst	Buhl, Therese
Fire Behavior Analyst	Johnson, Patrick C
Geographic Information System Specialist	Harper, Michael
Food Unit Leader	Marks, Mary Beth
Logistics Section Chief 2	Latray, Matthew
Logistics Section Chief 2	Morris, Christopher
Air Support Group Supervisor	Flesch, Bobby
Air Support Group Supervisor	Nepstad, Andrew
Air Support Group Supervisor	Woodard, Josh

Table 14. Team 6 (Winfield) Roster

T2 – Team – 6 (Winfield)

Position	Name, (Last, First)
Incident Commander 2	Winfield, Jay
Deputy Incident Commander 2	Roose, Paul
Safety Officer 2	Brabender, Joe
Safety Officer 2	Wyatt, Steve
Safety Officer 2	Carpenter, Marvin
Public Information Officer 2	Cobb, Jill
Liaison Officer	Grove, Chris
Operations Section Chief 2	Hammack, Don
Operations Section Chief 2	Naber, Ron
Division Group Supervisor	West, Michael
Division Group Supervisor	Barnes, Jeffery
Division Group Supervisor	Jereseck, Jacob
Division Group Supervisor	Mendoza, Manny
Air Operations Branch Director	
Planning Section Chief 2	Bernard, William
Resource Unit Leader	Cooper, Pam
Resource Unit Leader	Pettit, Jody
Geographic Information System Specialist	Martens, Justin
Geographic Information System Specialist	Connelley, Jenny
Information Technology Specialist	Nordgren, Bryce
Information Technology Specialist	Yeager, Edward
Situation Unit Leader	Ramsay, Chad
Fire Behavior Analyst	Trimble, Eric
Logistics Section Chief 2	Rae, Tyler
Facilities Unit Leader	Harris, Roger
Supply Unit Leader	Connelley, Bryan
Food Unit Leader	Schotzko, Alsia
Communications Unit Leader	Brown, Mark
Communications Technician	Sendra, Julie
Ground Support Unit Leader	
Medical Unit Leader	Couture, Gwendolyn
Medical Unit Leader	Miller, Teri
Finance Section Chief 2	Harrison, Dale
Cost Unit Leader	Waring, Amy
Time Unit Leader	Richardson, Jean
Procurement Unit Leader	
IMT Trainees	
Operations Section Chief 2 (T)	Thompson, Fred
Division Group Supervisor (T)	Schreiner, Randal

Position	Name, (Last, First)
Division Group Supervisor (T)	Kyle Kaskie
Communications Unit Leader (T)	Sendra, Julie
Supply Unit Leader (T)	Sendra, Rick
Incident Technology Support Specialist	Eck, Bob
<i>GAC Priority Trainees</i>	
Incident Commander 2 (T)	Cowger, Rich
Public Information Office 2 (T)	Holzinger, Joe
Supply Unit Leader (T)	Connelley, Bryan

Table 15. Team 7 (Thompson) Roster

T2 – Team – 7 (Thompson)

Position	Name, (Last, First)
Incident Commander 2	Thompson, John
Deputy Incident Commander 2	Gagen, Michael
Safety Officer 2	Dardis, Michael
Safety Officer 2	VanBroeke, Keith
Public Information Officer 2	Rouse, Sara
Public Information Officer 2	Ball, Anna
Liaison Officer	Larsen, Kevin
Operations Section Chief 2	Harty, William (Pat)
Operations Section Chief 2	Tuss, Charles
Operations Section Chief 2	Knaub, Philip
Division Group Supervisor	Patten, Benjamin
Division Group Supervisor	Cullum, Chad
Division Group Supervisor	Matos, Angie
Division Group Supervisor	Harding, Matthew
Air Operations Branch Director	Brown, Kevin
Air Operations Branch Director	Christman, Steve
Planning Section Chief 2	Phillips, William
Planning Section Chief 2	Hecker, Ron
Resource Unit Leader	Hecker, Brandi
Geographic Information System Specialist	McKeller, Jeremy
Incident Technology Support Specialist	Rose, Sue
Incident Technology Support Specialist	Simonis, Mary
Situation Unit Leader	Wetzstein, Jodi
Situation Unit Leader	Smith, Lucretia
Fire Behavior Analyst	Giersdorf, Bruce
Fire Behavior Analyst	Plagenz, Matt
Logistics Section Chief 2	Hotaling, Rick
Logistics Section Chief 2	Bowman, Bill
Facilities Unit Leader	Olen, Roger
Supply Unit Leader	Rock, Chauntelle
Food Unit Leader	
Communications Unit Leader	Adams, Raymond
Ground Support Unit Leader	Coon, Ed
Medical Unit Leader	Parkin, Anita
Ordering Manager	Slover, Cathy
Ordering Manager	Hall, Tray
Communications Technician	
Finance Section Chief 2	Vogt, Ann

Position	Name, (Last, First)
Cost Unit Leader	Masse-Geary, Mary "Meg"
Time Unit Leader	Seidlitz, Maebeth
Procurement Unit Leader	
<i>IMT Trainees</i>	
Safety Officer 2 (T)	Tuss, Chad
Safety Officer 2 (T)	Hamilton, David
Safety Officer 2 (T)	Singer, Justin
Safety Officer 2 (T)	Ralston, Shane
Operations Section Chief 2 (T)	Bergman, Brad
Cost Unit Leader (T)	Page, Michele
Food Unit Leader (T)	Tusler, Cynthia
Demob Unit Leader (T)	Dawson, Megan
Documentation Unit Leader	Lundlach, Lea
<i>GAC Priority Trainees</i>	
Division Group Supervisor (T)	Allman, Alfred
Division Group Supervisor (T)	Bloxham, Jordan
Division Group Supervisor (T)	Pummel, James
Division Group Supervisor (T)	Benfatti, Jon
Air Support Group Supervisor (T)	Kraus, Douglas
Air Support Group Supervisor (T)	Myers, Shannon
Air Support Group Supervisor (T)	Myers, Shannon
Air Support Group Supervisor (T)	Hiesterman, Ward
Air Support Group Supervisor (T)	Parkhouse, Curtis
Air Support Group Supervisor (T)	Rinaldi, Joseph
Public Information Officer 2 (T)	Lavelle, Jacque
Public Information Officer (T)	Roemer, Kelli
Situation Unit Leader (T)	Pattison, Andrew
Resource Unit Leader (T)	Donahue, Tessa
Resource Unit Leader (T)	Graham, Shannon
Fire Behavior Analyst (T)	Solheim, Michael

Appendix G – NRCG IMT Insignias



Figure 4. Team 1 (Goicoechea) logo



Figure 5. Team 2 (Turman) logo



Figure 6. Team 3 (Almas) logo



Figure 7. Team 4 (Connell) logo



Figure 8. Team 5 (Sampson)



Figure 9. Team 6 (Fry)



Figure 10. Team 7 (Thompson)

Appendix H – Delegation of Authority Template

DELEGATION OF AUTHORITY

_____ is assigned as Incident Commander on the _____ Fire. You have full authority and responsibility for managing the fire suppression activities within the framework of law, Agency policy, and direction provided in the Overhead Briefing and/or Wildland Fire Situation Analysis/ Wildland Fire Decision Support System (WFDSS).

Your primary responsibility is to organize and direct your assigned and ordered resources for efficient and effective suppression of the fire. You are accountable to the _____ or their designated representative listed below. Financial limitations will be consistent with the best approach to the values at risk.

Specific direction for the _____ Fire covering management and environment concern is listed:

Resource limitations –

_____, will represent me on any occasion that I am not immediately available. This authority is effective _____.

Unit Administrator

Date

Time:

Unit Administrator

Date

Time:

RETURN OF DELEGATED AUTHORITY

The signing of this document returns the authority and responsibility for the management of the _____ Fire to the Unit Administrator having protection responsibility for the land on which the fire is located.

It is mutually agreed the objectives and management direction have been met and the _____ IMT is hereby released

Effective _____.
Date Time

Incident Commander

Unit Administrator

Appendix I – IMT AAR / Lessons Learned Template

Under Development

Appendix J – IC Conference Call Agenda Template

Northern Rockies Geographic Area

IC Conference Call

0800 MDT Daily

1-888-844-9904, 5126907#

IC calls will be conducted daily whenever a Type 1 or Type 2 IMT is assigned within the NRG. Significant Type 3 incidents will also be asked to join the call.

Summary of Geographic Area Events:

Conference Call Leader

IC Updates: (In order of MAC priority)

IC or Designate

In 4 minutes or less, address the following:

- Incident Size Up – Agencies involved/Acreage/Fire behavior/Containment/Cost to date
- Any changes since the last 209 report, especially evacuation levels
- Values at Risk – Communities/Structures/Infrastructure/Resources currently at risk, 8, 24, 48 hours out.
- Yesterday's Successes and Challenges; Today's Objectives
- Critical Needs – what, when, duration needed, planned accomplishment. Needs by priority, resource type and needed 12, 24, 48, 72 hours out
- Evacuations / Closures/ Restrictions

- Safety concerns, including accidents, injuries, and near misses.
- Community Meetings
- Additional Items of Interest

Resource Status Report:

NRCC

- Identify any available shared or pre-positioned resources (Air Tankers, SEATS, Smoke Jumpers, Helicopters, etc.)

Closing Comments:

MAC Coordinator