

File Code: 6700

Date: January 16, 2014

Subject: Taking Care of Our Own (TCOOO) Line-of-Duty Death Completion Memo

To: Local / Agency Training Representatives

The following individuals have successfully completed an eight hour training presentation on Thursday, January 16, 2014 hosted by the Boise National Forest, presented by the National Fallen Firefighters Foundation (<http://firehero.org/resources/departments/tcoo/>) at the Idaho State BLM Headquarters Office in Boise, Idaho.

Bureau of Land Management

Aimee Betts
*Stan Buchanan
*Brian Davis
Forrest Griggs
Leigh Ann Hislop
Keith McGrath
Tanya Thrift

R6/Wallowa-Whitman National Forest

Anthony Harding
Laura Livingston
Bret Ruby
Jeff Tomac

R4/Sawtooth National Forest

Mike Dettori
Brad Fleenor
Ken Olchawa
Julie Thomas

R4/Boise National Forest

*Jeff Alexander
Cathy Baird
Marianna Bilbao
Travis Book
Jason Butler
Kelsey Dehoney
Todd DeMasters
Tony DeMasters
Josh Erickson
Julia Figgins
Colin Good

Sean Johnson
D. John Kidd
Richard Newton
Nicole Oke
Dave Olson
Fred Payne
Dusty Pence
Brant Petersen
Bob Shindelar
Marie-Louise Smith
Jennifer Stephenson
Paul Swenson
Mike Theisen
Mike Towers
Jeanette Wallace
John Wallace
Breck Young
Matt Ziegler
Rich Zimmerlee

*=Not in IQCS

Topics covered during this training included:

- In **Module One** participants assess their own views and attitudes on key points that the training will cover. Throughout the training, the participants can compare these with some of the principles and procedures being suggested. The first module concludes with first-hand experiences of a chief and a family member whose stories set the stage for the rest of the day.
- **Module Two** focuses on the importance of pre-incident planning. It covers: 1) putting together a pre-incident plan for line-of-duty deaths and serious injuries; 2) maintaining up-to-date employee emergency contact information; and 3) knowing what benefits are available to survivors, including the Public Safety Officers' Benefits and State and local support. Class participants discuss ways to support the family immediately after the death, during the funeral planning and service, and long term.
- **Module Three** deals with notification of the survivors. It discusses the five basic principles of notification and lets the participants suggest ways to handle difficult situations.
- **Module Four** presents the basic concepts associated with grief and mourning and explores the challenges of dealing with sudden death. It ends by asking the participants to reframe inappropriate statements commonly made to persons who are grieving.
- **Module Five** examines ways to provide support to members of the department, including the chief. It presents a sequential checklist of actions to take immediately after a line-of-duty death. It explains the Chief-to-Chief Network that offers professional and personal support to senior fire officers through the funeral and afterwards and looks at ways the department can help coworkers of the fallen firefighter.

This completion memo will serve as supporting documentation; no certificates of completion have been issued. It is suggested for those Federal students with IQCS profiles are awarded this valuable insight as External Training in IQCS as "*TCOOO Line of Duty Death*".